



Town Of Grand Lake Outdoor Structure and Facility Application and Use Agreement

According to the use policies for the Town of Grand public facilities and structures (outlined by section 11-6-2 in the Municipal Code), any group or governmental entity (User) desiring to use any public facility or structure shall comply with the terms of the of the Municipal Code and any Resolution enacted.

Please Note: There are blackout dates for facilities and structures throughout the year. Please contact the Town Hall for more information regarding those dates.

Please complete the below Application and Use Agreement and return to the Grand Lake Town Hall with payment.

For questions, please contact the Town Hall. Phone: 970-627-3435 Email: town@toglco.com

Contact Information

Group or User: Rotary Club of Grand Lake Contact Person: Judy Eberly

Contact Mailing Address: _____

Town: _____ State: _____ ZIP Code: _____

Contact Phone: _____ Contact Email: _____

Special Event (If Applicable): Skijoring Day Beer Garden

Facility Information

Please select the requested structure and/or facility, including any applicable amenity:

	Deposit	Fees	Non-Profit Fees	
<input checked="" type="checkbox"/> Heckert Pavilion	None	\$30/hr <i>7 hrs = \$210</i>	\$20/hr <i>7 hrs = \$140</i>	<input checked="" type="checkbox"/> Electrical Use (+\$25)
<input checked="" type="checkbox"/> Town Square Gazebo	None	\$20/hr	\$10/hr <i>7 hrs = \$70</i>	<input type="checkbox"/> Electrical Use (+\$25)
<input type="checkbox"/> Upper Lakefront Park Picnic Shelter	None	\$30/hr	\$20/hr	<input type="checkbox"/> Electrical Use (+\$25)
<input type="checkbox"/> Lower Lakefront Park Picnic Shelter	None	\$30/hr	\$20/hr	<input type="checkbox"/> Electrical Use (+\$25)

Event Information

Is this user group a Government, Non-Profit, or special District?

☒ YES ☐ NO

Is this a private or public event?

☐ Private ☒ Public

If the event is public, please fill out the special event application as well.

Is this a reoccurring event?

☒ YES *16 per fully* ☐ NO

Is this a pecuniary use? (Will you be selling something?)

☒ YES ☐ NO

Event Name: Grand Lake Skijoring

Event Use: Beer Garden

Explain clean-up & waste removal: All trash will be placed in provided recepticals.

Event Information Continued

Please list the date(s), start & end time(s):

Date	Start Time	End Time
3/8/25	10:00AM	5:00PM
3/8/25	10:00AM	5:00PM

Date	Start Time	End Time

Please identify businesses that may be providing services during the use of the facility or structure. Include all caterers, music services, rental companies, delivery services, etc. Provide all the information requested.

Business Type	Business Name	Phone	Address

NOTE:

- No alcohol is allowed in Town Parks. The Community House is the only facility that allows alcohol to be provided in the Community House during a private event. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.
- Clean up must be completed during the time rented. If the facility or structure is not left cleaned, the town will charge \$50.00 per hour per staff member.
- The approval of this application only grants the use of the requested structure(s), not use of the public parks or areas around the structure(s).
- Any event open to the public will need a special event permit.

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

Signature

Date

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

Signature

Date





Town Of Grand Lake Community House Facility Application and Use Agreement

According to the use policies for the Town of Grand public facilities and structures (outlined by section 11-6-2 in the Municipal Code), any group or governmental entity (User) desiring to use any public facility or structure shall comply with the terms of the of the Municipal Code and any Resolution enacted.

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Please complete the below Application and Use Agreement and return to the Grand Lake Town Hall with payment.
For questions, please contact the Town Hall. Phone: 970-627-3435 Email: town@toglco.com

Contact Information

Group or User: Grand Lake Rotary Contact Person: Judy Eberly

Contact Mailing Address: _____

Town: _____ State: _____ ZIP Code: _____

Contact Phone: _____ Contact Email: _____

Special Event (If Applicable): Grand Lake Skijoring Volunteers Lunches

Facility Information

Deposit needed \$500

Rental Cost: Private or Pecuniary: \$600 ~~Gov./Non-Profits/Special Dist.:~~ \$300
Deposit: ~~*~~ Damage and Cleaning Deposit: \$500 *A valid credit card must remain on file for any incidentals*

Please waive

Optional Amenities Deposits/Fees

☒ Key Use \$50 Deposit

☐ Use of AV Equipment \$200 Fee

☒ Use of Kitchen \$100 Fee If not clean, will pay!

Event Information

Is this user group a Government, Non-Profit, or special District? ☒ YES ☐ NO

Is this a private or public event? ☒ Private ☐ Public

If the event is public, please fill out the special event application as well

Is this a reoccurring event? ☐ YES ☒ NO Maybe

Is this a pecuniary use? (Will you be selling something?) ☐ YES ☒ NO

Event Name: Grand Lake Skijoring Volunteers lunch

Event Use: _____

Explain clean-up & waste removal: Rotary volunteers will clean

Event Information Continued

Please list the date(s), start & end time(s):

Date	Start Time	End Time
3/8/25	10:30AM	2:30PM
3/9/25	10:30AM	2:30:PM

Date	Start Time	End Time

Please Identify businesses that may be providing services during the use of the facility or structure. Include all caterers, music services, rental companies, delivery services, etc. Provide all the information requested.

Business Type	Business Name	Phone	Address

NOTE:

- No alcohol is allowed in Town Parks. The Community House is the only facility that allows alcohol to be provided in the Community House during a private event. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.
- Clean up must be completed during the time rented. If the facility or structure is not left cleaned, the town will charge \$50.00 per hour per staff member.
- AV Equipment may only be used with approval from the Town and
- Any event open to the public will need a special event permit.

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Signature

Date

Grand Lake Community House

