

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of September 19, 2022

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 09/12/22
2. Committee-of-the-Whole 09/12/22
3. Citizens' Recreation Commission (Unapproved) 09/13/22 with recommendation
4. Senior Citizens Commission 07/16/19
5. Tree Commission 06/01/22

B. Reports

1. August 2022 - Monthly Financial Report
2. August 2022 - Monthly Building Department Report (McKenna)

C. Bids/Proposals/Contracts

1. Wayne County Appraisal (WCA) Contract
 - a. Memo 09/13/22 - Treasurer/Comptroller/Assistant City Administrator
 - b. Proposed Assessment Contract
 - c. Committee-of-the-Whole Minutes Excerpt 09/12/22

2. Purchase: Public Safety Patrol Vehicle and Equipment
 - a. Memo 09/14/22 - Director of Public Safety
 - b. Letter 08/11/22 - Bill Campbell (Signature Ford)
 - c. Macomb County Bid Price
 - d. Quotes 09/06/22 - Canfield Equipment Service, Inc.
 - e. Quotes 08/25/22 - Majik Graphics, Inc.
3. Purchase: Mack Avenue Holiday Decorations (Snowflakes)
 - a. Memo 09/15/22 – Director of Public Services
 - b. Quote #W463 – Evangeline Specialties & Esco Signs
 - c. Committee-of-the-Whole Minutes Excerpt 09/12/22
4. Ahee Jewelry 75th Anniversary Donation – Parking Meters
 - a. Committee-of-the-Whole Minutes Excerpt 09/12/22

D. Proclamation

1. National Breast Cancer Awareness Month

E. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. DPW Bag Barn Addition - Project No. 0160-0442 - Pay Application No. 1 - Ashor Associates - 8/23/22 - \$49,808.33.
 - b. 2022 Sewer Rehabilitation by Full Length CIPP Lining - Project No. 0160-0454 - Construction Pay Estimate No. 1 - Insituform Technologies USA, LLC - 09/07/22 - \$19,576.80.
 - c. Allard Reconstruction (Harper - Chester) - Project No. 0160-0433 - Construction Pay Estimate No. 5 - Florence Cement Company - 09/07/22 - \$87,090.52.
2. Dominion Voting Systems (DVS) – Election Equipment Warranties – Invoice No. DVS145675 – 08/03/22 - \$13,515.00.
3. Hallahan & Associates, P.C. - Professional Services - Invoice No. 19866 - August 2022 - 09/02/22 - \$3,372.08.
4. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 09-06-22 - \$5,830.50.
5. Keller Thoma - Legal Services - Invoice No. 122588 - 09/01/22 - \$1,268.75.
6. Kitch Drutchas Wagner Valitutti & Sherbrook - Professional Services - Invoice No. 549639 - 08/25/22 - \$830.00.
7. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1078111 - 09/12/22 - \$3,949.28.
8. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 23 - 09/06/22 - \$2,898.50.

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

- Item 7 COMMUNICATIONS
- Item 7A CONTRACT INSURANCE REQUIREMENTS – ANDERSON, ECKSTEIN & WESTRICK, INC. (AEW) Prerogative of the City Council to concur with Anderson, Eckstein & Westrick, Inc.'s (AEW) recommendation and waive the professional Liability insurance requirement for the 2022 Sidewalk Replacement Program and the 2022 Joint Sealing Program since these projects require no design elements by the contractor.
- Item 8 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 9 ADJOURNMENT Upon the conclusion of public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator