

MEMO 24-15

TO: Frank Schulte, City Administrator  
FROM: James Kowalski, Director of Public Services *J.K.*  
DATE: April 30, 2024  
SUBJECT: Recommendation – Trucking Services

Grosso Trucking & Supply Co. has the current contract to provide trucking services for the City through June 30, 2024. Owner Steve Grosso has provided a quote for trucking pricing for the 2024/2025 fiscal year with a \$0.50 increase on trucking per yard because of fuel costs. The company is fully insured and bonded and has provided very good and reliable trucking services for the city since 2015. Grosso Trucking again requests an annual fee of \$2,500.00/year for leaving his loader in the DPW yard. His drivers load their trucks themselves at no additional cost to the city allowing DPW employees to work on other tasks.

Only one other bid for trucking services was received the last time a bid was mailed in 2011 and the prices not only exceeded Grosso Trucking's new prices but also included \$52,000/year for a loader plus \$45.00/hour for labor plus fuel with a 3% fuel surcharge. Grosso Trucking's employees also assist with clean up in the DPW yard. I do not believe any benefit would accrue to the city by seeking additional bids.

I recommend the city enter into a contract with Grosso Trucking & Supply Co., 10015 Marine City Hwy., Fair Haven, MI 48023 to continue to provide trucking and hauling services from July 1, 2024 through June 30, 2025. This is a budgeted item included in the 2024/25 budget in the amount of \$90,000.00 in Solid Waste/Disposal contractual services account 226-528-818.000. Attached is a copy of the proposed contract approved by the city attorney and used in prior years that will be effective from July 1, 2024 through June 30, 2025, as well as a current certificate of insurance.

Please contact me if you have any questions concerning this matter.

Recommend approval of the above stated and do not believe any benefit will accrue to the City by seeking further competitive bids. Approved for Council consideration.

  
\_\_\_\_\_  
Frank Schulte, City Administrator

*5-7-24*  
\_\_\_\_\_  
Date

**RECEIVED**

**MAY 07 2024**

Fund Certification:

Account numbers and amounts have been verified as presented.

**CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT**

  
\_\_\_\_\_  
Steven Schmidt, Deputy Treasurer/Comptroller

*5-7-24*  
\_\_\_\_\_  
Date

## GROSSO TRUCKING & SUPPLY CO. AGREEMENT

This agreement is entered into on this \_\_\_ day of \_\_\_\_\_, 2024 between the CITY OF GROSSE POINTE WOODS, a Municipal Corporation, of 20025 Mack Plaza, Grosse Pointe Woods, Michigan ("City"), and Grosso Trucking & Supply Co., 10015 Marine City Hwy., Fair Haven, Michigan 48023;

**WHEREAS**, Grosso Trucking & Supply Co. is engaged in hauling leaves/brush, scrap, concrete, wood chips, debris, dirt, and sand; and

**WHEREAS**, the City desires to utilize the services of Grosso Trucking & Supply Co. as an independent contractor:

### **THEREFORE, IT IS AGREED BETWEEN THE PARTIES AS FOLLOWS:**

1. Award of Contract: Grosso Trucking & Supply Co. is hereby awarded a non-exclusive contract to perform hauling services for the City.
2. Term of Contract: This contract will cover the fiscal year beginning July 1, 2024 and continue through June 30, 2025.
3. Rates: Grosso Trucking & Supply Co. will perform hauling services as instructed by the City at the agreed sums of \$7.00 per yard for leaves/brush, \$7.00 per yard for removal of wood chips and clean concrete, \$10.00 per yard for excavation spoils, \$7.00 per yard for delivery of compost; \$13.00 per yard for sand in; \$17.50 for 21A crushed concrete in; and \$17.00 per yard for screened topsoil in.
4. Termination: Notwithstanding the term of this contract, this agreement may be terminated by either party with 30 days written notice to the other party for any reason.
5. Insurance: Grosso Trucking & Supply Co. will keep in full force and affect insurance coverage in accordance with the bid specifications dated April 7, 2011, and shall furnish proof of such insurance to the City of Grosse Pointe Woods.
6. Compliance with City Ordinances: Grosso Trucking & Supply Co. shall be required to comply with all city ordinances and pertinent state laws during the terms of this Agreement including, but not limited to, hours of operation.

7. City Indemnification: Grosso Trucking & Supply Co. agrees to indemnify and hold harmless the City from any actions, suits, debts, judgments, damages and/or claims arising out of Grosso Trucking & Supply Co.'s performance of this Agreement.
  
8. Incorporation of Bid Documents: The original bid documents including the notice to bidders dated April 7, 2011, specifications, insurance coverage, and the bid sheet are incorporated into this Agreement by reference. In the event of any inconsistencies between the bid documents and this Agreement, the Agreement controls.

**WITNESS:**

\_\_\_\_\_

**City of Grosse Pointe Woods**

**By:**

\_\_\_\_\_  
Frank Schulte  
City Administrator

**Grosso Trucking & Supply Co.**

**By:**

\_\_\_\_\_  
Steve Grosso  
Owner

\_\_\_\_\_

Grosso Trucking & Supply Co.  
10015 Marine City Hwy.  
Fair Haven, MI 48023  
(586) 725-2935 • Fax: (586) 725-4153  
Website [www.grosso-trucks.com](http://www.grosso-trucks.com)

4/24/24

City of Grosse Pointe Woods

Here are the prices for the 2024 season starting July 1, 2024

Trucking yard waste out \$7.00

Trucking Dirt out \$10.00

Trucking Compost \$7.00

Trucking Concrete out \$7.00

Trucking leaves out \$7.00

Sand \$13.00

Screened Topsoil \$17.50

21A Crushed Concrete \$17.50

If you have any questions please give me a call.

Thank you,

A handwritten signature in black ink, appearing to read "Steve Grosso".

Steve Grosso  
Grosso Trucking



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Core Insurance Group LLC 50787 Corporate Dr  Shelby Township MI 48315	CONTACT NAME: Brenda Boomer PHONE (A/C, No, Ext): (248) 847-2673 FAX (A/C, No): E-MAIL ADDRESS: brendab@coreinsured.com	INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Michigan Millers Mutual Insurance Company	A	✓
<b>INSURED</b> Grosso Trucking and Supply Company ✓  10015 Marine City Hwy Ira MI 48023	INSURER B: Retailers Insurance Company	A	✓	12471
	INSURER C:			
	INSURER D:			
	INSURER E:			

COVERAGES                                      CERTIFICATE NUMBER: 24/25 master cert                                      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR AI, WOS, PNC - CG855 <input checked="" type="checkbox"/> CG2037-BLKT GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		✓	C0128091	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> AI, WOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> PNC			V0106282	01/01/2024	01/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 ✓ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			L0302785	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 ✓ AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N Y	WCP00012220	01/01/2024	01/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2000000 ✓ E.L. DISEASE - EA EMPLOYEE \$ 2000000 E.L. DISEASE - POLICY LIMIT \$ 2000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Grosse Pointe Woods is named as an additional insured with respects to general liability including completed operations as required by written contract. XCU is included. Waiver of subrogation applies in favor of the additional insured with respects to General liability as required by written contract. ✓

### CERTIFICATE HOLDER

City of Grosse Pointe Woods  
20025 Mack Plaza Dr  
  
Grosse Pointe Woods MI 48236

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE