

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of May 20, 2024

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 ACCEPTANCE OF THE AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 CONSENT AGENDA
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 05/06/24
2. Committee-of-the-Whole 05/06/24
3. Zoning Board of Appeals 05/06/24
4. Beautification Advisory Commission 04/10/24
5. Citizens' Recreation Commission 04/09/24
6. Senior Citizens' Commission 01/16/24 with recommendation*

*Recommendation to Council approving a budget request for the Commission in the amount of \$4,500.00 for FYE June 30, 2025.

B. Monthly Financial Report

1. April 2024

C. Bids/Proposals/Contracts

1. Trucking Services - Grosso Trucking & Supply Company
 - 1) Memo 04/30/24 - Director of Public Services Kowalski
 - 2) Proposed Agreement
 - 3) Quote 04/24/24 - Steve Grosso
 - 4) Certificate of Liability Insurance
2. Tree Removal Contract for 2024/2025
 - 1) Memo 04/30/24 - Director of Public Services Kowalski
 - 2) Propose Contract
 - 3) Letter 03/08/24 - James G. Bonahoom (Arbor Pro Tree Services, Inc.)
 - 4) Certificate of Liability Insurance
 - 5) Email 05/05/24 - City Attorney Walling
3. 2024 Sewer Rehabilitation by Full Length C.I.P.P. Lining – AEW Proj. No. 0160-0475
 - 1) Memo 05/14/24 – Director of Public Services Kowalski
 - 2) Letter 05/07/24 – Frank D. Varicalli (AEW)
 - 3) Proposal 03/13/24 – Insituform Technologies USA, LLC
4. 2024 Miscellaneous Concrete Pavement Repair Program – AEW Proj. No. 0160-0477
 - 1) Memo 05/14/24 – Director of Public Services Kowalski
 - 2) Letter 05/06/24 – Frank D. Varicalli (AEW)
 - 3) Letter 02/28/24 – Alfred Mattioli (Mattioli Cement Co., LLC)
 - 4) Proposal 04/18/24 – Mattioli Cement Co., LLC
5. Water Main and Sewer Repairs and Water Service Line Replacements
 - 1) Memo 05/14/24 - Director of Public Services Kowalski
6. Department of Public Works Janitorial Services
 - 1) Memo 05/15/24 - Director of Public Services Kowalski
 - 2) Estimate No. 913 - 05/15/24 - Zeppelin Cleaning Services
7. Sidewalk Repair Programs
 - 1) Memo 05/15/24 - Director of Public Services Kowalski
 - 2) Proposal 05/02/24 - Asphalt Control Corporation (ACC)
8. Torrey Road Pump Station Motor Starters for Pumps 4 and 5
 - 1) Memo 05/15/24 - Director of Public Services Kowalski
 - 2) Quotation 05/15/24 - Rotor Electric Co. of Michigan, LLC
9. IBEX Insurance Company - Excess Workers Compensation Coverage
 - 1) Memo 05/20/24 - Deputy Treasurer/Comptroller Schmidt

- 2) Quotation Sheets 05/06/24 - Midwest Employers Casualty
- 3) Policyholder Disclosure Notice of Terrorism Insurance Coverage
- 10. Sedgwick-Workers Compensation Third Party Administrator
 - 1) Memo 05/20/24 - Deputy Treasurer/Comptroller Schmidt
 - 2) Grosse Pointe Woods 2024-2027 Renewal Proposal

D. Proclamation

- 1. National Public Works Week (May 19 - 25)

E. Claims and Accounts

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers - Roslyn Rd. water Main and Resurfacing Project - Proj. No. 0160-0464 - Pay Estimate No. 4 - Pamar Enterprises, Inc. - 05/03/24 - \$140,375.34.
- 2. Keller Thoma - Legal Services - Invoice No. 125897 - April 2024 - 05/01/24 - \$87.50.
- 3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1081393 - April 2024 - 05/09/24 - \$3,830.92.
- 4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 187 - April 2024 - 05/03/24 - \$2,294.00.

*Prerogative of the Mayor to read aloud the proclamation.

Item 7 PRESENTATION

Item 7A PUBLIC SAFETY BOARD OF REVIEW AWARDS
 Prerogative of the Mayor to ask the Director of Public Safety to present the Public Safety Board of Review Awards to the recipients.

Item 8 PUBLIC HEARING

Item 8A FY 2024-2025 BUDGET Motion to open the Public Hearing. Motion to receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request. Motion to close the Public Hearing.

Prerogative of the City Council to concur with the recommendation of the Committee-of-the-Whole sitting as a Finance Committee at their meeting held on April 15, 2024, and adopt the FY 2024-2025 Budget as presented, adopt the Budget and Appropriation Resolution; and, authorize the Mayor and the City Clerk to sign the 2024 Tax Rate Request Form L-4029.

Item 9 COMMUNICATIONS

Item 9A CITY TREASURER/COMPTROLLER POSITION/PROMOTION

Prerogative of the City Council to concur with the City Administrator's recommendation and appoint Steven Schmidt to the position of City Treasurer/Comptroller and increase his salary to \$105,000.

Item 10 ORDINANCE

Item 10A FIRST READING: ZONING AMENDMENT - REZONING RO-1 (RESTRICTED OFFICE) TO C (COMMERCIAL) AT 20100 MACK AVENUE

Prerogative of the City Council to concur with the recommendation of this zoning ordinance amendment, to set a date of June 3, 2024, for a second reading and final adoption.

Item 11 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 12 ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator