

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of March 20, 2023

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Appointment

1. Board of Review (Council)
 - a. Jaspreet (Jess) Sikand - Term to expire 01/01/24
 - 1) Biographical Sketch
 - 2) Email 03/03/23 - City Assessor

B. Approval of Minutes

1. Council 03/06/23
2. Committee-of-the-Whole 03/06/23
3. Beautification Advisory Commission 02/08/23 with recommendations
4. Citizens' Recreation Commission *03/14/23, 02/28/23 - both with Recommendations
5. Historical Commission 11/11/22
6. Tree Commission 02/01/23 with recommendations

*These recommendations are contingent upon approval of the Special Events and Parade Applications.

C. Monthly Financial Report

1. February 2023

D. Bids/Proposals/Contracts

1. 2022 CDBG Subrecipient Agreement
 - a) Memo 03/16/23 - Assistant City Administrator
 - b) 2022 Subrecipient Agreement

E. Proclamations

1. Vietnam Veterans Day
2. Holocaust Remembrance Week
3. Vietnam Veterans Day

F. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. Vernier Rd. Water Main Replacement - Invoice No. 0142389 - Proj. No. 0160-0446 - 02/22/23 - \$512.48.
 - b. Sewer System Evaluation - Invoice No. 0142390 - Proj. No. 0160-0449 - 02/22/23 - \$2,839.60.
 - c. Hampton Rd. Water Main & Resurface (Mack/Marte) - Invoice No. 0142391 - Proj. No. 0160-0456 - 02/22/23 - \$26,545.25.
 - d. Torrey Rd. Pump Station Cap Improve. Plan - Invoice No. 0142392 - Proj. No. 0160-0457 - 02/22/23 - \$5,056.80.
 - e. 2022-2023 General Engineering - Invoice No. 0142393 - Proj. No. 0160-0459 - 02/22/23 - \$611.60.
 - f. 2022-2023 GIS Maintenance - Invoice No. 0142554 - Proj. No. 0160-0458 - 02/24/23 - \$488.80.
 - g. 2020-2021 Water Main Replacement Program - Invoice No. 0142698 - Proj. No. 0160-0426 - 03/02/23 - \$5,281.32.
 - h. 2021 Misc. Concrete Repair - Invoice No. 0142699 - Proj. No. 0160-0435 - 03/02/23 - \$261.04.
2. Hallahan & Associates, P.C. - Legal Services - Invoice No. 20280 - February 2023 - 03/01/23 - \$1642.56.
3. Keller Thoma - Legal Services - Invoice No. 123638 - February 2023 - 03/01/23 - \$43.75.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1079082 - 03/08/23 - \$3,100.40.
5. Stucky Vitale Architects - Architecture/Engineering Services - Invoice No. 201-6347 - Proj. No. 2021.027-Chene/Trombley Park Master Plan - 02/28/23 - \$8,436.25.

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7 COMMUNICATIONS

Item 7A GROSSE POINTE WOODS-SHORES LITTLE LEAGUE (GPWSLL) – DUGOUT PROPOSAL (FIELD #1) In his proposal, dated March 8, 2023, Mark Benner -

GPWSLL Vice President, is requesting Council's approve to install two (2) new dugouts for Field #1 in Ghesquiere Park.

Prerogative of the City Council as to action taken.

Item 7B FY 2023/2024 GENERAL LIABILITY & PROPERTY INSURANCE The City Administrator, in his memo dated March 16, 2023, is requesting City Council to approve Nickel & Saph Inc. Insurance Agency (Nickle & Saph) as the general liability and property insurance provider. A comprehensive evaluation inspection was conducted and the findings resulted in a slight cost increase in the amount of \$19,998.00, which is still less than MMRMA's proposal from last year.

In their proposal, Nickel & Saph, Inc. included an in-depth evaluation of all city properties from a dedicated appraisal company.

This is a budgeted item in FY 2023/2024 and do not believe any benefit will accrue to the City by seeking further bids

Prerogative of the City Council to concur with the City Administrator's recommendation and approve Nickel & Saph, Inc. Insurance Agency to continue to be the city's general liability and property insurance provider in an amount not to exceed \$226,935.25 for the period of April 19, 2023 thru April 19, 2024.

Item 7C RESIGNATION: BOARD OF REVIEW – TERESA CERWIN Prerogative of the Mayor to accept the resignation of Teresa Cerwin from the Board of Review with regret, and direct that appropriate thanks and recognition be sent to Ms. Cerwin.

Item 8 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9 ADJOURNMENT Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator