



To: Mayor Bergquist & Town Trustees

From: Sarah Weekes, Event Manager

Date: February 09, 2026

Re: **Consideration of Resolution No. 15-2026 – Waiver of Certain Fees for Grand Arts Council “Hypnotist Night” Event (February 21st, 2026)**

BACKGROUND:

The Grand Arts Council is a non-profit organization located in majestic Grand Lake, Colorado at the entrance to Rocky Mountain National Park. The Grand Arts Council encourages painters, sculptors, poets, dancers, and crafters to express themselves artistically and share their passion for the splendor that surrounds us all. Activities include concerts, exhibits, craft fairs, theatrical performances and other events that integrate cultural arts into our community. They offer scholarships to high school seniors who will be pursuing further education in an arts related field.

The Grand Arts Council, as the event organizer, has submitted a Special Event Permit application for the Hypnotist Night Event to be held on February 21, 2026. As a nonprofit organization, Grand Arts Council is requesting that the Board of Trustees waive the following fees associated with the event:

- \$250 Special Event Permit application fee
- \$300 Community House rental fee
- \$100 AV Equipment rental fee

REVIEW CONSIDERATIONS

Pursuant to Section 11-6-3(C) of the Town of Grand Lake Municipal Code, the Board of Trustees shall consider the following factors when reviewing a Special Event Permit application:

- (a)The predominant use of the primary facility being used; and*
- (b)The proposed event and the event hours; and*
- (c)Neighborhood compatibility; and*
- (d)Effect of the proposed event on the community; and*
- (e)The Town's anticipated cost in staff time and equipment use; and*
- (f)The benefit to non-profit from the event; and*
- (g)The benefit to local businesses from the event; and*
- (h)Duplication of services or sale items; and*



(i) Nature of the past event issues or similar past event issues.

FISCAL NOTE

In 2025, the Board of Trustees waived \$1,000 in Special Event Permit application fees and \$1,600 in rental fees for the Grand Arts Council for the events as follows:

- Moors & McCumber Concert 3/15/25
- Comedy Night 4/26/25
- Comedy Night 5/24/25
- Olde Fashioned Holiday Craft Bazaar 11/28/25 – 11/29/25

SUGGESTED MOTIONS

I make a motion to approve/(deny) **RESOLUTION 15-2026, A RESOLUTION SETTING CERTAIN FEES FOR GRAND ARTS COUNCIL “HYNOTIST NIGHT” EVENT TO BE HELD ON FEBRUARY 21ST, 2026**