

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

RECEIVED

March 8, 2023

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CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

City of Grosse Pointe Woods
Attn: Frank Schulte, City Administrator
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice # 1079082

In Reference To: General Counsel

Professional Services Rendered Thru February 28, 2023

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>			
2/3/2023	DAW	Receipt/review of correspondence, agenda and packet from Clerk for 2/6/23 Council Meeting	0.30 \$145.00/hr 43.50
2/6/2023	SSM	Review of packet in preparation for meeting; Preparation of email to F. Schulte regarding same; Telephone conference with F. Schulte; Research applicable Freedom of Information Act and Open Meetings Act provisions; Attend City Council meeting	3.30 \$155.00/hr 511.50
2/24/2023	DAW	Receipt/review of 2/27/23 City Council Agenda, pink and 2/27/23 Committee of the Whole Agenda from City Clerk; Review ordinances from 9 communities provided as Committee of the Whole back-up regarding chickens	0.90 \$145.00/hr 130.50
	DAW	Receipt/review correspondence from City Clerk with links to documents for the 2/27/23 City Council regular and Committee of the Whole meetings	0.20 \$145.00/hr 29.00
2/27/2023	DAW	Attend City Council and Committee of the Whole Meetings	1.20 \$145.00/hr 174.00

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		<u>Hrs/Rate</u>	<u>Amount</u>
SUBTOTAL:		[5.90	888.50]
<u>General Administration</u>			
2/2/2023	DAW Receipt/review of correspondence and telephone conference from Clerk with two memos concerning the Safe Routes to School grant and requesting a resolution; Draft resolution and send to Clerk	0.90 \$145.00/hr	130.50
2/6/2023	DAW Telephone conference with City Administrator and Assistant City Administrator regarding sidewalk differential of 1/2 inch vs. 2 inches in state law	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from City Administrator regarding wire fraud case	0.10 \$145.00/hr	14.50
2/8/2023	DAW Receipt/review correspondence from State of Michigan regarding People v D'Lynn Westbrook; Correspondence to Mr. Tomlinson with correspondence from State; Receipt/review correspondence from Mr. Tomlinson	0.30 \$145.00/hr	43.50
2/14/2023	DAW Receipt/review correspondence from City Clerk regarding liquor license applications (2); Correspondence in response	0.20 \$145.00/hr	29.00
2/15/2023	DAW Telephone conference with City Administrator (2) regarding playground equipment purchase order and Council Rules of Order proposed change	0.40 \$145.00/hr	58.00
	DAW Correspondence to City Administrator with proposed change to Council Rules of Order	0.20 \$145.00/hr	29.00
	DAW Correspondence to City Administrator with proposed change to playground equipment purchase	0.40 \$145.00/hr	58.00
	DAW Preparation of draft Pension ordinance amendment in Council format; Draft a cover memo; Correspondence to City Administrator, Treasurer and Clerk	1.80 \$145.00/hr	261.00

		<u>Hrs/Rate</u>	<u>Amount</u>
2/16/2023	DAW Receipt/review correspondence from City Clerk regarding ordinance and cover memo for the Pension Ordinance Amendment; Correspondence in response	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from City Clerk (2) with numerous attachments concerning Trattoria liquor license transfer and Crispelli's new liquor license application; Correspondence to City clerk with draft response to Attorney Allen	2.30 \$145.00/hr	333.50
2/17/2023	DAW Telephone conference with City Administrator regarding status of pension ordinance and response regarding liquor license issues	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk regarding draft answer to Attorney Allen regarding liquor license issues; Correspondence to Attorney Allen	0.20 \$145.00/hr	29.00
	DAW Edit/revise proposed Pension Ordinance amendment to Section 2-302; Correspondence to City Administrator and Treasurer	0.70 \$145.00/hr	101.50
2/20/2023	DAW Receipt/review of correspondence and Nu Appearance contract and certificate of insurance from Public Safety Director	0.60 \$145.00/hr	87.00
	DAW Telephone conference with City Administrator regarding Pension Ordinance Amendment	0.10 \$145.00/hr	14.50
	DAW Receipt/review correspondence from City Administrator to Landscape Structures, Inc. regarding changes to Purchase Order	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Landscape Structures regarding changes to Purchase Order; Correspondence to City Administrator	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from City Administrator regarding daycare in the C-F District; Review and respond to City Administrator	0.70 \$145.00/hr	101.50

		<u>Hrs/Rate</u>	<u>Amount</u>
2/21/2023	DAW Receipt/review correspondence from City Administrator to McKenna regarding child daycare facility, which is not permitting a C-F District	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from City Administrator to Landscape Structures regarding changes to Purchase Order	0.20 \$145.00/hr	29.00
	DAW Telephone conference with Public Safety Director regarding Nu Appearance contract; Receipt/review correspondence from Public Safety Director with Nu Appearance documents; Edit documents; Correspondence to Public Safety Director with revised documents	0.50 \$145.00/hr	72.50
	DAW Receipt/review correspondence from Treasurer regarding amendment to Section 2-301; Draft the amendment; Correspondence to Treasurer with draft; Receipt/review correspondence from Treasurer; Additional edits made and returned to Treasurer	1.00 \$145.00/hr	145.00
	DAW Receipt/review correspondence from Public Safety Director regarding Nu Appearance contract - vendor claimed change of insurance requirements	0.10 \$145.00/hr	14.50
	DAW Telephone conference with Public Safety Director regarding contract	0.40 \$145.00/hr	58.00
2/22/2023	DAW Receipt/review correspondence from City Administrator regarding signing the revised Purchase Order with Landscape Structures; Review Purchase Order; Correspondence to City Administrator; Receipt/review correspondence from City Administrator to vendor	0.20 \$145.00/hr	29.00
2/23/2023	DAW Receipt/review correspondence from Assistant City Administrator with a memo for Council to review; Review memo and correspondence to Assistant City Administrator; Telephone conference with Assistant City Administrator regarding memo	0.30 \$145.00/hr	43.50

	<u>Hrs/Rate</u>	<u>Amount</u>
2/24/2023 DAW Telephone conference with City Administrator regarding information from Treasurer regarding proposed amendment to City Code Section 2-304; Receipt/review correspondence from Treasurer; Telephone conference with Treasurer; Correspondence to Treasurer, Mayor and City Council	0.50 \$145.00/hr	72.50
DAW Receipt/review correspondence (2) from City Clerk with application documents from Crispelli's LLC; Cursory review of documents (83 pages)	0.70 \$145.00/hr	101.50
2/27/2023 DAW Receipt/review correspondence from Attorney General regarding eligibility for certain convictions to be set aside; Correspondence to Tim Tomlinson with a copy of the letter; Original placed in City Council slot (People v Nicole Gray)	0.30 \$145.00/hr	43.50
DAW Receipt/review correspondence from City Administrator regarding Legacy Oaks' status	0.20 \$145.00/hr	29.00
SUBTOTAL:	[14.60	2,117.00]
For professional services rendered	20.50	\$3,005.50

Additional charges:

	<u>Qty/Price</u>	
<u>City Council</u>		
2/6/2023 Attorney Mileage - Attend City Council Meeting [S. Morita]	73 0.65	47.45
2/27/2023 Attorney Mileage - Attend City Council & Committee of the Whole Meetings [D. Walling]	73 0.65	47.45
SUBTOTAL:		[94.90]

	<u>Amount</u>
Total costs	\$94.90
Total amount of this bill	\$3,100.40
Previous balance	\$3,038.40
3/2/2023 Payment - thank you. Check No. 65840	(\$3,038.40)
Balance due	<u>\$3,100.40</u>

Please include your Invoice Number on your payment. Thank you.

Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Debra A. Walling, Associate	17.20	145.00
Stephanie Simon-Morita, Shareholder	3.30	155.00

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SM 3/9/23

FS 3-9-23