

IWORQ SERVICE AGREEMENT

For iWorQ applications and services

Grand Lake here after known as ("Customer"), enters into THIS SERVICE AGREEMENT ("Agreement") with iWorQ Systems Inc. ("iWorQ") with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ACCESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s), application(s) on iWorQ's authorized website for the fee(s) and terms listed in Appendix A. This agreement will govern all application(s) and service(s) listed in the Appendix A.

2. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation. iWorQ is not responsible for the content entered into iWorQ's database or uploaded as a document or image.

3. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ's service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation documents upon request. iWorQ will do ONE import of the Customer's data. This import consists of importing data, sent by the Customer, in an electronic relational database format. Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.

4. CUSTOMER DATA:

Customer can run reports and export data from iWorQ application(s) at any time.

Customer can pay iWorQ for additional data management service(s), onsite backups, application(s) and other service(s).

Data upload and storage is provided to every Customer. This includes uploading files up to 25MB and 100GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

Customer can upload and store images with personal information like driver's license, and more. This Data can be used by the customer to complete the permitting, licensing, or code enforcement processes. Customer understands that the data must be uploaded and stored in the Sensitive Data Upload section of the iWorQ software for access and security purposes.

iWorQ is not responsible: (1) For the content entered into iWorQ's database, (2) For images or documents scanned locally and uploaded by the iWorQ users, (3) For documents or images uploaded by citizens over the web, and (4) For backup data sent to the Customer by iWorQ.

5. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support request is typically handled the same day. iWorQ provides "Service NOT Software".

6. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoice by mail and by email to the address(s) listed in Appendix A. Terms of the invoice are net 30 days from the date of the invoice. Any billing changes will require that a new Service(s) Agreement be signed by Customer.

Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly. Support and services fees may increase in subsequent years but will increase no more than 5% per year.

Customer pricing is based on a 3 Year Term and reflects a discounted annual price. Changes to the Term or the Termination Policy (Section 7. Termination:), will affect the annual pricing and could double your annual cost. Customer reserves the right to pay the 3 Year Term upfront to secure discounted annual pricing.

7. TERMINATION:

Prior to the expiration of the initial 3-Year Term, either party may terminate this Agreement by providing the other party with a Sixty (60) days' written notice prior to the effective date of the expiration. Should the Customer terminate any part of the application(s) and or service(s) the remaining balance will immediately become due. Should the Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed. Upon expiration of the Initial Term, this Agreement shall automatically be renewed for successive one (1) year terms unless either party provides notice of termination or non-renewal no less than sixty (60) days prior to expiration of the then-current term.

Upon termination of this Agreement, iWorQ will discontinue all application(s) and or service(s); iWorQ will provide customer with an electronic copy of all of Customer's data, if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data, which shall be provided to Customer for a cost of no more than \$2500 per copy. Please note, if the Customer is not in compliance with the material terms and conditions of this Agreement, iWorQ will not be required to provide Customer with the data.

8. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

9. Non-Appropriation Clause (Applicable to Year 3 Only):

All direct and indirect financial obligations of Customer under this agreement during the third year of the term are subject to appropriation, budgeting, and availability of funds to discharge such obligations. No provision of this agreement shall be construed or interpreted: (a) to directly or indirectly obligate Customer to make any payment in the third year in excess of amounts appropriated for that year; (b) as creating a debt, multiple fiscal-year debt, indirect debt, or other financial obligation within the meaning of Article X, Section 16, or Article X, Section 20 of the Colorado Constitution, or any other constitutional or statutory limitation or provision; or (c) as a donation or grant to or in aid of any person, company, or corporation within the meaning of Article XI, Section 2 of the Colorado Constitution.

10. CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact _____ Title _____

Office Phone _____ Cell (required) _____

Email _____

Secondary Implementation Contact _____ Title _____

Office Phone _____ Cell (required) _____

Email _____

Portal Setup Contact (required) _____ Title _____

Office Phone _____ Cell _____

Email _____ Signature _____

(This person is responsible for placing the iWorQ Portal Link being placed on the agency's website within 90 days of the agreement signature. The iWorQ Portal Link will remain on agencies website for the entire Term of the agreement. If the iWorQ Portal Link is not placed on the city website within 90 days, the Agency agrees to pay an additional \$1,000 dollars towards setup costs (this is to cover iWorQ's time).

11. CUSTOMER BILLING INFORMATION:

Billing Contact _____ Title _____

Billing Address: _____

Office Phone _____ Cell _____

Email _____

PO# _____ (if required) Tax Exempt ID # _____

12. ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representative of Customer and iWorQ have read the Agreement and agree and accept all the terms.

Signature _____

Effective Date: _____

Printed Name _____

Title _____

Office Number _____

Cell Number _____

iWorQ Service(s) Agreement

APPENDIX A

iWorQ Price Proposal

Grand Lake	Population- 452
1026 Park Avenue P. O. Box 99, Grand Lake, CO 80447	Prepared by: Mike McKee

Annual Subscription Fees

<u>Application(s) and Service(s)</u>	<u>Package Price</u>	<u>Billing</u>
<p>Public Works Package (Basic)</p> <p>Package includes:</p> <ul style="list-style-type: none"> *Work Management *Sign Management *Pavement Management <ul style="list-style-type: none"> - Track and manage work by location using OpenStreetMap - Work order scheduling and templates - Track labor, inventory, parts, and material - Track work completed and maintenance history - Track sign location, MUTCD, condition, reflectivity, work orders etc. - Remaining service life (RSL), next treatment, 5-year budget etc. - Road layer on OpenStreetMap with color by lookup - Sign layer displayed on OpenStreetMap <ul style="list-style-type: none"> * Available on any computer, tablet, or mobile device using Chrome browser * OpenStreetMap - Ability to track point and line layers * Quarterly GIS Updates * Configurable dashboard, fields, and reports * Includes Sensitive File Uploads (if needed) 	\$3,000	Annual
<p>Cemetery Management (Entity)</p> <ul style="list-style-type: none"> - Available on any computer, tablet or mobile device using Chrome browser - Track and manage purchases, burials, and deed issuance. - Free forms letters utilizing iWorQ's template library, and up to 3 custom letters - Includes Sensitive File Uploads that are required to finish permit, licensing or code enforcement process (i.e Driver's License) 	\$1,500	Annual

<p>Asset Management (County Road Based Package)</p> <ul style="list-style-type: none"> - Track location, inspections, maintenance, and work orders (Work Management needed) - Up to 5 Asset layers on OpenStreetMap (Bridges, Culverts, Ditches) -Additional Layers can be purchased at anytime for \$500/annually per layer - Set maintenance, inspection, and work order schedules <p>* Available on any computer, tablet, or mobile device using Chrome browser</p> <p>* OpenStreetMap - Ability to track point and line layers</p> <p>* Quarterly GIS Updates</p> <p>* Configurable dashboard, fields, and reports</p>	\$1,500	Annual
<p>Citizen Engagement Package</p> <p>Package includes:</p> <p>*Citizen Engagement</p> <ul style="list-style-type: none"> - Drive citizen satisfaction, streamline communication and reduce overhead costs with a public portal and a mobile application for Android and iOS. - Allow citizens & employees to submit problems, including photos and locations, links to agency website, and seamlessly access those items in the iWorQ software through the Online Portal. 	\$1,500	Annual
<p>Code Enforcement (Stand-Alone)</p> <ul style="list-style-type: none"> -Available on any computer, tablet, or mobile device using Chrome Browser -Track activities and follow ups -Configurable violations & fees, track payments -Configurable reporting -Quarterly parcel update -OpenStreetMap tracking abilities -Free letters, utilizing iWorQ's template library, and up to 3 custom letters -Includes Sensitive File Uploads that are required to finish permit, licensing or code enforcement process (i.e Driver's License) 	\$2,000	Annual
<p>Portal Home (Code Enforcement Portal)</p> <p>*Code Enforcement Portal</p> <ul style="list-style-type: none"> -Allows for submitting code enforcement issues online and viewing code cases on the map -Includes Sensitive File Uploads that are required to finish code enforcement process (i.e Driver's License) 	\$1,500	Annual

<ul style="list-style-type: none"> -3 Custom Forms -Messaging feature for easy interaction with citizens -Built-in automatic workflow capabilities -Ensures better communication with citizens and allows for easy interaction 		
Payment Processing <ul style="list-style-type: none"> - Online Credit/debit card processing (Through PayRoc) - Payments are recorded and tracked in iWorQ -iWorQ's reporting tool can track all historical transactions 	\$500	Annual
GIS Rest Services Community Development <p>GIS REST Services - iWorQ will be able to publish your agency's ESRI REST Services monthly if the following conditions are met:</p> <ol style="list-style-type: none"> 1. The Rest Service URL is either a public access URL or the agency will allow iWorQ to be added to the user group of that data. <ol style="list-style-type: none"> a. User Group must have permission settings set to allow root access to pull the data. 2. The Rest Service data contains the information needed for system functionality and field types match. <ol style="list-style-type: none"> a. The format of that data must conform to iWorQ Systems <p>iWorQ will update property details monthly. Annual fees are \$500 per layer.</p> <p>*Note: If configuration changes (i.e. FTP location, name format, field changes, or interval for published updates) iWorQ will charge a minimum fee of \$500 with each additional hour \$250 to accommodate new configuration changes.</p>	\$500	Annual
Additional Storage <p>(100GB) Additional Storage (Total Storage Amount = 200GB)</p> <p>Note: Additional Storage can be purchased as needed: \$250/annually for additional 100GB</p>	Included	Annual
Subscription Fee Total (This amount will be invoiced each year)	\$12,000	Annual

One-Time Setup, GIS integration, and Data Conversion Fees

Service(s)	Package Price	Billing
Implementation and Setup cost year 1	\$8,000 Included	Year One
GIS integration and data conversion	Included	Year One
Data Conversion	Included	Year One
One-Time Setup Total (This amount will be added year 1)	\$8,000 Included	Year One
Grand Total Due Year 1	\$20,000 \$12,000	Year One Total

NOTES AND SERVICE DESCRIPTION

- I. Invoice for the Annual Subscription Fee (\$12,000) and the Implementation/Setup Fee (\$0), totaling \$12,000, will be sent out two weeks after signature.
- II. The discounts provided are contingent on all packages being purchased. Removal of any package will not guarantee the same discount, and a new proposal will need to be provided.
- III. This subscription Fee and Agreement have been provided at the Customer's request and is valid if signed by 11.12.2024.
- IV. This cost proposal cannot be disclosed or used to compete with other companies.