



CITY OF GROSSE POINTE WOODS
Office of the Treasurer/Comptroller

Memorandum

DATE: June 9, 2022
TO: Mayor and City Council
FROM: Shawn Murphy, Treasurer/Comptroller
SUBJECT: Fiscal Year End 2021-2022 Budget Amendments

RECEIVED

JUN 13 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

After reviewing the preliminary year-end financial statements, I recommend the following budget amendments for General Fund, Major Roads, Local Roads and Solid Waste.

General Fund departments that require a budget amendment are Administration, City Clerk, City Attorney and Fringe Benefit. This is due to an increase in personnel expenses related to retirements, an increase in attorney expenses and an increase in retiree health care expenses. The total General Fund Budget amendment is \$77,850.

Special Revenue Funds that require a budget amendment are Major Roads, Local Roads and Solid Waste. This is also due to an increase in personnel expenses related to retirements, overtime and health care expenses.

I respectfully request City Council to approve the following budget amendments:

General Fund	\$77,850
Major Road Fund	\$76,875
Local Road Fund	\$62,474
Solid Waste Fund	\$26,500

See the attached spreadsheet with details of the accounts and budget amendment amounts.

Thank you.

Shawn Murphy
Shawn Murphy, Treasurer/Comptroller

Frank Schulte
Frank Schulte, City Administrator

CITY OF GROSSE POINTE WOODS			
FY 2021-2022			
YEAR END BUDGET AMENDMENTS			
ACCOUNT NUMBER	DEPARTMENT	DESCRIPTION	INCREASE/(DECREASE)
GENERAL FUND			
101-000-476.000		BUILDERS LICENSE/PERMIT	54,000
101-000-478.000		ELECTRICAL LICENSE/PERMIT	23,850
		TOTAL GENERAL FUND REVENUE	77,850
101-172-702.000	ADMIN	SALARIES & WAGES	3,100
101-172-710.999	ADMIN	SICK/VAC PAY	6,550
101-210-801.000	ATTORNEY	LEGAL FEES-GEN'L CITY	17,000
101-210-801.100	ATTORNEY	LEGAL COUNSEL-COURT	7,000
101-210-801.200	ATTORNEY	LEGAL COUNSEL-BLDG & PLANNING	9,000
101-210-801.300	ATTORNEY	LEGAL/OUTSIDE CONSULTANTS- MTT	(10,000)
101-210-801.301	ATTORNEY	MTT-APPRAISALS & OTHER CONSULTANTS	(10,000)
101-210-810.000	ATTORNEY	LABOR CONSULTANT	9,000
101-215-702.000	CLERK	SALARIES & WAGES	11,500
101-215-710.999	CLERK	SICK/VAC PAY	10,700
101-215-715.000	CLERK	SOCIAL SECURITY	1,600
101-215-718.000	CLERK	H.S.A.	4,000
101-215-719.000	CLERK	HOSP/DENTAL/OPTICAL	5,100
101-215-818.000	CLERK	CONTRACTUAL SERVICES	6,300
101-215-960000	CLERK	EDUCATION-TRAINING	(3,000)
101-295-717.000	ADMIN-FRINGE	RETIREE HEALTH CARE & LIFE INS	10,000
		TOTAL GENERAL FUND EXPENSES	77,850
MAJOR ROADS			
202-000-570.000		METRO ACT P.A.48	14,506
202-000-697.000		TRANSFER FROM PRIOR YEAR RESERVES	62,369
		TOTAL MAJOR ROADS	76,875
202-463-702.000	ROUTINE MAINT.	SALARIES & WAGES	94,500
202-463-708.000	ROUTINE MAINT.	WAGES- SEASONAL MAINTENANCE	1,500
202-463-715.000	ROUTINE MAINT.	SOCIAL SECURITY	7,350
202-463-717.000	ROUTINE MAINT.	RETIREE HEALTH CARE & LIFE INS	900
202-463-722.000	ROUTINE MAINT.	RETIREMENT	33,000
202-465-702.000	FORESTRY	SALARIES & WAGES	(12,000)
202-465-710.000	FORESTRY	OVERTIME	(400)
202-465-715.000	FORESTRY	SOCIAL SECURITY	(950)
202-465-722.000	FORESTRY	RETIREMENT	(4,200)
202-474-702.000	TRAFFIC	SALARIES & WAGES	(5,000)

202-474-715.000	TRAFFIC	SOCIAL SECURITY	(350)
202-474-818.000	TRAFFIC	CONTRACTUAL SERVICES	(7,100)
202-478-702.000	WINTER MAINT.	SALARIES & WAGES	(25,250)
202-478-710.000	WINTER MAINT.	OVERTIME	(3,600)
202-478-715.000	WINTER MAINT.	SOCIAL SECURITY	(2,200)
202-478-722.000	WINTER MAINT.	RETIREMENT	(8,800)
202-478-757.000	WINTER MAINT.	OPERATING SUPPLIES	(9,500)
202-482-717.000	ADMINISTRATION	RETIREE HEALTH CARE & LIFE INS	550
202-482-998.000	ADMINISTRATION	FEES & CHARGES	625
202-483-710.999	FRINGE BENEFITS	SICK/VAC PAY	10,000
202-483-711.000	FRINGE BENEFITS	LONGEVITY/COLA	(500)
202-483-715.000	FRINGE BENEFITS	SOCIAL SECURITY	1,600
202-483-717.000	FRINGE BENEFITS	RETIREE HEALTH CARE & LIFE INS	1,000
202-483-719.000	FRINGE BENEFITS	HOSP/DENTAL/OPTICAL	5,700
		TOTAL MAJOR ROAD EXPENSES	76,875

LOCAL ROADS

203-000-570.000		METRO ACT P.A.48	43,519
203-000-697.000		TRANSFER FROM PRIOR YEAR RESERVES	18,955
		TOTAL LOCAL ROADS	62,474
203-463-702.000	ROUTINE MAINT.	SALARIES & WAGES	92,000
203-463-702.808	ROUTINE MAINT.	WAGES- SEASONAL MAINTENANCE	(15,000)
203-463-710.000	ROUTINE MAINT.	OVERTIME	4,500
203-463-710.999	ROUTINE MAINT.	SICK/VAC PAY	3,000
203-463-715.000	ROUTINE MAINT.	SOCIAL SECURITY	6,200
203-463-722.000	ROUTINE MAINT.	RETIREMENT	36,000
203-463-757.000	ROUTINE MAINT.	OPERATING SUPPLIES	(3,500)
203-465-702.000	FORESTRY	SALARIES & WAGES	(8,500)
203-465-710.000	FORESTRY	OVERTIME	850
203-465-722.000	FORESTRY	RETIREMENT	(1,500)
203-474-702.000	TRAFFIC	SALARIES & WAGES	(1,500)
203-474-757.000	TRAFFIC	OPERATING SUPPLIES	(1,000)
203-478-702.000	WINTER MAINT.	SALARIES & WAGES	(11,985)
203-478-710.000	WINTER MAINT.	OVERTIME	(16,000)
203-478-715.000	WINTER MAINT.	SOCIAL SECURITY	(2,141)
203-478-722.000	WINTER MAINT.	RETIREMENT	4,700
203-478-757.000	WINTER MAINT.	OPERATING SUPPLIES	(31,000)
203-482-717.000	ADMINISTRATION	RETIREE HEALTH CARE & LIFE INS	800
203-482-722.000	ADMINISTRATION	RETIREMENT	4,400
203-482-958.001	ADMINISTRATION	TRAINING & SEMINARS	(2,600)
203-482-998.000	ADMINISTRATION	FEES & CHARGES	1,300
203-483-710.999	FRINGE BENEFITS	SICK/VAC PAY	(1,000)
203-483-719.000	FRINGE BENEFITS	HOSP/DENTAL/OPTICAL	6,200
203-483-726.000	FRINGE BENEFITS	MESC INSURANCE	(1,750)
		TOTAL LOCAL ROAD EXPENSES	62,474

SOLID WASTE			
226-000-697.000		TRANSFER FROM PRIOR YEAR RESERVES	26,500
		TOTAL SOLID WASTE	26,500
226-528-710.000		OVERTIME	8,700
226-529-710.999	FRINGE BENEFITS	SICK/VAC PAY	8,700
226-529-715.000	FRINGE BENEFITS	SOCIAL SECURITY	1,000
226-529-717.000	FRINGE BENEFITS	RETIREE HEALTH CARE & LIFE INS	1,000
226-529-719.000	FRINGE BENEFITS	HOSP/DENTAL/OPTICAL	5,500
226-529-722.000	FRINGE BENEFITS	RETIREMENT	400
226-529-998.000	TRNS./OVERHEAD	FEES & CHARGES	1,200
		TOTAL SOLID WASTE EXPENSES	26,500