

MEMO 24-35

TO: Frank Schulte, City Administrator
FROM: James Kowalski, Director of Public Services *JK*
DATE: November 20, 2024
SUBJECT: Update General Plan and Water Reliability Study, and Create an Asset Management Plan

The Department of Environment, Great Lakes, and Energy (EGLE) conducted a Sanitary Survey of the City's water system on June 25, 2024. As a result, a Deficiency Violation (DVN) was issued on September 6, 2024. Most of the issues have been addressed. The remaining items to be resolved are to update the General Plan and the Water Reliability Study, and create an Asset Management Plan which includes a Capital Improvement Plan.

Anderson, Eckstein and Westrick, Inc. has provided a proposal for Grosse Pointe Woods for the above listed items for the following fees:

Updated General Plan and Water Reliability Study	\$26,000.00
<u>Asset Management Plan</u>	<u>\$6,000.00</u>
Total Cost	\$32,000.00

The total cost of the items is \$32,000.00. To move forward, I am recommending that council approve funds to update the General Plan and the Water Reliability Study, and create an Asset Management Plan provided by Anderson, Eckstein and Westrick, Inc., 51301 Schoenherr Rd., Shelby Twp., MI 48315 in an amount not to exceed \$32,000.00.

This is not a budgeted item in the Fiscal Year 2024/2025 budget and would require a budget amendment and transfer from the water/sewer fund balance account no. 592-000-692.000 into the water/sewer administration contractual services account no. 592-536-818.000 in the amount of \$32,000.00.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.



Frank Schulte, City Administrator

11-21-24
Date

Fund Certification:

Account numbers and amounts have been verified as presented.



Steven Schmidt, Treasurer/Comptroller

11-21-24
Date

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CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

November 13, 2024

Jim Kowalski, Director of Public Services
City of Grosse Pointe Woods
1200 Parkway Drive
Grosse Pointe Woods, Michigan 48236

Reference: Authorization for Professional Services
Updated General Plan and Water Reliability Study, Asset Management Plan

Dear Mr. Kowalski:

The Department of Environment, Great Lakes and Energy (EGLE) conducted a Sanitary Survey of the City's water system on June 25, 2024. As a result, on September 6, 2024, a Deficiency Violation (DVN) was issued. Most of the items have been addressed. The remaining items to be resolved are updating the General Plan and Reliability Study and creating an Asset Management Plan which includes a Capital Improvement Plan.

Anderson, Eckstein and Westrick, Inc. can complete the items discussed above for the following fees:

Updated General Plan and Reliability Study	\$ 26,000
<u>Asset Management Plan</u>	<u>\$ 6,000</u>
Total	\$ 32,000

Please note, it is anticipated the City will provide hydrant flow testing data needed to calibrate the water system model. If the city requires assistance with hydrant flow testing, these services can be provided at an additional cost.

As always, we greatly appreciate the opportunity to serve the city of Grosse Pointe Woods. If you have any questions, please advise.

Sincerely,

Ross Wilberding
C+US, E+rwilberding@aewinc.com, O+Anderson, Eckstein &
Westrick, Inc., O+Ross Wilberding
2024.11.13 09:46:48-0500'

Ross Wilberding, PE

cc: Jeanne Duffy, GPW
Scott Lockwood, PE, AEW
Steven Schmidt, Controller

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