



To: Mayor Bergquist & Town Trustees

From: Sarah Weekes, Event Manager

Date: February 23, 2026

Re: **Consideration of Resolution No. 19-2026 – Waiver of Certain Fees for Rotary Club of Grand Lake “Annual Rotary Pancake Breakfast” Event (Saturday July 4, 2026)**

BACKGROUND:

Rotary is a global network of 1.2 million neighbors, friends, leaders, and problem-solvers who see a world where people unite and take action to create lasting change – across the globe, in our communities, and in ourselves.

The Rotary Club of Grand Lake, as the event organizer, has submitted a Special Event Permit application for the Rotary Club’s Annual Pancake Breakfast to be held on Saturday July 4th, 2026. As a nonprofit organization, Rotary Club of Grand Lake is requesting that the Board of Trustees waive the following fees associated with the event:

- \$250.00 Special Event application fee
- \$140.00 Heckert Pavilion rental fee
- \$25.00 Heckter Pavilion Electricity rental fee

REVIEW CONSIDERATIONS

Pursuant to Section 11-6-3(C) of the Town of Grand Lake Municipal Code, the Board of Trustees shall consider the following factors when reviewing a Special Event Permit application:

- (a)The predominant use of the primary facility being used; and*
- (b)The proposed event and the event hours; and*
- (c)Neighborhood compatibility; and*
- (d)Effect of the proposed event on the community; and*
- (e)The Town's anticipated cost in staff time and equipment use; and*
- (f)The benefit to non-profit from the event; and*
- (g)The benefit to local businesses from the event; and*
- (h)Duplication of services or sale items; and*
- (i)Nature of the past event issues or similar past event issues.*



FISCAL NOTE

In 2025, the Board of Trustees waived \$500.00 in Special Event Permit application fees and \$2,555.00 in rental fees. In 2026, the Board of Trustees waived \$540.00 in rental fees for the Heckert Pavilion and \$75.00 in rental fees for the Heckert Pavilion Electricity for the Grand Lake Rotary Club for the events as follows:

- Grand Lake Skijoring Beer Garden

SUGGESTED MOTIONS

I make a motion to approve/(deny) **RESOLUTION 19-2026, A RESOLUTION SETTING CERTAIN FEES FOR GRAND LAKE ROTARY CLUB “ANNUAL ROTARY PANCAKE BREAKFAST” EVENT TO BE HELD ON JULY 4, 2026**