

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of December 2, 2024

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 CONSENT AGENDA
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6F) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 11/18/24
2. Committee-of-the-Whole 11/18/24 with recommendation*

*Recommendation to submit the Local Government Approval Resolution to Michigan Liquor Control Commission for consideration of issuance of the last Class C liquor license to Daily Jam GP, LCC (20710 Mack Ave.) conditioned upon BCM Restaurants, LLC withdrawing its Liquor License Application and Daily Jam GP, LLC signing an Agreement Restricting Transfer of the Class C Liquor License. (This recommendation was addressed at the 11/18/24 Council Meeting)

B. Commission Minutes to be Received and Place on File

1. Special Planning Commission 10/29/24 with recommendations*

*Planning Commission adopted the Master Plan

*Recommendation to approve Special Land Use for a Class C Licensed Restaurant to 20710 Mack Avenue (Daily Jam GP, LLC). (This recommendation was addressed at the 11/18/24 Council Meeting)

*Recommendation to approve Special Land Use for a Class C Licensed Restaurant to 20195 Mack Avenue (BCM Restaurants, LLC). (This recommendation was addressed at the 11/18/24 Council Meeting)

C. Financial Reports

1. FY 2024 Audit Report - Plante Moran

- a) Annual Comprehensive Financial Report Fiscal Year Ended June 30, 2024*

- b) Financial Report Fiscal Year ended June 30, 2024 - Municipal Court*

*Please refer to the 12/02/24 Committee-of-the-Whole agenda item 4A.

2. Monthly Financial Report

- a) October 2024

D. Bids/Proposals/Contracts

1. Update General Plan and Water Reliability Study, and Create an Asset Management Plan

- a) Memo 11/20/24 - Director of Public Services Kowalski

- b) Letter 11/13/24 - City Engineer Wilberding

2. Mack Ave. and Vernier Rd. Intersection Improvement Project - AEW Proj. No. 0160-0455 - Job Numbers 218128 & 219533

- a) Memo 11/20/24 - Director of Public Service Kowalski

- b) Letter 11/21/24 - City Engineer Wilberding

E. Resolutions

1. Wayne County Annual Permit Community Resolutions

- a) Memo 11/18/24 - Director of Public Services Kowalski

- b) Letter 11/11/24 - Wayne County Permit Office - Randa Saghir

- c) Pavement Restoration Permit No. A-25109/Scope of Allowable Work/Conditions & Limitations/Indemnity & Insurance/Proposed Resolution

- d) Letter 11/12/24 - Wayne County Permit Office - Randa Saghir

- e) Maintenance Permit No. A-25054/Scope of Allowable Work/Conditions & Limitations/Indemnity & Insurance/Proposed Resolution

- f) Letter 11/04/24 - Wayne County Permit Office - Randa Saghir

- g) Special Events Permit No. A-25142/Conditions & Limitations/Indemnity & Insurance/Proposed Resolution

F. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Water System CDSMI - Invoice No. 154004 - Proj. No. 0160-0461 - 10/31/24 - \$1,223.41.
 - b) 2023 Misc. Concrete Repair Program - Invoice No. 154005 - Proj. No. 0160-0466 - 10/31/24 - \$342.10.
 - c) Torrey Rd. Pump Station Generator - Invoice No. 154006 - Proj. No. 0160-0473 - 10/31/24 - \$552.65.
 - d) 2024 Sewer Rehab by Full Length CIPP LIN - Invoice No. 154007 - Proj. No. 0160-0475 - 10/31/24 - \$5,705.58.
 - e) 2024 Miscellaneous Concrete Program - Invoice No. 154009 - Proj. No. 0160-0477 - 10/31/24 - \$15,828.82.
 - f) 2024-2025 General Engineering - Invoice No. 154015 - Proj. No. 0160-0484 - 10/31/24 - \$3,651.80.
 - g) LFP Boat Launch Parking Lot - Invoice No. 154057 - Proj. No. 0160-0480 - 10/31/24 - \$12,750.00.
 - h) 2024 Pavement Joint & Crack Sealing - Invoice No. 154059 - Proj. No. 0160-0476 - 10/31/24 - \$8,333.00.
2. McKenna - Building/Planning Services
 - a) Invoice No. 21849-99 - Building Services - October 2024 - 11/22/24 - \$48,068.47.
 - b) Invoice No. 22-064-33 - Planning Services - October 2024 - 11/22/24 - \$2,954.28.
3. WCA Assessing - Assessing Services - Invoice No. 112224 - December 2024 - 11/22/24 - \$7,534.41.

Item 7 PUBLIC HEARING

Item 7A PUBLIC HEARING: FENCE INSTALLATION APPROVAL – 1206 HAWTHORNE
Prerogative of the City Council as to action taken.

Item 8 NEW BUSINESS/PUBLIC COMMENT
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9 CLOSED SESSION (Requires Motion with Roll Call Vote)
Consideration of a Closed Session, Pursuant to MCL 15.268(h) To consider material exempt from discussion or disclosure by state or federal statute.

Item 10 ADJOURNMENT
Upon the conclusion of the closed session with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Frank Schulte". The signature is written in a cursive style with a prominent initial "F" and a long, sweeping underline.

Frank Schulte
City Administrator