

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of March 17, 2025

- Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.
- Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6G) listed under the consent agenda as presented.

A. Appointment

1. **Beautification Advisory Commission (Mayor)**
 - a) Biographical Sketch - Mary Goerke - Term to expire: 12/31/26

B. Approval of Minutes

1. Council 03/03/25

C. Commission/Committee Minutes Received and Placed on File

1. Community Events Committee 03/04/25 with three (3) recommendations*

**Recommendation approving the proposed 2025 Budget and transfer the sum of \$8,295.03 from the Community Events Committee Account No.*

213-803-880.130 to the city's General Fund to cover overtime wages incurred from employees working the 2023 and 2024 events.

**Recommendation to enter agreements with the following bands:*

- *Entourage Dance Band (June 27 – Music on the Lawn)*
- *Mainstream Drive (July 25 – Music on the Lawn)*
- *The Good Stuff (August 22 – Music on the Lawn)*
- *Sonic Freeway (October 4 – Fall Fest)*

**Recommendation to approve Community Event Committee funds to cover food expenses for the July 25 Music on the Lawn/75th Anniversary Summer Celebration event in the amount of \$4,800.00 and the October 4 Fall Fest event in the amount of \$4,000.00.*

2. Senior Citizens' Commission 09/18/24*

**Please note the recommendations within these minutes have been presented at the 11/18/24 Council meeting.*

D. Monthly Financial Report

1. February 2025

E. Bids/Proposals/Contracts

1. Lake Front Park Old Concession Stand Building Renovation
 - a) Memo 03/11/25 - Director of Public Services Kowalski
 - b) BID Sheet 02/12/25
 - c) Letter 03/11/25 - Robert A. Chapman, President of In-Line Construction
 - d) Scope of Work Description
2. Ghesquiere Park Restroom Renovation
 - a) Memo 03/11/25 - Director of Public Services Kowalski
 - b) Estimate 03/11/25 - Rely-On Construction
 - c) Estimate 02/27/25 - Capizzo Construction
3. Ghesquiere Park Handicap Accessible Friendship Swing
 - a) Memo 03/11/25 - Director of Public Services Kowalski
 - b) Proposal 12/13/24 - Penchura, LLC

F. Proclamation

1. Vietnam Veterans' Day (March 29)

G. Claims and Accounts

1. Hallahan & Associates, P.C. - Professional Services - Invoice No. 22406 - February 2025 - 03/03/25 - \$2,193.30.
2. Keller Thoma - Legal Services - Invoice No. 127317 - February 2025 - 03/01/25 - \$437.50.
3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1083047 - February 2025 - 03/11/25 - \$3,026.82

4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 274 - February 2025 - 03/03/25 - \$3,146.50.
5. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 156160 - Proj. No. 0160-0464 - 02/19/25 - \$816.00.
 - b) 2024 Sewer Rehab By Full Length CIPP LIN - Invoice No. 156161 - Proj. No. 0160-0475 - 02/19/25 - \$616.75.
 - c) 2024 Miscellaneous Concrete Program - Invoice No. 156162 - Proj. No. 0160-0477 - 02/19/25 - \$707.75.
 - d) 2024-2025 General Engineering - Invoice No. 156163 - Proj. No. 0160-0484 - 02/19/25 - \$2,747.40.
 - e) 2024-2025 GIS Maintenance - Invoice No. 156164 - Proj. No. 0160-0485 - 02/19/25 - \$3,733.30.
 - f) Vernier & Mack Ave. Intersection Improvement - Invoice No. 156167 - Proj. No. 0160-0455 - 02/19/25 - \$3,771.44.
 - g) Ghesquiere & Lakefront Park Bldg Renovation - Invoice No. 156172 - Proj. No. 0160-0479 - 02/20/25 - \$3,250.00
 - h) 2024 Water Reliability Study & AMP - Invoice No. 156312 - Proj. No. 0160-0490 - 02/24/25 - \$17,200.00

Item 7 COMMUNICATION

Item 7A RESIGNATION – BEAUTIFICATION ADVISORY COMMISSION – BRIANNE JOSEFIK

Prerogative of the Mayor to accept the resignation of Brianne Josefiak from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Josefiak.

Item 8 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9 ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator