

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of September 11, 2023

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA
All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.
- Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Re-Appointments

1. Local Officers Compensation Commission (Mayor)
 - a. David A. Reed - Term to expire - 09/30/28
2. Downspout Board of Appeals (Mayor)
 - a. Scott Lockwood - Term to expire - 09/30/26

B. Approval of Minutes

1. Council 08/21/23
2. Beautification Advisory Commission 06/14/23 with recommendations
3. Public Relations Committee 08/24/23
4. Senior Citizens' Commission 05/19/23
5. Zoning Board of Appeals 08/21/23

D. Bids/Proposals/Contracts

1. Department of Public Works - Camera Monitoring System

- a. Memo 08/29/23 - Director of Public Services
- b. Quote AAQ10752 - 08/11/23 - Pointe Alarm

*Prerogative of City Council to approve the purchase and installation of a camera monitoring system in the amount not to exceed \$13,500.00 with a recurring monthly charge of \$89.94 for camera maintenance and software from PointeAlarm, funds to be taken from the DPW Equipment Maintenance and Repairs Account No. 101-441-930.000.

2. Grosse Pointe Santa Claus Parade – November 24, 2023

- a. Christmas in Toyland – Sponsorship Form

*Prerogative of City Council to authorize an expenditure in the amount of \$1,000.00 to participate in the Grosse Pointe Santa Claus Parade as a Jack-in-the-Box Sponsor, as done in previous years, funds to be taken from Council Community Relations Account No. 101-101-880.000.

E. Proclamation

- 1. Constitution Week (September 17 - 23)

G. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers

- a. Vernier Rd. Water Main Replacement - Invoice No. 0145468 - Proj. No. 0160-0446 - 08/17/23 - \$1,383.75.
- b. 2022 Misc. Concrete Repair Program - Invoice No. 0145469 - Proj. No. 0160-0450 - 08/17/23 - \$23,430.01.
- c. 2022 Sewer CCTV Investigation - Invoice No. 0145470 - Proj. No. 0160-0453 - 08/17/23 - \$502.35.
- d. 2022 Sewer Rehab by Full Length CIPP Lin - Invoice No. 0145471 - Proj. No. 0160-00454 - 08/17/23 - \$106.46.
- e. Vernier & Mack Ave. Intersection Improve. - Invoice No. 0145474 - Proj. No. 0160-0455 - 08/17/23 - \$70,437.50.
- f. Hampton Rd. Water Main & Resurf (Mack/Marte) - Invoice No. 0145475 - Proj. No. 0160-0456 - 08/17/23 - \$27,849.12.
- g. Torrey Rd. Pump Station Cap Improve. Plan - Invoice No. 0145476 - Proj. No. 0160-0457 - 08/17/23 - \$3,500.00.
- h. SRF Project Plan Preparation - Invoice No. 0145477 - Proj. No. 0160-0462 - 08/17/23 - \$16,521.84.
- i. Roslyn Rd. Water Main & Resurf (Mack/Marter) - Invoice No. 0145478 - Proj. No. 0160-0464 - 08/17/23 - \$70,692.38.
- j. Lake Front Park Splash Pad - Invoice No. 0145479 - Proj. No. 0160-0465 - 08/17/23 - \$3,135.60.
- k. 2023 Misc. Concrete Repair Program - Invoice No. 0145480 - Proj. No. 0160-0466 - 08/17/23 - \$12,561.37.
- l. 2023 Sewer CCTV Investigation - Invoice No. 0145481 - Proj. No. 0160-0467 - 08/17/23 - \$4,793.56.

- m. 2023 Sewer Rehab Program - Invoice No. 0145482 - Proj. No. 0160-0468 - 08/17/23 - \$8,482.43.
 - n. 2023 Sidewalk Repair Program - Invoice No. 0145483 - Proj. No. 0160-0470 - 08/17/23 - \$1,551.40.
 - o. 2023-2024 General Engineering - Invoice No. 0145746 - Proj. No. 0160-0472 - 08/22/23 - \$1,005.90.
 - p. Sewer System Evaluation - Proj. No. 0160-0449 - Final Payment - Motor City Electric Technologies - 08/25/23 - \$85,314.00.
2. Giffels-Webster - Professional Services - Invoice No. 129554 - Proj. No. 2034600 - 08/22/23 - \$1,812.50.
 3. McKenna - Building/Planning Services
 - a. Invoice No. 21849-79 - Building Services - July 2023 - 08/14/23 - \$37,656.50.
 - b. Invoice No. 22-064-15 - Planning Services - July 2023 - 08/30/23 - \$2,656.25.

*Prerogative of the Mayor to read aloud the proclamation regarding Constitution Week and **re-read** the Patriot Day/National Day of Service and Remembrance proclamation.

- Item 6 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

- Item 7 NEW BUSINESS/PUBLIC COMMENT
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

- Item 8 ADJOURNMENT
Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator