



MANAGER UPDATE

Meeting Date: 7/22/2024

To: Town of Grand Lake Board of Trustees
From: Guy Patterson, Town Manager

Xfinity Outage:

Management was able to meet with a local Xfinity representative who said the issues experienced by the Town on their system over the 4th of July was capacity related. Essentially, Grand Lake has a bottleneck in its design which overloaded from all the use. That said, the system is designed to prioritize 911 emergency calls from landlines. Management is currently pursuing a meeting with their regional director to get more information on the issues the Town faces.

Organizational Assessment:

Management has completed interviews with all senior staff and will begin the process of meeting with junior and temporary/seasonal staff in the coming week. Chapter, 2, Article 7, Sec. 2-7-3 of the Grand Lake code states “...*The Town Administrator may propose a plan of administrative organization to the Board within sixty (60) days after his appointment, which, if approved by the Board, shall be adopted by Ordinance. The administrative plan shall provide for such departments and officers as may be deemed necessary for the efficient administration of the Town. All such officers shall be appointed by the Town Administrator, subject to review by the Board, except the Municipal Judge, Town Attorney, Town Clerk, Town Clerk Pro-Tem, Town Treasurer, and Administrative Hearing Officer who shall be appointed by the Board unless otherwise provided...*” Management plans to make such a proposal to the Board of Trustees within this period.

PFAS/ AFFF Settlement

Town staff has collected the pertinent data to submit a claim. Thank you to Sarah Clements for doing the legwork.

Town Nuisance violations

Management toured the Town with the code inspector and learned that town properties are out of compliance with the Town code (for example: noxious weeds). Management has instructed code enforcement to identify these issues, cite the code and produce a report. Action to remedy these issues will follow forthwith.

Kreutzer follow up

On July 15th, Mr. Kreutzer sent an email with various questions to the Town. One question is directly related to the work session at the July 8th Work session. Please see his question and management’s response:

Question: I would like to know the process of which I need to go through to get in front of the Board to make a decision on whether or not or the Town is going to participate with the Portal Crossing Project as discussed previously with Town staff and the Board.

Answer: The Town Code appears silent on the question of process posed by the applicant except for 2-4-5(D) Agenda. “...*All reports, communications, ordinances, resolutions, contracts, documents, or other matters to be*



submitted to the Board shall, at least six (6) days prior to each meeting, be delivered to the Town Clerk, whereupon the Clerk shall immediately arrange a list of such matters according to the order of business..."

That said, to realistically advance this issue, it would be helpful to the Trustees to provide as much information as the applicant considers necessary to establish their request to the Board including, but not limited to, itemized expenses with receipts, applicable sections of code, etc. Furthermore, the process would be aided considerably by a cover letter from the applicant with the request clearly stated, including a final dollar amount.

It would seem reasonable that the issue be presented in discussion so the Board can have the opportunity to direct staff to further review the submission as necessary before any final action is taken and citizen tax dollars are expended. Final action should be in the form of a resolution.

Health Center new hours

On July 19th, management met with Mr. Jason Cleckner, CEO of Middle Park Health. He informed the Town that the Grand Lake clinic will be moving from being open once a week to being open twice a week in the coming month. Mr. Cleckner will be invited to an upcoming Trustee work session to discuss the current and future status of the facility.

Post office posting

Management met with the Grand Lake postmaster and confirmed that the Town is allowed to post public notices at their facility. The town and the post office will begin to discuss the possibility of the Town installing a display case with a lock so postings can't be torn down.

Town meeting regarding events

Management requests permission from the Town Board of Trustees to schedule a town meeting with citizens, businesses and other stakeholders to discuss the concept of the Town holding events comparable in size and scope to the recent Grand Lake Folk Festival. Getting initial feedback on the topic would be very helpful in developing a baseline from which to work.

Additional Information

Management will verbally update the Board if any items of concern/interest arise between the posting of the agenda and the Trustee regular meeting.