



## Request for Board Action

Meeting Date: 2/10/2025

To: Mayor Pro-Tem Bergquist

From: Town Manager, Kudron

### **ITEM:**

**Resolution Number 15-2025: A RESOLUTION APPROVING A CONTRACT for LOCAL PLANNING CAPACITY SUPPORT**

### **BACKGROUND:**

The Town opted into the State initiative, Proposition 123, which addresses affordable housing needs around the State. As part of this initiative, the Town has received various funds to promote the Town's Space to Create affordable housing project. The Space to Create project is intended to support the development of an already selected site for workforce housing within the Town's downtown area. Additionally, there are two other sites preserved for workforce and affordable housing within the community. An element of this project will be to develop clear guidelines, subsequent developer Requests for Qualifications, and coordinate efforts to advance development of these various sites by creating clear programmatic tools and requirements, as well as by providing administrative support.

The Town of Grand Lake ("Town"), Colorado completed the bid process and received three proposals. Two of the responses demonstrated a solid understanding of the desired outcomes and staff recommend the Board interview each candidate to determine the selection.

**FISCAL NOTE:** Cost of Service is up to \$174,000 which is funded by a DOLA Local Planning Capacity Grant

### **STAFF RECOMMENDATION**

Staff recommends the Board interview the finalists and direct the Mayor to enter into an agreement with the selected firm.

### **SUGGESTED MOTIONS**

*I make a motion to approve/(deny)* **Resolution Number 15-2025: A RESOLUTION APPROVING A CONTRACT with \_\_\_for LOCAL PLANNING CAPACITY SUPPORT**