

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of June 17, 2024**

- Item 1      CALL TO ORDER  
Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      ACCEPTANCE OF THE AGENDA  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      CONSENT AGENDA  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6F) listed under the consent agenda as presented.

**A. Appointments**

1. Grosse Pointe Public Library Board of Trustees
  - a) Thomas G. Peck - Term to Expire: 06/30/28
  - b) Letter 04/19/24 - Thomas G. Peck
  - c) Grosse Pointe Public Library Trustee Application
  - d) Committee-of-the-Whole Minutes Excerpt 06/03/24
2. Director of Parks and Recreation
  - a) Resume: Owen Gafa
  - b) Committee-of-the-Whole Minutes Excerpt 06/03/24

**B. Approval of Minutes**

1. Council 06/03/24
2. Committee-of-the-Whole 06/03/24 with recommendations\*  
*\*Recommendation to re-appoint Thomas Peck to the Grosse Pointe Public Library Board of Trustees with a term from July 1, 2024 to June 30, 2028.*  
*\*Recommendation to appoint Owen Gafa as Director of the Department of Parks and Recreation.*
3. Compensation and Evaluation Committee 04/15/24
4. Citizens' Recreation Commission 05/14/24
5. Historical Commission 04/11/24
6. Tree Commission 04/03/24 with recommendation\*, 05/01/24 with recommendation\*\*  
*\*Recommendation requesting Council to adopt the City Hall replacement project. This recommendation is still under review by Administration.*  
*\*\*Recommendation requesting funds for the Arbor Day posters to be allocated from Account No. 213-803-880-330 from the Previous Year's Reserve Funds.*

**C. Monthly Financial Report**

1. May 2024

**D. Bids/Proposals/Contracts**

1. Wayne County ARPA Grant: Vernier Intersection Improvement Project
  - a) Memo 06/13/24 - City Administrator Schulte
  - b) Proposed Intergovernmental Agreement
2. Fiscal Year End 2023-2024 Budget Amendments
  - a) Memo 06/12/24 - Treasurer/Comptroller Schmidt
  - b) FY 2023-2024 Year End Budget Amendments Spreadsheet
3. Commit Fund Balance for Construction Projects and Equipment Purchases
  - a) Memo 06/17/23 - Treasurer/Comptroller Schmidt
  - b) FYE 2023-2024 Fund Balance Commitments Spreadsheets
4. FY 2024-2025: Vendors with expenses over \$10,000
  - a) Memo 06/05/24 - Treasurer/Comptroller Schmidt
  - b) FY 2024-2025 - Open Purchase Orders >=\$10,000 Spreadsheets
5. City Administrator 2024-2025 Compensation
  - a) Memo 06/13/24 - Mayor Bryant
  - b) Compensation and Evaluation Committee Minutes Excerpt 06/03/24

**E. Resolution**

1. Senior Services Millage on 2024 General Election Ballot
  - a) Memo 06/10/24 - City Administrator Schulte

- b) Proposed Interlocal Agreement for Joint Senior Services
- c) Proposed Resolution To Place The Senior Services Millage on 2024 General Election Ballot
- d) Statistics and Charts provided by The Helm

**F. Claims and Accounts**

- 1. Anderson, Eckstein & Westrick, Inc. - City Engineers
  - a) Torrey Road Pump Station Generator - Proj. No. 0160-0473 - Pay Application No. 1 - Rauhorn electric, Inc. - 06/06/24 - \$147,104.20.
  - b) Roslyn Road Water Main & Resurfacing Project - Proj. No. 0160-0464 - Pay Estimate No. 5 - Pamar Enterprises, Inc.- 05/31/24 - \$359,280.78.
- 2. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1081502 - May 2024 - 06/11/24 - \$6,762.32.
- 3. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 194 - May 2024 - 06/03/24 - \$3,224.00.

Item 7 COMMUNICATIONS

Item 7A RESIGNATION – TREE COMMISSION – TIMOTHY BUTLER  
Prerogative of the Mayor to accept the resignation of Timothy Butler from the Tree Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. Butler.

Item 7B LEGAL PROCEEDINGS: SELECTIVE INSURANCE COMPANY OF AMERICA VS CITY OF GROSSE POINTE WOODS  
Prerogative of the City Council to receive these legal proceedings and forward to the City Attorney and the McGraw Morris P.C. firm for further processing.

Item 8 ORDINANCE

Item 8A SECOND READINGS: ZONING ORDINANCE AMENDMENTS FOR SECTIONS 50-6.5 (OUTDOOR CAFES/DINING), 50-4.34 (HOME-BASED BUSINESS/HOME OCCUPATIONS), 50-4.2 (MIXED OCCUPANCY ALONG MACK AVENUE), 50-4.35 (ROOFTOP OPEN/SEMI-OPEN DINING), 50-4.36 (PERMANENT MAKEUP/MICROBLADING), AND 50-4.27 (PORTABLE STORAGE UNITS)  
Prerogative of the City Council to approve these zoning ordinance amendments regarding Sections 50-6.5 (Outdoor Cafes/Dining), 50-4.34 (Home-Based Business/Home Occupations), 50-4.2 (Mixed Occupancy along Mack Avenue), 50-4.35 (Rooftop Open/Semi-Open Dining), 50-4.36 (Permanent Makeup/Microblading), and 50-4.27 (Portable Storage Units) as presented and make it effective 10 days after its enactment.

Item 9 NEW BUSINESS/PUBLIC COMMENT  
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10

ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Frank Schulte". The signature is written in a cursive style with a large, sweeping initial "F".

Frank Schulte  
City Administrator