

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of May 1, 2023**

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

**A. Appointment**

- 1. Beautification Advisory Commission (BAC) (Mayor)
  - a. Glenn McCullough - Term to expire - 12/31/23
    - 1) Biographical Sketch
    - 2) BAC minutes excerpt 03/08/23

**B. Approval of Minutes**

- 1. Council 04/17/23
- 2. Committee-of-the-Whole Sitting as Finance Committee 04/17/23
- 3. Beautification Advisory Commission 03/08/23 with Recommendations
- 4. Tree Commission 03/01/23

**C. Proclamation**

- 1. Woods Optical Studios - 50th Anniversary

**D. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers - 2022 Pavement Joint and Crack Sealing Program - Proj. No. 0160-0451 - Final Pay Estimate - Michigan Joint Sealing, Inc. - 04/12/23 - \$1,001.00.
2. McKenna - Building/Planning Services
  - a. Invoice No. 22-064-9 - Planning Services March 2023 - 04/18/23 - \$2,930.00.
  - b. Invoice No. 21849-73 - Building Services March 2023 - 04/19/23 - \$53,040.23

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7 PRESENTATIONS

Item 7A GIRL SCOUTS OF AMERICA – GOLD AWARD – STEPHANIE WESTRICK Prerogative of the Mayor to present the Girl Scouts of America Gold Award to Stephanie Westrick.

Item 7B PROFESSIONAL MUNICIPAL CLERKS WEEK – PROCLAMATION Prerogative of the Mayor to read aloud the proclamation regarding Professional Municipal Clerks Week.

Item 8 COMMUNICATIONS

Item 8A SCHEDULE PUBLIC HEARING DATE FOR THE PROPOSED FY 2023-2024 PROPOSED BUDGET Prerogative of the City Council to set May 15, 2023, for a Public Hearing to consider final adoption of the Proposed FY 2023-2024 budget, and to authorize the City Clerk to publish said Public Hearing Notice in the *Grosse Pointe News*.

Item 8B GROSSE POINTE SHORES/GROSSE POINTE WOODS – DISPATCH AND LOCKUP SERVICES CONTRACT City Administrator Schulte, in his memo dated April 21, 2023, stated that the Grosse Pointe Shores/Grosse Pointe Woods Consolidated Dispatch and Lockup Services Contract expired on April 1, 2023. Due to an increase in costs, the financial terms were renegotiated. The new terms are as follows:

- One time additional payment \$9,860.50 is due when invoiced;
- Remaining two quarterly payments are due when invoiced;
- Changed the FY to July 1, 2023 through June 30, 2024;
- Overall increase in revenue from \$74,003.40 to \$88,900.00;
- Increased the annual escalator from 2.5% to 3%, which will apply to FY's 2024 and 2025;
- Contract expires on June 30, 2026.

The City Attorney reviewed and approved the proposed contract.

Prerogative of the City Council to concur with Administration's recommendation and approve the revised Grosse Pointe Shores – Grosse Pointe Woods Consolidated Dispatch and Lockup Services Contract and authorize the City Administrator to sign the contract, with an expiration date of June 30, 2026.

Item 8C

TRANSFER OF CLASS C WITH OUTDOOR SERVICE AREA/P.M. SUNDAY SALES PERMITS AND NEW SDM WITH A.M. SUNDAY SALES PERMIT LIQUOR LICENSES TO PENDY'S RESTAURANT GROUP, LLC, D/B/A PENDY'S GROSSE POINTE, 20930-20934 MACK AVENUE – (COMMONLY KNOWN AS 20930 MACK AVENUE) The City Attorney, in her memo dated April 28, 2023, states that Pendy's Restaurant Group, LLC is requesting a transfer of a Class C Liquor License from 20930-20934 Mack Avenue – (Commonly known as 20930 Mack Avenue). City Departments have carefully considered all of the review factors set forth in Sec. 4-24 (6) with no concerns identified with the applicant or the application. Therefore, a recommendation for approval of the requested transfer is appropriate.

State law has changed allowing transfers of quota liquor licenses in and out of communities. In order to restrict those transfers, some communities have required applicants to sign an agreement that require prior approval of the legislative body before the transfer of a quota liquor license can occur. The City Attorney is recommending that the City Council condition its approval of the recommendation upon the requirement that the applicant executes the attached agreement. She further recommends that the City Council's approval be conditioned upon the applicant's compliance with all federal, state, and local laws, including, but not limited to, obtaining a certificate of occupancy prior to opening for business.

I concur with her and the reviewing departments' recommendations.

Prerogative of the City Council to concur with the City Attorney's and Administration's recommendations to approve the requested transfer of Class C with Outdoor Service Area/P.M. Sunday Sales Permits and New SDM with A.M. Sunday Sales Permit Liquor Licenses to Pendy's Restaurant Group, LLC, d/b/a Pendy's Grosse pointe, 20930-20934 Mack Avenue (Commonly known as 20930 Mack Avenue), conditioned upon the applicant's compliance with all federal, state, and local laws, including, but no limited to, obtaining a certificate of occupancy prior to opening for business, and to authorize the execution of the attached agreement.

Item 8D

RESIGNATION: BEAUTIFICATION ADVISORY COMMISSION – JON DENGEL Prerogative of the Mayor to accept the resignation of Jon Dengel from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. Dengel.

- Item 8E      RESIGNATION: BEAUTIFICATION ADVISORY COMMISSION – MARLIN STEWART Prerogative of the Mayor to accept the resignation of Marlin Stewart from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. Stewart.
- Item 8F      RESIGNATION: BEAUTIFICATION ADVISORY COMMISSION – JENELLE DELLARIO Prerogative of the Mayor to accept the resignation of Jenelle Dellario from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Dellario.
- Item 8G      SNOW CREATION CONTEST WINNERS – CITIZENS’ RECREATION COMMISSION Prerogative of the Mayor to present the winners of the Snow Creation Contest sponsored by the Citizens’ Recreation Commission.
- Item 9        ORDINANCE
- Item 9A      FIRST READING: ORDINANCE AMENDMENT TO CHAPTER 4 – ALCOHOLIC LIQUORS, ARTICLE II – LIQUOR AND TAVERN LICENSES, SECTION 4-19 AND 4-21 Prerogative of the City Council to amend this ordinance, to set a date of May 15, 2023, for a second reading and final adoption, and to authorize the City Clerk to publish same by title in the Grosse Pointe News.
- Item 10      NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 11      ADJOURNMENT Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight’s meeting.

Respectfully submitted,



Frank Schulte  
City Administrator