

**TOWN OF GRAND
LAKE RESOLUTION
NO. 20-2025**

**A RESOLUTION AUTHORIZING CASH ACCOUNT AND SAFE DEPOSIT
BOX SIGNERS**

WHEREAS, the Town of Grand Lake Board of Trustees (the "Board") policy is to require two signers on all checks and two approvals for transfers, and

WHEREAS, the Town currently has cash accounts at the following entities:

United Business Bank:	1 Money Market Account
United Business Bank:	1 Checking Account
U.S. Bank:	1 Checking Accounts
CSAFE:	3 Money Market Funds
ColoTrust:	1 Money Market Fund
Midwest:	1 Checking Account

WHEREAS, cash account current authorized signers are Stephan J. Kudron, Mayor; Christina Berquist, Mayor Pro-Tem; Mike Arnston, Financial Trustee

WHEREAS, the Town currently has a safe deposit box at United Business Bank; and

WHEREAS, United Business Bank suggests and the Board of Trustees desire two designees at a time be authorized to access the box;

**NOW THEREFORE BE IT RESOLVED BY THE GRAND LAKE BOARD OF
TRUSTEES AS FOLLOWS:**

THAT, Stephan J. Kudron, Town Manager; Christina Bergquist, Mayor; and Mike Arnston, Financial Trustee; will remain signers and Michael Sobon, Mayor Pro-tem will be added as a signer.

THAT, Stephan J. Kudron, Town Manager; and Alayna Carrell, Clerk will continue to be authorized designees for the safe deposit box; and Christina Berquist, Mayor will be added to the safe deposit box.

THAT, Stephan J. Kudron, Town Manager, will continue as authorized online banking full access user; and that Melissa Jackson, Bookkeeper and Nichole Kirkpatrick, contract Treasurer be added as authorized full user access; and that Heikela Fawkes, former Treasurer will no longer have access to all accounts.

THAT, Melissa Jackson, Bookkeeper and Nichole Kirkpatrick, contract Treasurer are authorized to request information on cash accounts; and Heikela Wilson, former Treasurer will no longer be authorized to request information on cash accounts; and

THAT, Melissa Jackson, Bookkeeper and Nichole Kirkpatrick, contract Treasurer be authorized to setup and initiate ACH transactions for the purpose of payroll, water customer payments, accounts payable and loan payments; and Heikela Wilson, former Treasurer will no longer be authorized to set up and initiate ACH transactions for the purpose of payroll, water customer payments, accounts payable and loan payments; and

THAT, any previously authorized users not listed above will be removed from the accounts.

DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE THIS 10th DAY OF MARCH 2025.

(SEAL)

Votes Approving:

Votes Opposing:

Votes Abstaining:

Absent:

ATTEST:

**BOARD OF TRUSTEES OF THE
TOWN OF GRAND LAKE,
COLORADO**

Alayna Carrell, Town Clerk

Christina Berquist, Mayor