



To: Mayor Bergquist & Town Trustees
From: Alayna Carrell, Town Clerk
Date: May 11, 2026
Re: **Consideration of Cancellation or Rescheduling of the May 25, 2026, Board of Trustees Meeting**

BACKGROUND

The Town of Grand Lake Board of Trustees is scheduled to hold a regular meeting on Monday, May 25, 2026. This date falls on the observed Memorial Day holiday.

Due to the holiday, staff is requesting Board direction regarding whether the regular meeting should be canceled or rescheduled to an alternate date. Historically, meetings falling on major holidays have often been canceled due to limited agenda items, anticipated attendance conflicts, holiday travel schedules, and staff availability.

Should the Board choose to reschedule the meeting, staff can coordinate an alternate meeting date and ensure all required public noticing requirements pursuant to Colorado Open Meetings Law are satisfied.

At this time, staff anticipates that agenda items currently scheduled for May 25 could either:

- Be deferred to the June 8, 2026, regular meeting; or
- Be scheduled for a rescheduled special meeting date, if directed by the Board.

SUGGESTED MOTION

Option 1 – Cancellation

I move to cancel the May 25, 2026, regular meeting of the Town of Grand Lake Board of Trustees due to the Memorial Day holiday

Option 2 – Rescheduling

I move to reschedule the May 25, 2026, regular meeting of the Town of Grand Lake Board of Trustees to _____, 2026 at _____ .m.