



City of Grosse Pointe Woods  
20025 Mack Plaza Drive  
Grosse Pointe Woods, Michigan 48236-2397

Telephone  
(313)343-2440  
FAX (313)343-2785

APPLICATION FOR PERMIT TO HOLD A PARADE, PROCESSION,  
FUN RUN, GROUP WALK, MARATHON WALK, RACE OR BIKE-A-THON

INSTRUCTIONS TO APPLICANT: In accordance with Chapter 38 - Streets, Sidewalks and Other Public Places, Article V. - Parades & Processions, Division 2. - Permit of the 2007 City Code of the City of Grosse Pointe Woods, an application for a permit to hold a parade, procession, fun run, group walk, marathon walk, race or bike-a-thon shall be made on this form. All questions shall be answered and if the requested information is unavailable, an explanation shall be made as to why such information cannot be furnished. Knowingly furnishing or filing false information in an attempt to obtain a permit is a violation of the City Code. Application should be made 90 days prior to the scheduled event.

1. State the name, address and telephone number of the individual or organization making such request: Parcells Middle School 20600 Mack Ave GPW, MI (313) 432-4600 *† (313) 432-4611 for Debbie Redlin*

2. State the name and address of the charity, institution or organization that will benefit:  
Name Parcells MS  
Address 20600 Mack Ave

3. If a similar event has been held by the applicant within 12 months preceding the above date, explain as follows:  
Date of event: Thurs 9/30 9/23  
Gross amount collected: \$ TBD  
Amt. Of funds remitted to charity: \$ 100% after paying for supplies



4. Describe a map of the starting point, route, and ending point of the event:  
See attached - 3 mile route. Sunningdale -> Lochmor -> Morningside -> Sunningdale & back to Field

5. State the date of the event, the starting time and estimated ending time of the event:  
Thurs 9/23 3<sup>30</sup> - 5<sup>30</sup>

6. State the number and approximate age of the participants who will take part in the event:  
School fundraiser, open to entire community. Still collecting entries

IT IS HEREBY ACKNOWLEDGED THAT ANY PERMIT ISSUED BY THE CITY OF GROSSE POINTE WOODS IS CONDITIONAL UPON THE APPLICANT FULFILLING CERTAIN REQUIREMENTS PRIOR TO THE EVENT AND SHOULD THE APPLICANT FAIL OR NEGLECT TO FULFILL ANY SUCH CONDITION, THEN SUCH APPROVAL FOR THE EVENT, AS OBTAINED FROM THE CITY COUNCIL, SHALL BE AUTOMATICALLY RESCINDED.

Date: 8/30/21 Signature of Applicant: [Signature]

Attach copy of current \$1 million dollar liability insurance certificate, with an "A" rating or better, indemnifying the City.

RETURN THE COMPLETED APPLICATION TO THE CITY CLERK'S OFFICE.

ROUTE PERMIT TO:

		Initials/Date
City Clerk	Insurance certificate attached and rated (✓) Calendar check for conflict (✓)	[Signature]
Dir. Public Safety	Approved (✓) Disapproved ( )	[Signature]
City Administrator*	Approved (✓) Disapproved ( )	[Signature]
New Applicants Only: City Council	Approved ( ) Disapproved ( )	Date: _____

SUBMIT TO CITY CLERK'S OFFICE FOR PROCESSING  
Original: City Clerk  
CC: Public Safety  
Applicant

\*The approval of this permit is subject to be in compliance with the State Health Department, COVID-19 rules and restrictions in effect on the day of the event.

Thursday  
9/23

5k run  
starts at  
11:30

M A C K

Church

Kroger

CVS

Church

Playfield  
Start/Finish

PARCELLS

Lochmoor

1 MILE

Sunningdale

Lochmoor  
Golf Club

VERNIER

H o l i d a y

2 MILE

F a i r w a y

2.5

w e d g e w o o d

3 MILE

GPN

