

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Rescheduled Council Meeting of July 14, 2025**

- Item 1      **CALL TO ORDER**  
Prerogative of the Mayor to call this meeting to order.
- Item 2      **ROLL CALL**  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      **PLEDGE OF ALLEGIANCE**  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      **RECOGNITION OF COMMISSION MEMBERS**  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      **ACCEPTANCE OF THE AGENDA**  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      **CONSENT AGENDA**  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6D) listed under the consent agenda as presented.

**A. Approval of Minutes**

1. Council 06/16/25
2. Joint Committee-of-the-Whole and Planning Commission 06/16/25

**B. Minutes Received and Placed on File**

1. Beautification Advisory Commission 05/14/25
2. Citizens' Recreation Commission 05/13/25 with recommendation\*

\*This recommendation was presented at the 05/19/25 Council meeting.

3. Senior Citizens' Commission 03/18/25\* and 05/16/25\*\* excerpt, both with recommendations

\*This recommendation was presented at the 04/07/25 Council meeting.

\*\*Recommendation requesting a budget totaling \$4,500 for the FYE 06/30/26.

4. Tree Commission 04/02/25, 05/07/25

**C. Bids/Proposals/Contracts**

1. Purchase of Public Safety Patrol Vehicle and Equipment
  - a) Memo 07/02/25 - Director of Public Safety Kosanke
  - b) Vehicle Dealers Listing
  - c) Bid Per Enclosed Specifications - Berger Chevrolet Inc.
  - d) Quotation No. 174076 - 07/02/25 - Canfield Equipment Service, Inc.
2. 2025 Miscellaneous Concrete Pavement Repair Program - AEW Project No. 0160-0493
  - a) Memo 07/09/25 - Director of Public Services Kowalski
  - b) Letter 06/02/25 - City Engineer Varicalli (AEW)
  - c) Letter 02/11/25 - Alfred Mattioli (Mattioli Cement Co., LLC)
3. 2025 Sewer Rehabilitation by Full Length C.I.P.P. Lining - AEW Project No. 0160-0495
  - a) Memo 07/09/25 - Director of Public Services Kowalski
  - b) Letter 06/02/25 - City Engineer Varicalli (AEW)
  - c) Letter 08/06/24 - Jay B. Ferguson (Insituform Technologies USA, LLC)
  - d) Price Proposal
4. 2025 Pavement Joint and Crack Sealing Program - AEW Project No. 0160-0494
  - a) Memo 07/09/25 - Director of Public Services Kowalski
  - b) Letter 06/02/25 - City Engineer Varicalli (AEW)
  - c) Letter 05/15/25 - Jeff Lippert (Scodeller Construction)
5. AEW Design Fees for 2025/2026 Construction Projects
  - a) Memo 07/09/25 - Director of Public Services Kowalski
  - b) Letter 06/04/24 - City Engineer Wilberding (AEW)
6. Detroit Area Agency on Aging (DAAA) FY 2026 Annual Implementation Plan
  - a) Memo 06/30/25 - City Administrator Schulte
  - b) Email 06/26/25 - Krista Siddall (Executive Director of The Helm Life Center)
  - c) DAAA Review, Input & Feedback Form
  - d) Letter 06/18/25 - Ronald Taylor (DAAA President/CEO)
  - e) Proposed FY 2026 Implementation Plan

**D. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Ghesquiere & Lakefront Park Bldg Renovations - Invoice No. 158460 - Proj. No. 0160-0479 - 06/09/25 - \$1,333.30.
  - b) Water System CDSMI - Invoice No. 158499 - Proj. No. 0160-0461 - 06/09/25 - \$4,629.85.
  - c) LFP Boat Launch Parking Lot - Invoice No. 158500 - Proj. No. 0160-0480 - 06/09/25 - \$6,977.87.
  - d) Ghesquiere Park Walking Path - Invoice No. 158501 - Proj. No. 0160-0482 - 6/09/25 - \$11,981.96.
  - e) Sewer System Evaluation - Invoice No. 158502 - Proj. No. 0160-0449 - 06/10/25 - \$1,952.80.
  - f) Vernier & Mack Ave. Intersection Improvement - Invoice No. 158503 - Proj. No. 0160-0455 - 06/10/25 - \$27,554.28.
  - g) 2024-2025 General Engineering - Invoice No. 158504 - Proj. No. 0160-0484 - 06/10/25 - \$1,575.15.
  - h) Lake Front Park Building Renovation - Proj. No. 0160-0479 - Payment Invoice No. 2 - In-Line Construction - 06/13/25 - \$63,115.38.
2. Keller Thoma - Legal Services - Invoice No. 127751 - May 2025 - 06/01/25 - \$43.75.
3. McKenna - Building/Planning Services
  - a) Invoice No. 21849-110 - Building Services - May 2025 - 06/17/25 - \$61,408.05.
  - b) Invoice No. 22-064-42 - Planning Services - May 2025 - 06/20/25 - \$3,202.50.
  - c) Invoice No. 25-030-1 - GPW MSHDA Zoning Ordinance Update - May 2025 - 06/19/25 - \$3,600.00.
4. State of Michigan - MDOT00183 - Program # 218128CON (Vernier Rd.) and #219533CON (Sunningdale Dr.) - 06/04/25 - \$7,713.71.
5. WCA Assessing - Assessing Services - Invoice No. 061225 - July 2025 - 06/12/25 - \$7,534.41.
6. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 310 - June 2025 - 07/02/25 - \$3,828.50.

Item 7      **PUBLIC HEARING**

Item 7A      **LOT SPLIT REQUEST: 19655 & 19653 MACK AVENUE**

Open the Public Hearing. Receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request from the audience. Make a motion to close the Public Hearing.

Prerogative of the City Council to concur with the City Planner's recommendation and approve the proposed lot split for 19655 & 19653 Mack Avenue and adopt the resolution as presented.

Item 8        COMMUNICATION

Item 8A      RESIGNATION – PLANNING COMMISSION – JAMES MCNELIS

Prerogative of the Mayor to accept the resignation of James McNelis from the Planning Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. McNelis.

Item 9        NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10      ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte". The signature is written in a cursive, flowing style.

Frank Schulte  
City Administrator