



MEMORANDUM

Meeting Date: 8/12/2024

To: Town of Grand Lake Board of Trustees
From: Alayna Carrell, Town Clerk

Re: **Grand Lake Carriage Tours**

Work Session Item 4F

BACKGROUND

October 9, 2023, the owners of the Grand Lake Carriage Tours came before the Board of Trustees at the workshop to introduce their new business.

Since then, a few items have changed and the Board of Trustees should be provided an update, per our Town Attorney, as their business license is up for renewal.

- Lease
- Pick-Up/Drop-Off Locations
- Staging Areas

When issuing any type of business license it goes through a thorough staff review process, following Town Municipal Code, specifically 6-3-1 and 6-3-2.

6-3-1 License Required.

In addition to such other licenses as are or may be required by the Town of Grand Lake, Colorado to operate a business within the municipal limits, no person shall operate an animal drawn vehicle for commercial purposes on any street or for any purpose on a street within the municipal limits except in accordance with this ordinance and with the provisions of this ordinance.

- (A) The Town of Grand Lake shall not issue this license unless the applicant (its constituents or members) are current with the Town and all Town enterprises for all fees, assessments, charges, taxes, or amount due of any type.

6-3-2 Upon Application.

The Mayor or the Mayor's designee shall issue an animal drawn vehicle permit if the Mayor finds that:

- (A) The proposed animals, vehicles, routes, hours, frequency and other aspects of use of the streets will not unreasonably interfere with the efficient movement of other traffic;
- (B) The applicant presents a workable plan of sanitation such that no animal waste is deposited or left on any public or private property as a result of operations;
- (C) The applicant presents a workable plan for feeding, sheltering, quartering and stabling and transporting the animals used in compliance with the ordinances of the Town and all other applicable law;
- (D) The applicant presents adequate public liability insurance, the amount to be set by the Mayor or his designee;
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- (E) The applicant has paid a permit fee, as determined by resolution adopted by the Board of Trustees;
- (F) The applicant has posted a cash bond in the amount of three hundred (\$300.00) dollars; said cash bond to be held by the Town for faithful compliance regarding animal waste resulting from the operations.

TIMELINE

- 06/24/2024, Received a new lease with Jumpstart Coffee & Tea
 - 07/11/2024, Original documents submitted
 - 7/12/2024 & 7/15/2024, Town Clerk out on vacation
 - 07/15/2024, Payment received
 - 07/16/2024 - 07/19/2024, Town Clerk out sick with Covid
 - 07/22/2024 - 07/29/2024, Planning review
 - 07/31/2024, Town Clerk sent change requests
 - 08/09/2024, Applicant submitted answers in person
 - 08/12/2024, Review by Board of Trustees
 - 08/13/2024, Business License to be issued
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