

MINUTES OF THE REGULAR PLANNING COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MAY 24, 2022, IN THE COUNCIL-COURT ROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Chair Fuller.

Roll Call: Chair Fuller  
Planning Commissioners: Bailey, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe  
Absent: Fenton, Vitale  
Also Present: Building Official, Gene Tutag

**MOTION** by Bailey, seconded by Gerhart, that absent commissioner’s be excused from tonight’s meeting.

Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe  
NO: None  
Absent: Fenton, Vitale

The Planning Commission, Staff, and the Public Pledged Allegiance to the Flag.

**MOTION** by McNelis, seconded by Bailey that all items on tonight’s agenda be received and placed on file, taken in order of appearance as presented.

Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe  
NO: None  
Absent: Fenton, Vitale

Chair Fuller recognized Council Representative Vaughn and Mayor Bryant who were both in attendance at tonight’s meeting.

**MOTION** by Gerhart, seconded by McNelis, that the April 26, 2022 Planning Commission Meeting Minutes be approved as submitted. Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe  
NO: None  
Absent: Fenton, Vitale

The next item on the agenda was the **Final Draft: Mobile Food Vending Ordinance**. Chair Fuller stated the intent today is to refer the final draft to the Committee of the Whole.

**MOTION** by Gerhart, seconded by Bailey to refer the final draft of the Mobile Food Vending ordinance to the June 6, 2022 COW Agenda.

Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe  
NO: None  
Absent: Fenton, Vitale

Discussion ensued between City Attorney Tim Tomlinson, Building Official Tutag, Planning Commissioners, and Council Representative Tom Vaughn regarding the recommended changes brought forward at tonight's meeting to the final draft of Mobile Food Vending ordinance. City Attorney Tim Tomlinson stated he would make the revisions and send it over to the Building Department for distribution to the COW.

**MOTION** by Gerhart, seconded by O'Keefe, for continued support for the recommended changes to the Mobile Food Vending ordinance and the final draft as revised be referred to the June 6, 2022 COW Agenda.

Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O'Keefe  
NO: None  
Absent: Fenton, Vitale

**MOTION** by Gerhart, seconded by Bailey, that the above motions be immediately certified.

Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O'Keefe  
NO: None  
Absent: Fenton, Vitale

The next item on the agenda was the **Building Official's Monthly Report**, and the following items were presented for April 2022.

- Working with City Attorney on Sign Ordinance amendments, focus is to match the City Code to the current State of Michigan Code. After that, we plan to transfer the updated sign ordinance into the Clearzone format.
- SS Mini Burgers, many questions/concerns from residents, not much of an update can be given at this time, in the middle of getting a resolution in court. Hoping we can bring forward a full report at next meeting
- The new Urgent Care interior renovation has completed at the former Koueiter Jewelers, landscaping and parking upgrades as well, looking nice.
- Master Plan Phase 1, once the budget is in place we will begin working on that.
- Façade Alteration Request at Merchants Wine, we are still waiting on their submission, potentially to be on the next meeting's agenda.
- Drastic increase in violations for tall grass this year, will be keeping up on this all summer. Code Enforcement Officer, Norma Foster is doing a phenomenal job.
- Increase in permit activity as opposed to last year, regardless of last year being the highest number of permits issued.

The next item on the agenda was the **Council Reports**.

- Commissioner O’Keefe reported on the May 2<sup>nd</sup> & 16<sup>th</sup>, 2022 Council meetings.

The next item on the agenda was the **Council Representatives for June 6<sup>th</sup> and 20<sup>th</sup> Council meetings**. Vice Chair Gerhart to attend both.

Under **New Business**, the following items were discussed:

- 2020 Plan: nothing to report
- Crosswalk: nothing to report
- Streetscape: nothing to report

Under **Public Comment**, the following wished to be heard:

- Council Member, Tom Vaughn:
  - Solar Ordinance and Colonial Design Ordinance 2<sup>nd</sup> reading,
  - Memorial Day Ceremony at the Circle of Honor,
  - GPW Foundation received donations that fully funds Chene-Trombley tot-lot
  - Intersection Improvement update regarding grants and funding status

**MOTION** by Hamborsky, seconded by Gerhart, to adjourn at 7:31 p.m.

Motion carried by the following vote:

YES: Bailey, Fuller, Gerhart, Gilezan, Hamborsky, McNelis, O’Keefe

NO: None

Absent: Fenton, Vitale

Respectfully Submitted,

Josie Modrack

Administrative Assistant to the Building Official