



Request for Board Action

Meeting Date: 7/22/2024

Agenda Item No: 11E	Department: Administration/Events	Presenter: Weekes
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ITEM:

A NEW SPECIAL EVENT PERMIT APPLICATION & RESOLUTION 44-2024, A RESOLUTION SETTING CERTAIN FEES FOR THE TOWN OF GRAND LAKE'S SPECIAL EVENT, CDT DESIGNATION DAY

BACKGROUND:

On July 27, 2024, all are invited to celebrate Grand Lake's 6th Anniversary as a CDT Gateway Community. This event will be held in the Town Park and Kiosk to bring attention and knowledge to the public and passerby.

The request is to waive the \$250.00 new event fee since it is a Town sponsored event.

When reviewing the application, the Board of Trustees is to consider the following:

Municipal Code 11-6-3(C): Special Event Permit Application Review and Approval.

1. Review Considerations. The following factors shall be considered prior to approval of a SEP:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

FISCAL NOTE

There is no fiscal impact.

STAFF RECOMMENDATION

Staff recommends the Board approve Resolution 44-2024, to continue providing education and resources to promote the CDT.

SUGGESTED MOTIONS

I make a motion to approve/(deny) A NEW SPECIAL EVENT PERMIT APPLICATION & RESOLUTION 44-2024: A RESOLUTION SETTING CERTAIN FEES FOR PEAKS 'N PINES QUILT GUILD'S, 14TH ANNUAL QUILT SHOW