



To: Town of Grand Lake Mayor and Trustees
From: Heike Wilson, Town Treasurer
Re: AUTHORIZING CASH ACCOUNT AND SAFE DEPOSIT BOX SIGNERS

Date: 07/08/24

Background: Guy Patterson has just been appointed Grand Lake's Town Manager therefore he will be added as a signer to all our financial accounts.

The following changes have been made to the financial account signers for the Town of Grand Lake. All the Town of Grand Lake's bank accounts require two signers.

Bank account signers are:

Stephan J. Kudron, Mayor; Christina Berquist, Mayor Pro-Tem; Mike Arnston, Financial Trustee; Guy Patterson, Town Manager

Change in Transfer Authority: When Alayna Carrell was appointed as Acting Co-Town Manager she was added as the 2nd approving person for transfers for the purpose of payroll, water customer payments, accounts payable and loan payments. Alayna Carrell will no longer have the authority to transfer funds.

The Safe Deposit Box signers will be Stephan J Kudron, Mayor, Guy Patterson, Town Manager and Alayna Carrell, Clerk.

Heikela Wilson, Treasurer will retain the authority to access financial account information and perform online banking needs.

Recommended Motion

I Move to approve Resolution -38-2024 AUTHORIZING CASH ACCOUNT AND SAFE DEPOSIT BOX SIGNERS

-Or-

I Move to approve Resolution 38-2024 AUTHORIZING CASH ACCOUNT AND SAFE DEPOSIT BOX SIGNERS with the Following Changes: