

Town Of Grand Lake Special Event Permit (SEP) Application

For a one-day Special Event, this application must be submitted at least 30 days prior. If the special event is for more than one day or involves liquor, this application must be submitted at least 90 days prior. This application must be submitted in full, with all required supporting documentation, to be considered for approval.

A permit will not be issued if the applicant is delinquent on any accounts of the Town or any of its enterprise funds. **Contact Information**

| Contact Person Name: Katie Heaveur Phone Number: | | |
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| Address: Grand Lake Center City: Grand | lake | |
| State: CO Zip: 80447 Emall: Knearsume to | 9100. | com |
| organization or Entity Information | | |
| Organization: Town of Grand lace Phone Number: (| 970) 68 | 17-343 |
| Address: 1026 Park Ave. City: Grance | d lake | |
| State: 0 Zip: 80447 Email: Khearsune tog | deo. a | |
| event information | 9 | |
| Event Name: CDT Camping Dates of Event: So | mer / | Fall 200 |
| is this the first occurrence of the event? Wes No | | |
| During Event Contact: Wind Lake Contex Phone Number: | 970)62 | 17-241 |
| | | |
| Post Event Clean-up Contact: Same Phone Number: | Same | |
| | Same | 7 |
| Post Event Clean-up Contact: Some Phone Number: Event Details Document Check List | | , |
| Post Event Clean-up Contact: Phone Number: Event Details | lease note NA. | |
| Post Event Clean-up Contact: Some Phone Number: Event Details Document Check List | | Received |
| Post Event Clean-up Contact: Event Details Document Check List The following items must be submitted with the application: If no applicable, pi | lease note NA. | n Received |
| Post Event Clean-up Contact: Some Phone Number: Event Details Document Check List The following items must be submitted with the application: If no applicable, pi | lease note NA. | n Received |
| Post Event Clean-up Contact: Document Check List The following items must be submitted with the application. If no applicable, pi Documents Site Plan – Including the following: | lease note NA. | n Received |
| Post Event Clean-up Contact: Document Check List The following items must be submitted with the application. If no applicable, pi Documents Site Plan – Including the following: Dimensions and Locations of Specific Activities | lease note NA. | n Received |
| Phone Number: | lease note NA. | n Received |
| Phone Number: Document Check List The following items must be submitted with the application: If no applicable, pi Documents Site Plan – Including the following: Dimensions and Locations of Specific Activities Delineation for Liquor Service & Consumption Ingress and Egress Points | lease note NA. | n Received |
| Phone Number: | lease note NA. | n Received |
| Phone Number: Document Check List The following items must be submitted with the application: If no applicable, pl Documents Site Plan – Including the following: Dimensions and Locations of Specific Activities Delineation for Liquor Service & Consumption Ingress and Egress Points Off-Street Parking and Track Circulation Location of Any Signage | lease note NA. | n Received |
| Phone Number: Document Check List The following items must be submitted with the application: If no applicable, pi Documents Site Plan – Including the following: Dimensions and Locations of Specific Activities Delineation for Liquor Service & Consumption Ingress and Egress Points Off-Street Parking and Track Circulation Location of Any Signage Trash Can/Dumpster Location | lease note NA. | n Received |
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| Phone Number: Document Check List The following items must be submitted with the application: If no applicable, pi Documents Site Plan – Including the following: Dimensions and Locations of Specific Activities Delineation for Liquor Service & Consumption Ingress and Egress Points Off-Street Parking and Track Circulation Location of Any Signage Trash Can/Dumpster Location Restrooms/Porta-Potties Location Copies of Colorado and Grand Lake Sales Tax Licenses | lease note NA. | n Received |
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| Phone Number: Event Details Document Check List The following items must be submitted with the application: If no applicable, pi Documents Site Plan – Including the following: Dimensions and Locations of Specific Activities Delineation for Liquor Service & Consumption Ingress and Egress Points Off-Street Parking and Track Circulation Location of Any Signage Trash Can/Dumpster Location Restrooms/Porta-Potties Location Copies of Colorado and Grand Lake Sales Tax Licenses Copy of Government or Non-Profit Status Copy of Grand Lake Business License and/or Peddler's Applications Copy of Liquor License Application or License Endorsed Liability Insurance - Town of Grand Lake Listed as Additional Insured | lease note NA. | n Received |
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| what is the precise nature of the event: Assisting CDT recreationats with lost- Minute lodging often during bridge to the event. Bear locker when wing season ends. List all Town facilities or parks to be used for the event: Precise fill out the Facility Rental Application for each facility to be utilized. State the compatibility with the surrounding properties and how the event will impact the neighboring businesses. Comments from surrounding businesses may be requested. No moracle expected. What is the anticipated Impact to on-street parking: Detail planned signage for the event including dimensions of signs, locations, dates placed & removed: Contact by behavior of actions of requested and with the signal of the event of th | Event Details Continued |
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| | List any special requests or services to be provided by the town such as electricity sprinkler shut-off, sound system use, marquee announcement, use of Town Park kiosk: TSISTANCE From Public Walls |
| By signing below the applicant acknowledges they have received, reviewed, and understands the requirements set forth | staff with fence + bear locker setup teardown |
| in Municipal Code.Chapter 11: Municipal Property Regulations, including the notes bellow*. The applicant further acknowledges the information contained on the application is true and correct and that submission of false information shall be cause for the SEP to be immediately revoked without notice or hearing. During the event, the SEP shall be | acknowledges the information contained on the application is true and correct and that submission of false information |

available and presented upon demand at the location of the Special Event.

- Clean-up must be completed within 24 hours of the end of the event. If this is not accomplished the Town Staff will finish the clean-up resulting in a \$50.00 per hour per staff member charge to the even organization and no refunding of the damage deposit.
- No stakes may be used in any town park
- No alcohol is allowed unless a Special Event Liquor Permit has been issued

8/7/2024

For questions contact the town: Phone: 970-627-3435 Email: town@toglco.com

