

ROSATI, SCHULTZ, JOPICH & AMTSBUECHLER, P.C.
 27555 Executive Drive, Suite 250
 Farmington Hills, MI 48331
 (248) 489-4100 Tax ID# 38-3107356

RECEIVED

NOV 29 2021

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

November 11, 2021

City of Grosse Pointe Woods
 Attn: Bruce Stultz, City Administrator
 20025 Mack Plaza
 Grosse Pointe Woods, MI 48236

Invoice # 1076433

In Reference To: General Counsel

Professional Services Rendered Through October 31, 2021

			<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>				
10/4/2021	LAA	Review agenda packet in preparation for Council meeting	1.10 \$155.00/hr	170.50
	LAA	Travel to attend Council meeting and Election Commission meeting	0.90 \$155.00/hr	139.50
	LAA	Attend City Council meeting	0.70 \$155.00/hr	108.50
10/13/2021	LAA	Preparation of letter to Council for Committee of the Whole meeting regarding Cell Tower Lease Agreement	1.80 \$155.00/hr	279.00
10/18/2021	LAA	Receipt/review of materials and information in preparation for Council and Committee of the Whole meetings	1.80 \$155.00/hr	279.00
	LAA	Travel to City Hall for City Council and Committee of the Whole meeting	0.90 \$155.00/hr	139.50
	LAA	Attend City Council meeting	0.80 \$155.00/hr	124.00

			<u>Hrs/Rate</u>	<u>Amount</u>
10/18/2021	LAA	Attend Committee of the Whole meeting	1.50 \$155.00/hr	232.50
	LAA	Return travel from Council and Committee of the Whole meetings	0.90 \$155.00/hr	No Charge
		SUBTOTAL:	[10.40	1,472.50]
<u>General Administration</u>				
10/1/2021	LAA	Receipt/review correspondence regarding inspection of Freud Pump Station; Correspondence with City Clerk and Attorney Landa regarding same	0.40 \$155.00/hr	62.00
	LAA	Telephone conference and email correspondence with Clerk and Building Inspector regarding resident sign complaint	0.50 \$155.00/hr	77.50
	LAA	Telephone conference with Attorney Diemer regarding issues related to renewal of insurance coverage; Receipt/review correspondence from B. Bucko regarding excess insurance coverage; Receipt/review excess liability binder	0.90 \$155.00/hr	139.50
10/4/2021	LAA	Election Commission: Review agenda packet and voter list in preparation for Commission meeting	0.50 \$155.00/hr	77.50
	LAA	Election Commission: Attend Election Commission meeting	0.20 \$155.00/hr	31.00
	LAA	Return travel from meetings	0.90 \$155.00/hr	No Charge
	LAA	Receipt/review correspondence from S. Como regarding ballot proposal	0.30 \$155.00/hr	46.50
	LAA	Telephone conference and email correspondence with Attorney Watza regarding status of AT&T cell tower license renewal; Receipt/review Amendment to	0.90 \$155.00/hr	139.50

			<u>Hrs/Rate</u>	<u>Amount</u>
		License Agreement		
10/5/2021	LAA	Multiple correspondence with Attorney Watzka regarding AT&T License Agreement; Receipt/review documents related to same	1.70 \$155.00/hr	263.50
	LAA	Receipt/review of draft meeting minutes from Election Commission	0.30 \$155.00/hr	46.50
10/6/2021	LAA	Correspondence to Clerk regarding floodplain management ordinance	0.20 \$155.00/hr	31.00
	LAA	Correspondence to Attorney Watzka regarding Cell Tower License Agreement; Receipt/review notice of expiration and termination of License Agreement; Correspondence with City Administrator and Assistant City Administrator regarding same	0.90 \$155.00/hr	139.50
	LAA	Review of audit response	0.50 \$155.00/hr	77.50
10/7/2021	LAA	Correspondence to City Administrator's office regarding Gro-Town Agreement	0.50 \$155.00/hr	77.50
	LAA	Correspondence to City Clerk regarding certified amendment of floodplain management ordinance; Correspondence to EGLE flood insurance coordinator regarding same	0.90 \$155.00/hr	139.50
	LAA	Telephone conference and email correspondence with Director of Public Services regarding PowerDMS agreement; Telephone conference and email correspondence with PowerDMS representative regarding contract terms	0.80 \$155.00/hr	124.00
	LAA	Multiple correspondence with Attorney Watzka, City Administrator, and Acting City Administration regarding license renewal for use of cell tower	0.90 \$155.00/hr	139.50
	LAA	Receipt of annual permit package for Wayne County	0.20 \$155.00/hr	31.00

			<u>Hrs/Rate</u>	<u>Amount</u>
10/7/2021	LAA	Review Director of Public Services letter regarding salt burn use by school district; Review meeting minutes regarding terms of the Agreement; Prepare License Agreement regarding same	2.60 \$155.00/hr	403.00
10/8/2021	LAA	Continued correspondence with PowerDMS representative regarding contract terms	0.50 \$155.00/hr	77.50
	LAA	Receipt/review correspondence from McGraw Morris firm regarding flood claims	0.30 \$155.00/hr	46.50
	LAA	Receipt/review correspondence from Clerk regarding proposed salt burn agreement for storage of road salt	0.20 \$155.00/hr	31.00
	LAA	Multiple telephone conferences and email correspondence with Attorney Watza, City Administrator, and Acting City Administrator regarding cell provider response to notice of license termination	1.50 \$155.00/hr	232.50
	LAA	Receipt/review correspondence from Director of Public Service regarding body camera policy for park rangers	0.20 \$155.00/hr	31.00
10/11/2021	LAA	Receipt/review of body worn recording device policy for Parks and Recreation; Review body cam policy for Public Safety Department and compare the two policies; Review Body-Worn Camera Privacy Act and Crime Victim's Rights Act for regulations pertaining to body worn cameras; Review and revise Parks and Recreation Policy; Correspondence with Director of Public Works regarding same	2.80 \$155.00/hr	434.00
	LAA	Receipt/review of City Code for regulations pertaining to the Senior Citizen Commission; Review Commission Bylaws; Prepare ordinance amendment modifying the number of Commission members; Correspondence with Mayor and City Administrator regarding same	1.10 \$155.00/hr	170.50

			<u>Hrs/Rate</u>	<u>Amount</u>
10/11/2021	LAA	Receipt/review correspondence from PowerDMS regarding contract for services; Revise contract in follow-up; Correspondence with Director of Public Services and PowerDMS regarding same	1.00 \$155.00/hr	155.00
	LAA	Receipt/review correspondence from Clerk regarding proposed polling relocations	0.30 \$155.00/hr	46.50
	LAA	Correspondence to Director of Public Services regarding License Agreement for use of the salt barts; Continued preparation of License Agreement for use of the salt barts by public school system	1.10 \$155.00/hr	170.50
	LAA	Multiple correspondence with Attorney Watza regarding license renewal for City Hall cell tower	0.90 \$155.00/hr	139.50
10/12/2021	LAA	Correspondence to Director of Public Works regarding revisions to the Parks and Recreation body worn recording device policy; Continued revision of policy	0.70 \$155.00/hr	108.50
	LAA	Correspondence with City Clerk regarding election issues	0.20 \$155.00/hr	31.00
	LAA	Continued review of correspondence related to Cell Tower License Agreement; Receipt/review multiple emails from Attorney Watza regarding same; Telephone conference with City Administrator and City Clerk regarding materials for Committee of the Whole Agreement	1.90 \$155.00/hr	294.50
10/13/2021	LAA	Correspondence to Building Inspector and Attorney Tomlinson regarding resident issue related to enforcement action	0.50 \$155.00/hr	77.50
	LAA	Correspondence to Attorney Watza regarding cell tower license renewal	0.50 \$155.00/hr	77.50
10/15/2021	LAA	Receipt/review correspondence from Clerk and Attorney Landa regarding Freud Pump Station inspection	0.30 \$155.00/hr	46.50

			<u>Hrs/Rate</u>	<u>Amount</u>
10/18/2021	LAA	Correspondence to Attorney Tomlinson regarding solar ordinance amendment	0.20 \$155.00/hr	31.00
	LAA	Correspondence to Attorney Tomlinson regarding application to set aside conviction	0.10 \$155.00/hr	15.50
10/19/2021	LAA	Telephone conference with Building Official regarding liquor license regulations	0.20 \$155.00/hr	31.00
	LAA	Correspondence to Treasurer regarding billing issue; Review statutes and ordinances pertaining to same	0.90 \$155.00/hr	139.50
10/20/2021	LAA	Receipt/review of annual Wayne County permits; Correspondence with Public Services Department regarding same	0.50 \$155.00/hr	77.50
10/21/2021	LAA	Telephone conference with Building Official regarding proposed tasting room; Review City ordinances related to liquor regulations; Research the Michigan Liquor Control Code, administrative rules and written policies regarding microbrewery and tasting room regulations and licensing requirements	1.80 \$155.00/hr	279.00
	LAA	Receipt/review correspondence from developer regarding medical marijuana provisioning center; Telephone conference with Building Official regarding same; Review relevant statutes; Review City ordinances to determine status of ordinances related to medical marijuana facilities; Correspondence with developer regarding same	1.40 \$155.00/hr	217.00
	LAA	Correspondence to Attorney Landa regarding receipt of Wayne County Circuit Court Complaint; Review court docket regarding same	0.40 \$155.00/hr	62.00
10/22/2021	LAA	Receipt/review of Employee Handbook and other information pertaining to City hiring practices to determine requirements for posting open positions; Review statutes related to filling City offices; Review Charter and City ordinances related to administrative	1.50 \$155.00/hr	232.50

			<u>Hrs/Rate</u>	<u>Amount</u>
		services; Correspondence to City Administrator regarding same		
10/25/2021	LAA	Telephone conference with Building Official regarding proposed tasting room	0.20 \$155.00/hr	31.00
	LAA	Receipt/review correspondence from City Administrator regarding appraisal for City parking lot	0.20 \$155.00/hr	31.00
10/26/2021	LAA	Travel to City for Election Commission meeting	0.90 \$155.00/hr	139.50
	LAA	Attend Election Commission meeting	0.60 \$155.00/hr	93.00
	LAA	Return travel from City	0.90 \$155.00/hr	No Charge
	LAA	Meeting with City Administrator regarding appraisal of the City parking lot	0.40 \$155.00/hr	62.00
10/27/2021	LAA	Receipt/review correspondence from City Administrator regarding insurance coverage; Review insurance documents and compare to previous year's coverage	0.90 \$155.00/hr	139.50
	LAA	Receipt/review of Election Commission minutes	0.20 \$155.00/hr	31.00
	LAA	Receipt/review correspondence from Attorney Watza regarding License Agreement for City Hall cell tower	0.30 \$155.00/hr	46.50
	LAA	Receipt/review correspondence from Clerk and Director of Public Services regarding License Agreement for use of salt barn	0.40 \$155.00/hr	62.00
	LAA	Review of issues pertaining to on premise liquor license application process	1.10 \$155.00/hr	170.50
10/28/2021	LAA	Receipt/review of school district revisions to license agreement for use of salt barn; Continued revision of Agreement; Correspondence with Office of Public	0.40 \$155.00/hr	62.00

			<u>Hrs/Rate</u>	<u>Amount</u>
		Services regarding same		
10/28/2021	LAA	Correspondence to City Administrator and Treasurer regarding employment agreements for City Administrator, Director of Public Services and Assistant City Administrator and respective benefit packages	0.30 \$155.00/hr	46.50
	LAA	Telephone conference with Clerk regarding liquor license application process; Continue review of issues pertaining to application	1.30 \$155.00/hr	201.50
10/29/2021	LAA	Preparation of employment contract for City Administrator	1.00 \$155.00/hr	155.00
	LAA	Preparation of offer of employment for Director of Public Services	0.90 \$155.00/hr	139.50
	LAA	Receipt/review correspondence from City Administrator regarding benefit package; Prepare offer of employment for position of Assistant City Administrator	0.90 \$155.00/hr	139.50
	LAA	Review of City Code and Charter regarding City Administrator position and Administrative Services; Prepare ordinance for office of Assistant City Administrator	0.90 \$155.00/hr	139.50
	LAA	Receipt/review correspondence from Tokio Marine, City Treasurer and Neptune Commercial Flood regarding payment of insurance policy	0.30 \$155.00/hr	46.50
		SUBTOTAL:	<u>47.20</u>	<u>7,037.00</u>

Michigan Tax Tribunal

10/1/2021	SSM	Welltower (20-001399) - Receipt/review of Response to Motion to Compel and discovery responses; Correspondence regarding same	0.40 \$145.00/hr	58.00
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			<u>Hrs/Rate</u>	<u>Amount</u>
10/1/2021	SSM	Welltower (21-001759) - Receipt/review of discovery responses; Analysis regarding same; Correspondence regarding same	0.40 \$145.00/hr	58.00
10/4/2021	SSM	Cook Road 2017: Telephone conference with opposing counsel; Memo to opposing counsel requesting inspection dates; Note to file regarding same	0.50 \$145.00/hr	72.50
	SSM	Welltower 21-001759: Receipt/review of signed responses; Correspondence regarding same	0.30 \$145.00/hr	43.50
10/5/2021	SSM	Cook Road 2017: Receipt/review of memo from Petitioner's attorney regarding inspection dates; Respond to same; Note to file	0.30 \$145.00/hr	43.50
10/6/2021	SSM	Cook Road 2017: memos to and from opposing counsel; Memos to and from Appraiser regarding inspection; Note to file	0.30 \$145.00/hr	43.50
10/11/2021	SSM	Cook Road 2017: Receipt/review of memo from opposing counsel; Response to same	0.10 \$145.00/hr	14.50
10/13/2021	SSM	Cook Road 2017: Review of file in preparation for and attend site inspection	3.90 \$145.00/hr	565.50
	SSM	Welltower 20-001399: Receipt/review of proposed Motion to Adjourn Dates; Telephone conference with Petitioner's representative regarding abeyance of 2021 matters pending determination of 2020 matter	0.80 \$145.00/hr	116.00
	SSM	Cook Road 2017: Correspondence to client regarding discovery responses; Note to file regarding same	0.30 \$145.00/hr	43.50
10/14/2021	SSM	Cook Road 2017: Review of file regarding documents provided to Appraiser; Memos to and from Appraiser regarding same	0.40 \$145.00/hr	58.00
	SSM	TCF: Review of file regarding discovery status; Correspondence to Petitioner's representative; Note to file regarding same	0.30 \$145.00/hr	43.50

			<u>Hrs/Rate</u>	<u>Amount</u>
10/15/2021	SSM	Cook Road 2017: Receipt/review of memo from Appraiser; Review spreadsheets provided by Petitioner; Memo to Appraiser	0.70 \$145.00/hr	101.50
	SSM	TCF Bank: Receipt/review of correspondence from Petitioner's representative regarding withdrawal; memo to Assessor regarding same; Note to file	0.30 \$145.00/hr	43.50
10/19/2021	SSM	Cook Road 2017: Receipt/review of memos (x3) from Petitioner's attorney and respond to same (x3); Review file; Note to file	0.50 \$145.00/hr	72.50
10/21/2021	SSM	Cook Road 2017: Receipt/review of Order; Correspondence regarding same	0.30 \$145.00/hr	43.50
	SSM	Lochmoor: Receipt/review of Order; Correspondence regarding same	0.30 \$145.00/hr	43.50
10/27/2021	SSM	Welltower 20-001399: Analysis regarding discovery responses; Review for completeness; Memo to Assessor regarding same; Note to file	0.40 \$145.00/hr	58.00
	SSM	Welltower 20-001399: Receipt/review of memo from the Assessor; Memo to the Appraiser regarding documents; Note to file regarding same	0.20 \$145.00/hr	29.00
10/28/2021	SSM	Welltower 20-001399: Telephone conference with opposing counsel regarding case status	0.30 \$145.00/hr	43.50
	SSM	TCF Bank: Review of file regarding status of dismissal; Review online docket to determine if Motion to Withdraw was filed; Note to file regarding same	0.30 \$145.00/hr	43.50
10/29/2021	SSM	TCF Bank: Receipt/review of Notice of Filing Motion to Withdraw Appeal; Correspondence regarding same	0.30 \$145.00/hr	43.50
		SUBTOTAL:	[11.60	1,682.00]
		For professional services rendered	69.20	\$10,191.50

		<u>Amount</u>
Previous balance	Paid 11-10-21	\$10,462.60
Balance due	10,191.50	<u>\$20,654.10</u>

Please include your Invoice Number on your payment. Thank you.

Attorney Summary

Name	Hours	Rate
Lisa A. Anderson, Shareholder	54.90	155.00
Stephanie Simon-Morita, Associate	11.60	145.00

101210801.000 \$ 8509.50
 101210801.300 \$ 1682.00

 \$ 10191.50

SM 11/12/2021


 11/22/21