

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, DECEMBER 16, 2024, IN THE COUNCIL-  
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA  
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:05 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Motschall  
ABSENT: None

Also Present: City Administrator Schulte  
Assistant City Administrator Como  
City Attorney Zalewski  
City Treasurer/Comptroller Schmidt  
City Clerk Antolin  
Director of Public Services Kowalski  
Director of Public Safety Kosanke

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Catherine Dumke, Senior Citizens' Commission
- Chris Fenton, Planning Commission

**Motion** by McConaghy, seconded by Gafa, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall  
No: None  
Absent: None

**Motion** by Granger, seconded by Koester, that all items (6A-6G) on the **Consent Agenda** be approved as presented except item **6C3 (11/06/24 Tree Commission Minutes)**, which has been removed and placed on the regular agenda for discussion.

- A. Re-Appointments**
  - 1. Citizen/Council Re-Appointments to Commissions and Boards
    - a) Memo 12/13/24 - Administrative Clerk Coyle
  
- B. Approval of Minutes**
  - 1. Council 12/02/24
  - 2. Committee-of-the-Whole 12/02/24
  
- C. Commission Minutes to be Received and Placed on File**
  - 1. Citizens' Recreation Commission 11/12/24
  - 2. Planning Commission 11/19/24
  - 3. Tree Commission 11/06/24
  
- D. Monthly Financial Report**
  - 1. November 2024
  
- E. Adoption of 2024 Grosse Pointe Woods Master Plan**
  - 1. 2024 Grosse Pointe Woods Master Plan
    - a) Special Planning Commission Meeting Minutes Excerpt 10/29/24
    - b) 2024 GPW Master Plan
  
- F. Bids/Proposals/Contracts**
  - 1. License Plate Reader Project
    - a) Memo 12/12/24 - Director of Public Safety Kosanke
    - b) Letter 12/09/24 - Daniel Jensen (Grosse Pointe Public Safety Foundation)
    - c) Quote MCF-0089-01 10/02/24 - Actron Integrated Security Systems, Inc.
  
- G. Claims and Accounts**
  - 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
    - a) Water System CDSMI - Invoice No. 154540 - Proj. No. 0160-0461 - 11/25/24 - \$756.20.
    - b) 2024 Miscellaneous Concrete Program - Invoice No. 154541 - Proj. No. 0160-0477 - 11/25/24 - \$5,498.62.

- c) Ghesquiere Park Walking Path - Invoice No. 154542 - Proj. No. 0160-0482 - 11/25/24 - \$11,431.00.
- d) 2024-2025 General Engineering - Invoice No. 154543 - Proj. No. 0160-0484 - 11/25/24 - \$943.20.
- e) 2024-2025 GIS Maintenance - Invoice No. 154544 - Proj. No. 0160-0485 - 11/25/24 - \$1,882.58.
- f) Ghesquiere & Lake Front Park Bldg Renovation - Invoice No. 154879 - Proj. No. 0160-0479 - 11/27/24 - \$7,750.00.
- g) Roslyn Rd. Water Main & Resurfacing - Proj. No. 0160-0464 - Final Estimate - Pamar Enterprises, Inc. - 12/03/24 - \$82,122.37.
- h) 2024 Pavement Joint and Crack Sealing Program - Proj. No. 0160-0476 - Pay Estimate No. 01 - Scodeller Construction, Inc. - 12/04/24 - \$11,251.94.
- i) 2024 Sewer Rehabilitation by Full Length CIPP Lining - Proj. No. 0160-0475 - Pay Estimate No. 02 - Insituform Technologies USA, LLC - 12/04/24 - \$30,456.00.
- j) 2024 Concrete Pavement Repair Program - Proj. No. 0160-0477 - Pay Estimate No. 03 - Mattioli Cement Co. LLC - 12/04/24 - \$5,300.00.
- k) Torrey Road Pump Station Generator - Proj. No. 0160-0473 - Payment Application No. 03 - Rauhorn Electric, Inc. - 12/10/24 - \$541,800.00.
- 2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 22112 - November 2024 - 12/03/24 - \$2,676.22.
- 3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1082637 - November 2024 - 12/09/24 - \$4,428.41.
- 4. WCA Assessing - Assessing Services - Invoice No. 120924 - January 2025 - 12/09/24 - \$7,534.41.
- 5. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 244 - November 2024 - 12/03/24 - \$3,007.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall  
No: None  
Absent: None

Mayor Bryant removed Item 6C3, Tree Commission Minutes dated November 6, 2024, from the Consent Agenda and placed it on the regular agenda for discussion.

City Administrator Schulte provided the following statement:

The November 6, 2024, Tree Commission minutes are on tonight’s city council consent agenda under *Commission Minutes to be Received and Placed on File*. As outlined in my email to the council, the minutes contain several inaccuracies and misconceptions. Therefore, administration is recommending that city council make an official note at tonight’s meeting reflecting that the Tree Commission comments “do not accurately reflect the city’s position on topics discussed under *New Business*.” These topics include: memorial trees, the city’s tree canopy, Mack Avenue, and the front lawn of city hall.

Councilmember Koester stated that the comments from City Administrator Schulte were reasonable and understood his reaction. He also commented that being in attendance at the Tree Commission meeting, he believes the Commission was merely opining their perceptions, which is not necessarily aligned with administration’s perspective.

**Motion** by Motschall, seconded by McConaghy, that the City Council note City Administrator Schulte’s statement and receive and place on file the revised Tree Commission Minutes dated November 6, 2024.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall  
No: None  
Absent: None

THE MEETING WAS THEREUPON OPENED AT 7:10 P.M. FOR A PUBLIC HEARING TO HEAR THE APPLICATION OF **ROBERT PALMER AND GEMMA ZITZMANN, 1488 ROSLYN RD., GROSSE POINTE WOODS, WHO IS REQUESTING TO INSTALL A 5’ PRIVACY FENCE ALONG THE EAST PROPERTY LOT LINE OF 1488 ROSLYN RD.** THE FENCE APPLICATION WILL REQUIRE A PUBLIC HEARING IN ACCORDANCE WITH SECTION 8-280, *FRONT YARD FENCES*, AND 8-284A(3), *EXCEPTIONS-SPECIAL CIRCUMSTANCES*, DUE TO THE FACT THAT THE FENCE WOULD BE INSTALLED STARTING AT THE FRONT MAIN BUILDING LINE CORNER AND THAT A FENCE LOCATED IN THE FRONT YARD IS LIMITED TO A MAXIMUM HEIGHT OF 30 INCHES.

**Motion** by Gafa, seconded by McConaghy, that for purposes of the public hearing, the following items be received and placed on file:

1. Letter 12/04/24 – Building Official Collins
2. Application of Public Hearing
3. Application of Fence Permit
4. Photos
5. Sections 8-274, 8-280 and 8-284 of City Ordinance
6. Affidavit of Property Owners Notified with list
7. Parcel Map

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall  
No: None  
Absent: None

The Chair asked if anyone from the audience wished to speak in favor of the proposed request. The following individual was heard:

1. Bob Palmer, 1488 Roslyn Rd., Petitioner who also submitted written consent from his adjacent neighbors.

The Chair asked if anyone from the audience wished to speak in opposition to the proposed request. No one wished to be heard.

**Motion** by Motschall, seconded by Koester, that the public hearing be closed at 7:15 p.m. PASSED UNANIMOUSLY.

**Motion** by Granger, seconded by Koester, that the City Council concur with the Building Official's recommendation and **approve the fence installation for 1488 Roslyn Road** due to the hardships portrayed.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall  
No: None  
Absent: None

Under New Business/Public Comment, no one wished to be heard.

**Motion** by Granger, seconded by Motschall, to **adjourn tonight’s meeting** at 7:17 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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Arthur W. Bryant  
Mayor