



Request for Board Action

Meeting Date: 7/22/2024

Agenda Item No: 11C	Department: Administration/Events	Presenter: Weekes
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ITEM:

A NEW SPECIAL EVENT PERMIT APPLICATION & RESOLUTION 42-2024, A RESOLUTION SETTING CERTAIN FEES FOR THE KOLE FUND'S SPECIAL EVENT, ARTS & CRAFT FESTIVAL

BACKGROUND:

In recent years the Grand Lake Chamber of Commerce has hosted the Arts & Crafts Festival here in Town Park. This August 10th & 11th, the Kole Fund is the new event host, with Mindy Nelson as the event coordinator. The Kole Fund or Kevin's Outreach for Local Emergencies, raise funds for Grand County cancer patients who are full-time residents.

They request the Board waive the \$250.00 new event fee as they are a new non-profit.

When reviewing the application, the Board of Trustees is to consider the following:

Municipal Code 11-6-3(C): Special Event Permit Application Review and Approval.

1. Review Considerations. The following factors shall be considered prior to approval of a SEP:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

FISCAL NOTE

To date we have waived \$250.00 for their Chili Cookoff event that took place in June.

STAFF RECOMMENDATION

Staff recommends the Board approve the new special event application and Resolution 42-2024, to support a non-profit organization that directly benefits our citizens in our community.

SUGGESTED MOTIONS

I make a motion to approve/(deny) A NEW SPECIAL EVENT PERMIT APPLICATION & RESOLUTION 42-2024: A RESOLUTION SETTING CERTAIN FEES FOR THE KOLE FUND'S SPECIAL EVENT, ARTS & CRAFT FESTIVAL