



## MANAGER UPDATE

4/13/2026

To: Town of Grand Lake Board of Trustees

From: Steve Kudron, Town Manager

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### Department Notes

- **Finance**
  - ERP Conversion continues
  - Data conversion takes place this week. Testing is scheduled for 2 weeks.
  - Water billing is running this week
  
- **Code Enforcement**
  - Ayres is currently working code cleanup. These changes will be brought to Board Meeting in the near future
  - Since March of 2025, the CEO has collected more than \$100,000 in past fees and fines. Staff will be recommending ways to ensure compliance and enforcement remains reasonable.
  - Staff is developing Parking messaging for the permitted parking of trailers at the Mary Drive Lot, Boat Trailer Parking at the Adams Falls parking area and day parking of vehicles towing along Park and Mountain
  
- **Planning**
  - ***There is an opening on the Grand Lake Planning Commission. A full commission ensures the best representation possible.***
  - The Next scheduled Planning Commission meeting is May 6, 2026
  - The Town is working with the owners of 217 Grand for access to conduct soil samples.
  - We have received a grading permit for the Leatherwood project. Staff will be working with the developer on a written truck traffic, cleaning and safety plan.
  
- **Public Works**
  - Bathroom renovations on bathroom 2 at Town Square Park is in progress
  - Roads are being early spring grading. A full rehab will be done in May before road product is applied.
  - Parks have been raked and lightly thatched.
  - Cameras have been installed at the Visitor Center



- **Grand Lake Center**
  - Cleaning and maintenance is being completed at the Center.
  - New Wood Chips have been layed around the playground
  - The CDT Camping area is being prepped
  - We held a meeting with the Honeywell Engineer to investigate the condition and recommendations of our HVAC units
  
- **Marketing/Events/Visitor Center/Communications**
  - The Guidebook is almost complete
  - Dark Sky week is being promoted this week
  - We are considering an organic, hand powered craft beach party on May 2<sup>nd</sup>. More details ahead
  - The winter events calendar has some date adjustments. Details are being finalized
  
- **Clerk**
  - **Audit & Financials**
    - Dazzio – gathered requested documentation for the 2025 audit
  - **Licensing**
    - Processing new/transfer liquor licenses for:
      - Rapids Lodge
      - Durbar Nepalese & Indian Bistro
      - Western Riviera
  - **Human Resources**
    - Drafted revised job descriptions:
      - Water Operator I
      - Seasonal Public Works
    - Met with Paychex Account Manager to review system utilization and opportunities for improvement
    - Worked with Paychex HR Representative to implement an electronic “New Hire” onboarding process
    - Scheduled a meeting with an HR Service Support Specialist to strengthen our performance review process
  - **Systems & Technology**
    - CivicPlus – began training process to integrate the updated system
  - **Grants**
    - Submitted reimbursement requests (pending approval):
      - Strong Communities Grant – \$68,728.56
      - LPC Grant – \$5,618.00
  - **Risk Management**
    - Filed CIRSA PC claims:
      - Well Repair
      - Grandview Villas



- **Meetings & Coordination**
  - Scheduled Cemetery Committee meeting for May 26TH at 3:00 PM at Town Hall
  - PC Meeting for April 15<sup>th</sup> has been cancelled; notice has been posted.
  
- **Upcoming Trainings/Conferences**
  - IIMC Annual Conference – May 15–22
  - CIRSA Interpersonal Skills Seminar – June 16
  - CIRSA Common HR Questions: A Legal Seminar – June 17
  - CML Annual Conference – June 22–25
  - CIRSA Membership Luncheon – July 28
  
- **Intergovernmental**
  - The Town received notice of award from the Colorado Energy office for the development of a Transportation plan to include different modalities including ATV and Snowmobiles. The grant will fund planning and implementation of a safe streets program. The Amount of the Award is \$2,13,000.00
  - The Town received a grant from CDOT to advance the Town’s Safe Streets plan described above. The amount of the Award is \$114,000.00
  - I have been meeting with the Grand Recycling Coalition regarding Recycling dropoff in Grand Lake. Pending a positive agreement with Waste Management regarding pickup, we have an agreement in principle that will facilitate recycling at Pay as You Throw in June. More details to come.
  - I have been working with the County, the County Historic Association and three Grand lake historic preservation experts on activating the County’s Historic Preservation Board. The BOCC will be bring up the proposal in the next couple of weeks.
  - I am attending the National Main Street convention in Tulsa, OK from the 12-16 of April.
  
- **Water Department**
  - Summer water will turn on as normal. No changes to operations.
  
- **Marina**
  - Based on water conditions, the Marina will try to open for Memorial Day Saturday and Sunday which is a week earlier than usual (May 23 & 24, 2026).
  
- **Pay as You Throw**
  - Normal Operations
  
- **Space to Create**
  - We conducted an inspection pre TCO for the Maker’s Space



- Boardwalk and Transit stop construction has started
- Water and Electrical have been installed in the residences

**Upcoming Event Highlights:**

- April 15, 16, 17, 2026 Upstage Youth Theatre Performances – Community House
- April 22, 2026, Grand Lake Housing Workshop – Community House
- April 24, 2026, Senior Lunch & Learn – Community House
- May 12, 2026, Historical Happenings – Community House
- May 15, 2026, Upstage Youth Theatre Fundraiser – Community House
- May 16, 2026, Spring Clean Up/Arbor Day – Town Park, Town
- May 23, 2026, Grand Art Council's Comedy Night – Community House
- May 25, 2026, Memorial Day Celebration/Parade – Town Park, Grand Ave
- June 4, 2026, Community Picnic – Grand Lake Center Park

*For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the April newsletter on the Town's website.*

**Next Board Meeting:** April 27, 2026