



Town Of Grand Lake Community House Facility Application and Use Agreement

According to the use policies for the Town of Grand public facilities and structures (outlined by section 11-6-2 in the Municipal Code), any group or governmental entity (User) desiring to use any public facility or structure shall comply with the terms of the of the Municipal Code and any Resolution enacted.

Please Note: There are blackout dates for facilities and structures throughout the year. Please contact the Town Hall for more information regarding those dates.

Please complete the below Application and Use Agreement and return to the Grand Lake Town Hall with payment. For questions, please contact the Town Hall. Phone: 970-627-3435 Email: town@toglco.com

Contact Information

Group or User: Grand Arts Council Contact Person: Scott Merchant/Ashley North
Contact Mailing Address: _____
Town: Grand Lake, CO State: CO ZIP Code: 80447
Contact Phone: _____ Contact Email: above
Special Event (If Applicable): Movie Night!

Facility Information

Rental Cost: Private or Pecuniary: \$600 Gov./Non-Profits/Special Dist.: \$300
Deposit: Damage and Cleaning Deposit: \$500 *A valid credit card must remain on file for any incidentals*

Optional Amenities Deposits/Fees

- Key Use \$50 Deposit
- Use of AV Equipment \$200 Fee
- Use of Kitchen \$100 Fee

Event Information

- Is this user group a Government, Non-Profit, or special District? YES NO
- Is this a private or public event? Private Public
If the event is public, please fill out the special event application as well
- Is this a reoccurring event? YES NO
- Is this a pecuniary use? (Will you be selling something?) YES NO

Event Name: Free Movie Night

Event Use: Movie!

Explain clean-up & waste removal: Scott → Ashley will clean up → Set up

Event Information Continued

Please list the date(s), start & end time(s):

| Date | Start Time | End Time |
|--------|------------|----------|
| Nov 18 | 7pm | |
| | | |
| | | |

| Date | Start Time | End Time |
|------|------------|----------|
| | | |
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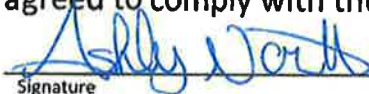
Please Identify businesses that may be providing services during the use of the facility or structure. Include all caterers, music services, rental companies, delivery services, etc. Provide all the information requested.

| Business Type | Business Name | Phone | Address |
|---------------|---------------|-------|---------|
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NOTE:

- No alcohol is allowed in Town Parks. The Community House is the only facility that allows alcohol to be provided in the Community House during a private event. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.
- Clean up must be completed during the time rented. If the facility or structure is not left cleaned, the town will charge \$50.00 per hour per staff member.
- AV Equipment may only be used with approval from the Town and
- Any event open to the public will need a special event permit.

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.



 Signature

10/30/28

 Date

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