



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, October 28, 2024, at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

A. Call to Order

The regular meeting of the Board of Trustees was called to order by Mayor Pro-Tem Bergquist at 6:23 P.M. in the Town Hall Board Room.

B. Pledge of Allegiance

Mayor Pro-Tem Bergquist led everyone in reciting the Pledge of Allegiance.

C. Announcements

Mayor Pro-Tem Bergquist announced: Please turn off all cell phones during the meeting.

D. Roll Call

Mayor Kudron, Mayor Pro-Tem Bergquist, Trustees Arntson, Causseaux, Miller, Sobon, Schoenherr and Town Clerk Carrell were present.

E. Conflicts of Interest

None.

F. Manager's Report

October 28, 2024

DOLA Local Planning Capacity Grant Award:

The Town has been awarded a Local Planning Capacity Grant from the Department of Local Affairs for \$174,019 to fast track our affordable housing projects. This can be used for planning and legal services related to code revisions and planning projects that include affordable housing solutions. Thanks to Kim and Heike for getting everything together for the grant in a short amount of time.

Marquee Progress:

Work began on the Town Marquee. As the weather allows, they will continue to make masonry into next week.

Staff Training:

Both our Treasurer and Bookkeeper attended the 2024 Caselle Conference in Salt Lake City October 14-17, 2024

Our Clerk attended the Colorado Municipal Clerks Conference in Ft Collins October 21-25, 2025

Continued training for all staff members is critical in developing well trained, highly productive and satisfied staff.

Grand Lake Area Chamber 2025 Contract:

I met with the Chamber's new director Kelly Kirkpatrick regarding the 2025 contract. An outcome-based contract with clear expectations will come before the Board by the end of November.

Ayres Assoc Kickoff:

Ayres Associates is meeting with Kim White this week and the onboarding for our Town projects will begin next week. Large projects, residential projects and permit administration will be coordinated with Ayres until we are able to fill our open positions.

Winterization projects:

Summer water is Off

Parks have been aerated /fertilized

Docks are removed (Boat Ramp next week)

Ghosts & Gourds Gathering:

Town's Ghost's and Gourds Gathering was held on October 26th. A spooktacular time was had by all. This is Sarah's first solo event with the Town and her efforts really produced a great event. Thanks, Sarah, for your hard work.

Space to Create:

Staff has received the AIA contract from Munn Studio. Our attorney and Art Space are reviewing it. Geotechnical surveys are beginning on the Park Ave. property.

Xfinity Repairs:

Comcast has done some infrastructure repairs to lines in town. This should help with stability and reduce future issues in the future.

Staff Openings:

Current staff openings include Town Manager, Code Enforcement and Community Development Director.

Events:

Holiday Bazaar

Tree Lighting

Next Board Meeting:

November 11, 2024

G. Public Comments (Limited to 3 Minutes)

None.

H. Consent Agenda

1. Meeting Minutes- October 14, 2024

2. Accounts Payable- October 28, 2024

Trustee Miller made a motion to approve the consent agenda. Trustee Sobon seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Abstain
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Sobon	Aye

I. Financial Review

1. August Sales Tax & September Financial Reports

Presented by Town Treasurer, Fawkes.

J. Items of Discussion

1. Consideration to Authorize the Mayor to Sign the Engagement Letter with Dazzio & Associates, PC for the 2024 Audit

Presented by Town Treasurer, Fawkes.

Trustee Causseaux made a motion to authorize the mayor to sign the engagement letter with Dazzio & Associates, PC for the 2024 audit. Trustee Schoenherr seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Abstain
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Sobon	Aye

2. Quasi-Judicial 67-2024: A Resolution Approving A Variance To Setback Standards At Lot 2, Block 39, Town Of Grand Lake, More Commonly Referred To As 225 Mountain Avenue Subject To Conditions

Presented by Community Development Director, White.

Trustee Schoenherr made a motion to approve Resolution 67-2024, approving a variance to setback standards at Lot 2, Block 39, Town of Grand Lake, more commonly referred to as 225 Mountain Avenue subject to conditions. Trustee Causseaux seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Abstain
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Sobon	Aye

3. Quasi-Judicial- Resolution 68-2024 Consideration to Approve a Resolution Approving a Variance to Parking Standards at Lot 15, Block 26, Town of Grand Lake, More Commonly Referred to as 525 Grand Avenue with Conditions.

Presented by Community Development Director, White.

Trustee Sobon made a motion to approve Resolution 68-2024, approving a variance to parking standards at Lot 15, Block 26, Town of Grand Lake, more commonly referred to as 525 Grand Avenue with conditions. Trustee Schoenherr seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Abstain
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Sobon	Aye

4. Quasi Judicial– Resolution 69-2024 Consideration of a Resolution to Approve A Variance To Roadway Standards At Lot 8, Block 24, Town Of Grand Lake, More Commonly Referred To As 501 Mountain.

Presented by Community Development Director, White.

Trustee Arntson made a motion to approve Resolution 69-2024, consideration to approve a variance to roadway standards at Lot 8, Block 24, Town of Grand Lake, more commonly referred to as 501 Mountain Avenue. Trustee Schoenherr seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Abstain
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Sobon	Aye

5. Consideration to Approve a New Special Event Permit & Resolution 70-2024, a Resolution Setting Certain Fees for the Town of Grand Lake's Special Event, "Tree Lighting Ceremony" on November 29, 2024

Presented by Town Clerk, Carrell on behalf of Event Manager, Weekes.

Trustee Causseaux made a motion to approve a new special event permit and Resolution 70-2024, setting certain fees for the Town of Grand Lake's special event, "Tree Lighting Ceremony" on November 29, 2024. Trustee Sobon seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Abstain
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Sobon	Aye

6. Consideration to Approve a Contract with Antero Group for an Affordable Housing Priorities Workshop

Presented by Town Manager, Kudron.

Trustee Causseaux made a motion to approve with conditions, a contract with Antero Group for an Affordable Housing Priorities Workshop with materials, documents and research to be the property of the town. Trustee Schoenherr seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Abstain
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Sobon	Nay

7. Consideration to Approve a Contract with iWorQ Systems for Code Enforcement and Public Works Software

Presented by Town Manager, Kudron.

Topic will be revisited at the next meeting on November 11, 2024.

K. Future Items for Consideration

- Public Hearing for FY 2025 Budget

L. Mayor's Report

No report provided.

M. EXECUTIVE SESSION PURSUANT TO SECTION 24-6-402(4)(f), C.R.S. TO DISCUSS PERSONNEL MATTERS RELATED TO INDIVIDUAL PAY AND HOUSING FOR STAFF MEMBERS

Trustee Causseaux made a motion to enter executive session pursuant to section 24-6-402(4)(f), C.R.S. to discuss personnel matters related to individual pay and housing for staff members. Trustee Sobon seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Abstain
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Sobon	Aye

N. Adjourn Meeting

Trustee Causseaux made a motion to adjourn the meeting. Trustee Miller seconded the motion. Town Clerk Carrell called the vote:

Mayor Kudron	Abstain
Mayor Pro-Tem Bergquist	Aye
Trustee Arntson	Aye
Trustee Causseaux	Aye
Trustee Miller	Aye
Trustee Schoenherr	Aye
Trustee Sobon	Aye

This meeting of the Board of Trustees was adjourned at 9:46 PM.

(Attest)

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor Pro-Tem