COUNCIL ADMINISTRATIVE MEMO
August 13, 2026

OFFICE OF THE CITY MANAGER

Subject: Recommendations for the Regular Council Meeting of August 17, 2026

Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.

Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the Deputy Clerk.

Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 ACCEPTANCE OF AGENDA
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 CONSENT AGENDA
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6F) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 07/20/26

B. Items Received and Placed on File

1. Beautification Advisory Commission Minutes 06/10/26
2. Election Commission Minutes 10/28/25, 07/13/26
3. Judicial Liaison Committee Minutes 01/26/26

4. Planning Commission Minutes 06/23/26
5. Senior Citizens' Commission Minutes 05/15/26, Minutes Excerpt 07/21/26 with recommendation*

   *Request funds in the amount of $2,000.00 for the 09/16/26 Senior Picnic.

C. <u>Report(s)</u>

1. Department of Public Works - 2025 Annual Report

D. <u>Bids/Proposals/Contracts</u>

1. <u>Purchase - Water Van</u>
   a) Memo 07/29/26 - Director of Public Services Kowalski
   b) Quote 01/14/26 - Gorno Bros., Inc.
2. <u>Purchase - 3/4 Ton Pickup Truck</u>
   a) Memo 07/29/26 - Director of Public Services Kowalski
   b) Quote 02/20/26 - Gorno Bros, Inc.
   c) Quote ID Q57885 - 02/27/26 - ITU Inc.
3. <u>Replacement Computer Systems</u>
   a) Memo 07/27/26 - IT Manager Capps
   b) PC Replacements 2026-2027 List - 03/06/26
   c) Quotes for Departments
4. <u>School Resource Officer (SRO) Agreement</u>
   a) Memo 08/12/26 - Director of Public Safety Kosanke
   b) Proposed Agreement
   c) GPW Certificate of Liability Insurance
5. <u>Oakland County CLEMIS User Agreement</u>
   a) Memo 08/12/26 - Director of Public Safety Kosanke
   b) Proposed CLEMIS Authority Agreement
   c) Proposed Resolution
6. <u>Radio Upgrade per Federal Mandate</u>
   a) Memo 08/13/26 - Director of Public Safety Kosanke
   b) Quote q26-4730 - 08/12/26 - Command Communications
   c) Land Mobile Radios and Encryption of Criminal Justice Information (05/01/25) - Michigan State Police
   d) Quote - 3661975 - 05/30/26 - Motorola Solutions
   e) Purchase Order Checklist NA OM - Motorola Solutions
7. <u>Grosse Pointe Shores – Grosse Pointe Woods Consolidated Dispatch and Lock-Up Services Contract</u>
   a) Memo 08/13/26 - Director of Public Safety Kosanke
   b) Proposed Contract
8. <u>Michigan Municipal League (MML) 2026 Convention</u>
   a) Memo 08/14/26 – City Manager Como with attachments

E. Proclamation(s)

1. Patriot Day and National Day of Service and Remembrance (September 11)
2. Prostate Cancer Awareness Month (September)

F. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
   a) 2025 Miscellaneous Concrete Program - Invoice No. 166471 - Proj. No. 0160-0493 - 07/14/26 - $2,837.24.
   b) 2025 Sewer Rehab Program - Invoice No. 166472 - Proj. No. 0160-0495 - 07/14/26 - $871.01.
   c) 2025-2026 GIS Maintenance - Invoice No. 166473 - Proj. No. 0160-0499 - 07/14/26 - $711.31.
   d) Eng. Plan Review - 20160 Mack Ave. - Invoice No. 166474 - Proj. No. 0160-0514 - 07/14/26 - $2,198.25.
   e) Vernier & Mack Ave. Intersection Improvement - Invoice No. 166495 - Proj. No. 0160-0455 - 07/14/26 - $1,531.48.
   f) Lee Ct./Doyle Ct. & Thorntree Water Mains - Invoice No. 166496 - Proj. No. 0160-0497 - 07/14/26 - $16,992.43.
   g) 2025-2026 General Engineering - Invoice No. 166497 - Proj. No. 0160-0498 - 07/14/26 - $2,487.25.
   h) Engineering Plan Review - Barnes School - Invoice No. 166498 - Proj. No. 0160-0512 - 07/14/26 - $5,865.00.
   i) Engineering Plan Review - GP North - Invoice No. 166499 - Proj. No. 0160-0513 - 07/14/26 - $17,659.00.
   j) Sewer System Evaluation - Invoice No. 166510 - Proj. No. 0160-0449 - 07/15/26 - $3,430.00.
   k) Lee Ct./Doyle Ct. and Thorntree Water Mains - Invoice No. 166953 - Proj. No. 0160-0497 - 08/03/26 - $5,239.75.
   l) 2026 Joint & Crack Sealing Program - Invoice No. 166954 - Proj. No. 0160-0507 - 08/03/26 - $8,333.00.
   m) Cook Rd. Inlay (Mack to Wedgewood) - Invoice No. 167020 - Proj. No. 0160-0501 - 08/04/26 - $103,800.00.
   n) 2026 Miscellaneous Concrete Program - Invoice No. 167021 - Proj. No. 0160-0506 - 08/04/26 - $45,734.80.
   o) 2026 Sewer TV & Clean Program - Invoice No. 167022 - Proj. No. 0160-0509 - 08/04/26 - $5,477.38.
   p) 2026 GPW Road Program - Invoice No. 167023 - Proj. No. 0160-0511 - 08/04/26 - $15,540.00.
   q) 2026-2027 General Engineering - Invoice No. 167024 - Proj. No. 0160-0515 - 08/04/26 - $3,667.50.
   r) 2026 Water Main Replacement Program - Invoice No. 167026 - Proj. No. 0160-0503 - 08/05/26 - $34,200.00.

s) Doyle Ct. & Lee Ct. Water Main Replacement - Proj. No. 0160-0497 - Fiscal Year End - Payment Invoice No. 03 - Fontana Construction, Inc. - 07/27/26 - $202,519.58.
t) 2025 Concrete Pavement Repair Program - Proj. No. 0160-0493 - Fiscal Year End - Payment Invoice No. 04 - Mattioli Cement Co., LLC - 07/24/26 - $29,885.59.
u) Doyle Ct. & Lee Ct. Water Main Replacement - Proj. No. 0160-0497 - Payment Invoice No. 04 - Fontana Construction, Inc. - 08/03/26 - $1,899.30.

2. Hallahan & Associates, P.C. - Professional Services
   a) Invoice No. 24217 - June 2026 - 07/01/26 - $3,401.60.
   b) Invoice No. 24307 - July 2026 - 08/03/26 - $16,168.87.

3. McKenna - Building/Planning Services
   a) Building Services - Invoice No. 21849-123 - June 2026 - 07/22/26 - $58,913.30.
   b) Planning Services - Invoice No. 22-064-55 - June 2026 - 07/22/26 - $2,708.75.
   c) GPW MSHDA Zoning Ordinance Update - Invoice No. 25-030-14 - June 2026 - 07/12/26 - $500.00.

4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1086262 - June 2026 - 07/27/26 - $8,289.12.

5. Tomlinson & McGrail, PLLC - Legal Billing - Invoice No. 443 - July 2026 - 08/03/26 - $1,953.00.

6. WCA Assessing - Assessing Services - Invoice No. 072026 - August 2026 - 07/20/26 - $7,911.08.

*Prerogative of the Mayor/Council to read aloud the proclamation regarding Patriot Day and National Day of Service and Remembrance (September 11).

Item 7 PRESENTATION(S)

Item 7A DEPARTMENT OF PUBLIC SAFETY PROMOTION – OATH OF OFFICE
Prerogative of the Mayor to ask Director of Public Safety Kosanke to present the promotion of Officer Matthew Muzia to the rank of Sergeant and ask the Deputy Clerk to administer the Oath of Office.

Item 8 ZONING BOARD OF APPEALS
Recess as a City Council and convene as a Zoning Board of Appeals. Upon conclusion of the public hearing, adjourn as a Zoning Board of Appeals and reconvene as a City Council.

Item 8A VARIANCE REQUEST: 20311 MACK AVENUE – OFF-STREET PARKING REQUIREMENTS

(See ZBA Agenda 08/17/26)

Item 9 PUBLIC HEARING(S)
Open the Public Hearing. Receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request from the audience. Make a motion to close the Public Hearing.

Item 9A FENCE EXCEPTION: 502 GLEN ARBOR LANE – FRONT YARD FENCES
Prerogative of the City Council to concur with the City Planner's recommendation and **approve the requested exception to Article IX. - Fences, to allow the installed fence at 502 Glen Arbor Lane to remain within the front yard at 4-feet in height, based on the following findings of fact:**

1. *A perimeter fence is an established common and permitted accessory use in the R-1B, One-Family Residential District; it is reasonable that the subject property owner enjoys such a use.*
2. *Continuation of the installed fence does not impair the intent and purpose of the Ordinance. As designed, the fence complies with all the other required standards of Section-279: General Requirements and Maintenance.*
3. *Continuation of the installed fence will not negatively impact the public health, safety, and welfare of the neighborhood.*
4. *Continuation of the installed fence will not impair rights-of-way or existing infrastructure.*

Item 10 NEW BUSINESS/PUBLIC COMMENT
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

*Reiterate the 3-minute time limit.

Item 11 ADJOURNMENT
Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

Susan Como

Susan Como
City Manager