



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, January 26, 2026, at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

1. Call to Order

Mayor Bergquist called the Board of Trustees meeting to order at 6:00 P.M. in the Town Hall Board Room.

2. Pledge of Allegiance

Mayor Bergquist led the Pledge of Allegiance.

3. Announcements

Mayor Bergquist requested that all cell phones be turned off during the meeting.

4. Roll Call

Mayor Bergquist, Mayor Pro-Tem Sobon, Trustees Arntson, Causseaux, Miller, Town Manager Kudron, and Town Clerk Carrell were present.

Trustee Causseaux moved to excuse the absence of Trustee Mills from the regular meeting. Mayor Pro-Tem Sobon seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Arntson	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

5. Conflicts of Interest

None.

6. Mayor's Report

Mayor Bergquist stated that while she plans to begin a new four-year term in April, she is committing now to raising governance standards for the Board of Trustees. She reflected on her first year as Mayor, noting initial challenges and expressing appreciation for the support of staff, the Board, and the community.

She reported that attending the recent Mayors' Conference provided renewed motivation, valuable tools, and best-practice insights. The Mayor outlined her goal of creating a high-functioning, professional council and

stated that initial steps will begin now, with broader implementation following the April election.

Mayor Bergquist introduced a training focus, beginning with the distribution of the Town's Code of Conduct and Ethics Handbook, and emphasized ethical standards, role clarity, transparency, accountability, and effective meeting practices. She concluded by reminding Trustees of their responsibility to act collaboratively and in the best interests of the Town.

7. Manager's Report

A. January 12, 2026

Activities & Events Recap

- The Three Lakes Tournament was held this past weekend. While the registration is substantially down, the Town did receive a good number of participants over the weekend.
- The 9th Annual Grand Lake Pond Hockey Tournament is this weekend January 31 and February 1, 2026. I'm certain Trustee attendance will be welcomed throughout the event.
- The Ice rink in Town Square Park has been filled and is frozen. The surface is solid and in use daily. Skaters have begun to skate on the lake as well.
- Winter Carnival is February 7th. The Theme is Viking!
- The Denver Snowmobile Club has confirmed their use of the Community House for the February 14th Flight for Life Poker Run.

Department Notes

- **Admin**
 - Water billing has been completed. Cards should arrive in the mail this week
 - Staff continues to digitize all the Town's historic planning documents. This will help to remove much of the clutter in the planning office in increase accessibility to the important Town documents.
- **Finance**
 - Our ERP integration process is beginning. Timeline meeting is tomorrow 1.27.26.
 - Our new treasurer continues her training on the Towns financials and is working to provide more detailed reports for added transparency and access.
- **Code Enforcement**
 - STR enforcement continues. Staff has been able to successfully collect many past fees and is increasing our compliance significantly.
- **Planning**
 - Ayres met with the Planning Commission regarding 2026 code clarity As the Commission addresses items of confusion or

concern within the code, the Board will hear their recommendations throughout the year.

- Anterro Group has successfully submitted a grant to GOCO for trail mapping and wayfinding starting in Grand Lake. I will continue to provide updates as we progress.
- The Colorado Energy Office has recommended us to resubmit with adjustments our last mile transit opportunities. This is the grant that would provide shuttle planning and implementation.
- ***There is an opening on the Grand Lake Planning Commission. A full commission ensures the best representation possible.***
- Grand Lake Transit continues to develop routes and timing. The Board will meet with transit on February 9, 2026 for updates prior to the community engagement process.
- The Next scheduled Planning Commission meeting is February 4, 2026
- **Public Works**
 - Public Works has received training on the Polecat Snowmaker. Production of snow will continue to ensure Town has the snow needed for our winter events.
 - Public Works staff is doing interior repairs and other interior projects during this slow snow period.
- **Grand Lake Center**
 - Center activity continues to be brisk.
 - Final bids for the flooring are in progress and will be brought to the Board in the future.
- **Marketing/Events/Visitor Center/Communications**
 - Visitor Center staff transition has been quite seamless. Our Town ambassadors are a wealth of information on who visits us daily. Please welcome Brenda, Judy & Brookes to Town Staff!
 - The Town's request for funding from Grand County Tourism. The Board has approved \$70,000 for 2026 marketing spend. This is the full amount we could have qualified for in 2026.
 - Staff will be bringing a resolution for support of establishing Grand Lake as a certified Main Street community. The access to training, resources and grants will be a great value to our business community. Sarah Weekes will be the Town administrator of the project.
 - At the February 23, 2026 Regular meeting, staff will be presenting the complete marketing strategy plan calculating using all committed funding sources.
- **Intergovernmental**
 - I attended the County Stream Management Plan update this past week at the Willow Creek campus of Northern Water. 42

of the county's stream reaches were analyzed and graded. Even with a recent fire, the streams of the headwaters are in great condition, receiving mostly grades of A's and B's.

- The Town participated in a second-round interview for a Colorado Energy Office Accelerator
- I will be attending Colorado Preservation Inc.'s Saving Places 2026 February 11-13, 2026 in Denver.

- **Water Department**

- Q1 Water billing has been completed
- Water repairs are completed.
- Normal operations

- **Marina**

- Quiet Time

- **Pay as You Throw**

- Normal Operations

- **Space to Create**

- Makers Space continues to progress. Much of the framing inside the Makers Space has been completed. Wall insulation is complete. Siding continues
- Modules are in production. Ten of the thirteen modules are currently in production. Delivery is schedule for the week after Skijor.

Upcoming Event Highlights:

- January 23-25, 2026: Three Lakes Fishing Tournament
- January 31, 2026 – Pond Hockey Classic
- January 29-31, 2026: Youth Theater at the Community House.
- February 7, 2026: Winter Carnival. Get your Viking on!
- February 14, 2026: Flight for Life Poker Run
- February 21-22, 2026: Tightline Outdoors Fishing and Education Weekend
- February 28-March 1, 2026 Grand Lake Skijor

For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the December newsletter on the Town's website.

Next Board Meeting: February 9, 2026

8. Public Comments (Limited to 3 Minutes)

Brian Blumenfeld 178 County Road 6255- Mr. Blumenfeld advised the Board that he is representing two separate property owners within the Town: 208 Park Avenue, and property owners at approximately 200 Park Avenue on Woodpecker Hill. He explained that the property owners also own several unbuilt downhill lots and are jointly pursuing a conservation easement for those properties. He noted that the owners are interested in conserving the lots through donation of portions of the property into a

conservation easement and are also willing to contribute funding toward the conservation easement process as part of a multi-party solution.

9. Consent Agenda

A. Accounts Payable- January 26, 2026

B. Meeting Minutes- January 12, 2026

Mayor Pro-Tem Sobon motioned to approve the consent agenda for January 26, 2026. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

10. Financial Review

A. December 2025

Presented by Nichole Kirkpatrick, contracted CPA.

11. Items of Discussion

A. Consideration of Approval for Slash Pile Burning at Grand Lake Lodge

Presented by Town Clerk Carrell.

Trustee Causseaux motioned to approve the request to allow slash pile burning at the Grand Lake Lodge property through the Grand County Slash Pile Permitting System, based on the recommendation of Grand County Natural Resources. Mayor Pro-Tem Sobon seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Miller	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

B. Quasi-Judicial Hearing: Special Event Liquor Permit Application and Resolution No. 06-2026 – Rotary Club of Grand Lake, “Grand Lake Skijoring”

Presented by Town Clerk Carrell.

Trustee Causseaux motioned to approve the Special Event Liquor Permit application and Resolution No. 06-2026, setting certain fees for the Rotary

Club of Grand Lake’s special event, “Grand Lake Skijoring,” to be held on February 27, 2026; February 28, 2026; and March 1, 2026, from 8:00 a.m. to 4:00 p.m. at Grand Lake Town Park, and on February 28, 2026, from 4:00 p.m. to 9:30 p.m. at the Grand Lake Community House, both located at 1026 Park Avenue. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Arntson	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

C. Consideration of a New Special Event Permit Application and Resolution No. 07-2026 for Colorado AeroLab’s “Radium Girls” Event

Presented by Event Manager Sarah Weekes.

Trustee Arntson motioned to approve the new special event permit application and approve Resolution 07-2026, a resolution setting certain fees for Colorado Aerolab’s “Radium Girls” event to be held January 29, 2026, through January 31, 2026, including approved rehearsal dates as outlined in Exhibit A. Mayor Pro-Tem Sobon seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Miller	Aye
Trustee Arntson	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

D. Consideration of a New Special Event Permit Application and Resolution No. 08-2026 for the Fraser Valley Hockey Association “Grand Lake Pond Hockey Classic”

Presented by Event Manager Sarah Weekes.

Stephanie Rhone and Brian Blumenfeld were present on behalf of the Fraser Valley Hockey Association.

Trustee Causseaux motioned to approve the new special event permit application and approve Resolution 08-2026, a resolution setting certain fees for the Fraser Valley Hockey Association’s “Grand Lake Pond Hockey Classic” event to be held January 31, 2026, through February 1, 2026. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
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Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

E. Consideration of Special Event Permit Application and Resolution No. 09-2026 – Fee Waiver for Juniper Library “Senior Lunch and Learn” Events

Presented by Event Manager Sarah Weekes.

Trustee Causseaux motioned to approve the special event permit application and Resolution 09-2026, a resolution setting certain fees for Juniper Library’s “Senior Lunch and Learn” events to be held on January 23, February 27, March 27, April 24, May 22, June 26, July 24, August 28, September 25, October 23, November 20, and December 18, 2026. Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Miller	Aye
Trustee Causseaux	Aye
Trustee Arntson	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

F. Consideration of a Special Event Permit Application and Resolution No. 10-2026 – Fee Waiver for the Town of Grand Lake “A Viking Winter Carnival” Event

Presented by Event Manager Sarah Weekes.

Trustee Causseaux motioned to approve the special event permit application and Resolution 10-2026, a resolution setting certain fees for the Town of Grand Lake “A Viking Winter Carnival” event to be held on February 7, 2026. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

G. Consideration of a Public Property Encroachment Agreement for an Existing Single-Family Residence and Proposed Dock on Town-Owned Property

Presented by Emily Weber, Ayres Associates.

David Baumann, homeowner, was present for questions.

Trustee Arntson motioned to continue this item until February 9, 2026, Board of Trustees meeting. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Schoenherr	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Arntson	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

H. Consideration of Approval on the Maker’s Space Operations MOU with the Rocky Mountain Folk School

Presented by Town Manager Kudron.

Trustee Causseaux motioned to direct the manager to finalize the Maker’s Space MOU utilizing input by the Board. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Arntson	Aye
Mayor Pro-Tem Sobon	Nay
Mayor Bergquist	Aye

I. Consideration of Approval of the Maker’s Space MOU with the Grand Lake Creative District

Presented by Town Manager Kudron.

Trustee Arntson motioned to sign the next phase of the MOU with the Grand Lake Creative District. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Miller	Aye
Trustee Arntson	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

J. Consideration of Approval of the 2025 Audit Engagement Agreement with Dazzio & Associates, PC

Presented by Town Manager Kudron.

Trustee Schoenherr motioned to authorize the Town Manager to sign the Engagement Letter with Dazzio & Associates PC for the December 31, 2025, audit. Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Causseaux	Aye
Trustee Schoenherr	Aye
Trustee Arntson	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

K. Consideration of Approval of the 2026 Hilly Lawn Contract

Presented by Town Manager Kudron.

Trustee Schoenherr motioned to authorize the mayor to sign the 2026 contract for gardening services and plantings with Hilly Lawn. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

L. Consideration to Approve Resolution 01-2026, Approving Updates to the Town of Grand Lake's Pay/Salary Grades and Job Classifications

Presented by Town Manager Kudron.

Trustee Miller motioned to approve Resolution 01-2026, approving updates to the Town of Grand Lake's Pay/Salary Grades and Job Classifications. Trustee Schoenherr seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux	Nay
Trustee Arntson	Aye
Trustee Schoenherr	Aye
Trustee Miller	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

12. Future Items for Consideration

- KFFR
- Special Event Liquor Permits
- Special Event Fee Waivers

13. EXECUTIVE SESSION PURSUANT TO C.R.S § 24-6-402(4)(e) FOR THE PURPOSES OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATION, AND/OR INSTRUCTING NEGOTIATORS AND ALSO PURSUANT TO C.R.S. SECTION 24-6-402(4)(a) TO DISCUSS POSSIBLE ACQUISITION OF REAL OR PERSONAL PROPERTY.

Trustee Causseaux motioned to enter executive session pursuant to C.R.S. 24-6-402(4)(e) for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiation, and/or instructing negotiators and also pursuant to C.R.S. section 24-6-402(4)(a) to discuss possible acquisition of real or personal property. Trustee Arntson seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Mayor Pro-Tem Sobon	Aye
Mayor Bergquist	Aye

Town Attorney Scott Krob brought the Board back onto record and stated the conversation had fell under the required statutes.

14. Adjourn Meeting

Trustee Miller moved to adjourn the meeting, and Mayor Pro-Tem Sobon seconded. Town Clerk Carrell called for a vote, and the motion passed unanimously.

This meeting of the Board of Trustees was adjourned at 10:03 PM.

(Attest)

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor