

## Alayna Carrell

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**From:** Alayna Carrell  
**Sent:** Wednesday, August 7, 2024 9:47 AM  
**To:** GL Carriage Tours Colorado  
**Cc:** Kim White  
**Subject:** RE: Grand Lake Carriage Tours- PAYMENT NEEDED, License Application Under Review

Good morning, Ms. Hale,

After review of your answers, we are still needing the following:

- **Detailed Map with Legend, we appreciate you providing the map, but it's not very clear.**
  - **Route**
    - Who owns the land between Hancock & Rapids Lane?
      - Did you get permission from them to ride there?
  - **Exact Pick-up/Drop-off Locations**
    - **Item #1**
      - **States, "staging at corner of Grand"**
        - Where is this?
          - Grand & Hancock
          - Which corner? Northwest?
      - **Also states, "behind Jumpstart"**
        - Cannot be both
        - Behind Jumpstart or Grand Corner
    - **Item #2**
      - **States, "Boot Hill General Store will be utilized for staging and information"**
        - Are horses and wagon located here?
        - Loading here?
    - **Item "E"**
      - **States, "pick-up and drop-off in the alley-space behind the Boot Hill General Store".**
        - This conflicts with Item #1.
      - **Are the two stars pick-up/drop-off?**
        - Please add to map legend
      - **Drop-off appears to be inside Jumpstart parking lot, is that correct?**
      - **Drop-off appears to be inside Meandering Moose parking lot, is that correct?**
      - **All items listed above need to be DETAILED on your map.**
  - **Are you requesting to use Town Right of Way? As that as an application process that must go through our Community Development Director, Kim White.**
    - Per map, this is not Meandering Moose property; this is Town Right-of-Way

**To get you on the agenda for this Monday's meeting I am needing all documents tomorrow by noon, as I am out of the office on Friday.**

**If you no longer wish to pursue this application, please let me know and I can remove it from Staff's "to do" list.**

Have a wonderful day,

*Alayna Carrell*

*Town Clerk*



*Town of Grand Lake  
1026 Park Avenue  
P.O. Box 99  
Grand Lake, CO 80447  
O: 970-627-3435 x102  
C: 970-909-4574*

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**From:** Alayna Carrell

**Sent:** Wednesday, July 31, 2024 4:36 PM

**To:** GL Carriage Tours Colorad

**Cc:** Kim White <kwhite@toglco.com>

**Subject:** RE: Grand Lake Carriage Tours- PAYMENT NEEDED, License Application Under Review

Ms. Hale,

You were informed last year that if your staging location changed that it would need to go before the Board just as it did the first time.

I will not continue this banter with you.

Staff will be in contact with questions after review of your responses.

Have a wonderful evening,

*Alayna Carrell*

*Town Clerk*



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**From:** GL Carriage Tours Colorado <[glct@toglco.com](mailto:glct@toglco.com)>

**Sent:** Wednesday, July 31, 2024 4:20 PM

**To:** Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)>

**Subject:** Re: Grand Lake Carriage Tours- PAYMENT NEEDED, License Application Under Review

This sender is trusted.

Alayna,

All I did was tell you that you already had all of the information.

You didn't tell me that I needed to completely resubmit my business like it was brand new until July 3. And then you politely informed me that you were too busy to get us on the agenda, and then you were "too sick" to get us on the agenda after that.

Do I need to go back and tell you when you emailed me to tell me to move the staging point without telling me we needed to resubmit our business, or would you like me to pull up that email on my end?

Morgan Hale

On Wed, Jul 31, 2024 at 4:11 PM Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)> wrote:

Ms. Hale,

Thank you for providing the requested information, staff will review further tomorrow.

As explained before, this must be processed internally before being passed to the Board of Trustees for approval, staff must follow the Town of Grand Lake Municipal Code.

I do have your first approval packet (attached) but wanted to confirm that was still the same insurance being used.

Regarding the waste bags, again, we wanted to confirm, as staff has seen them in town without them.

I received your completed application packet on July 11<sup>th</sup> and have processed accordingly. If this would have been submitted in a timely manner for processing and not at peak season, we could have had it processed a little quicker.

If we have any further questions, we will be sure to let you know.

Have a wonderful day,

*Alayna Carrell*

*Town Clerk*



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**From:** GL Carriage Tours Colorado  
**Sent:** Wednesday, July 31, 2024 3:25 PM  
**To:** Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)>  
**Cc:** Kim White <[kwhite@toglco.com](mailto:kwhite@toglco.com)>  
**Subject:** Re: Grand Lake Carriage Tours- PAYMENT NEEDED, License Application Under Review

This sender is trusted.

Also, the insurance was provided and it is the exact same policy you approved last year. Again, nothing changed but the location of storage and staging and it moved about 150 feet.....

On Wed, Jul 31, 2024 at 3:20 PM GL Carriage Tours Colorado <[grandlakecarriagetours@gmail.com](mailto:grandlakecarriagetours@gmail.com)> wrote:

I would also like to further express that, again, nothing has changed in our business scope beyond moving where we store the wagon and are now picking up in that alley/parking lot behind jumpstart instead of Charlie's parking lot. (So yes, we still have the same manure bags described the FIRST time we were approved. With the same plan of staff on hand to deal with manure that ends up on the road and the same plan of disposal. Do you not have the first approved proposal?)

YOU informed me we needed to move our staging and failed to mention at the time you informed me that you felt this changed the entire scope of our business and decided we needed to completely re-propose our business.

We are requesting permission to ALSO pick up by Meandering Moose, but if the town board doesn't like us using that street we have no need to do that.

At this point, I feel like your personal issues are the reason you are dragging this out to waste our summer season, which is fine.

If this business isn't a good fit for Grand Lake, we will absolutely move it to another location in the county.

It would take less time to change the company name and branding than it has to get in front of the board for a second time over a simple change of storage location.

With summer fading, I am less and less inclined to continue playing games with the clerk and planner when they can't walk a block down the boardwalk to use their eyes to understand the map they were given.

I don't feel like I have had any collaboration or cooperation with town staff and that's too bad. It has prevented a new local business from operating that everyone was really excited about.

On Wed, Jul 31, 2024 at 2:52 PM GL Carriage Tours Colorado <[glcarriage@toggco.com](#)> wrote:

Good afternoon, Ms. Carrell,

I would be happy to explain all of this in person at the next board meeting and answer all questions. Just like last year when it only took 2 weeks to do this and now our business is behind because the town planner doesn't know that there is an alley at the end of Grand behind jumpstart.....

Which is where you will find the Boot Hill General Store face.

The locations are both identified on the map and since the location by the Meandering Moose is a town road I assumed the town needed to agree with using it.

Ms. Hale

On Wed, Jul 31, 2024 at 2:15 PM Alayna Carrell <[acarrell@toggco.com](mailto:acarrell@toggco.com)> wrote:

Good afternoon, Ms. Hale,

After review from our Community Development Director, Kim White, the following items needs to be clarified.

**MOU with Jumpstart Coffee:**

- **Item #1**

- **States, “staging at corner of Grand”**
  - Where is this?
    - Grand & Hancock
    - Which corner? Northwest?
- **Also states, “behind Jumpstart”**
  - Cannot be both
    - Behind Jumpstart or Grand Corner
  - **Item #2**
- **States, “Boot Hill General Store will be utilized for staging and information”**
  - Are horses and wagon located here?
  - Loading here?
  - Please clarify
    - **Item “E”**
- **States, “pick-up and drop-off in the alley-space behind the Boot Hill General Store”.**
  - This conflicts with Item #1.

#### **“Route Map”**

- Are the two stars pick-up/drop-off?
- Please add to map legend
  - Drop-off appears to be inside Jumpstart parking lot, is that correct?
  - Drop-off appears to be inside Meandering Moose parking lot, is that correct?
  - Who owns the land between Hancock & Rapids Lane?
- Did you get permission from them to ride there?

#### **Meandering Moose Map**

- Per map, carriage pick-up cannot interfere with parking or traffic
- Per Town of Grand Lake Municipal Code:

#### **6-3-2 Upon Application**

The Mayor or the Mayor's designee shall issue an animal drawn vehicle permit if the Mayor finds that:

A. The proposed animals, vehicles, routes, hours, frequency and other aspects of use of the streets will not unreasonably interfere with the efficient movement of other traffic;

- Per map, this is not Meandering Moose property; this is Town Right-of-Way

#### Photo

- What/Where is this?

#### Confirm

- Do you have the animal waste bags?
  - Per Town Municipal Code:

#### **6-3-2 Upon Application.**

The Mayor or the Mayor's designee shall issue an animal drawn vehicle permit if the Mayor finds that:

B. The applicant presents a workable plan of sanitation such that no animal waste is deposited or left on any public or private property as a result of operations;

- Per Town Municipal Code:

#### **6-3-8 Permittee to Comply with Health and Sanitation Laws.**

The Permittee shall comply with all applicable laws and regulations of the Town, county and state and further shall meet at least the following specific sanitation conditions:

A. All horses, mules and other animals shall be equipped with adequate devices to prevent manure and other excrement from falling upon a street. The permittee shall immediately remove any excrement that falls upon the Town's streets at the permittee's expense. Failure to comply with this section may result in total or partial cashing of the three hundred dollars (\$300.00) cash bond noted in Section 1 above, the amount deducted to be based on estimated cost of the Town's employees and equipment or by the actual amount billed by a third party contracted by the Town for that purpose.

B. All animal waste for disposal shall be promptly transported to sites or facilities legally empowered to accept it for treatment or disposal.

## Item Request

- Copy of current public liability insurance
  - Per Town Municipal Code:

### **6-3-2 Upon Application.**

The Mayor or the Mayor's designee shall issue an animal drawn vehicle permit if the Mayor finds that:

(D) The applicant presents adequate public liability insurance, the amount to be set by the Mayor or his designee;

Thank you,

*Alayna Carrell*

*Town Clerk*



*Town of Grand Lake*

*1026 Park Avenue*

*P.O. Box 99*

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**From:** Alayna Carrell

**Sent:** Monday, July 22, 2024 3:15 PM

**To:** GL Carriage Tours Colorado <

**Subject:** RE: Grand Lake Carriage Tours- PAYMENT NEEDED, License Application Under Review

Good afternoon,

I have been out of the office since you dropped your application off and did not put you on the agenda due to the application needing to go through the proper channels to be approved, currently it's in our planning department being reviewed, per my email I sent you on Friday. Once approval from planning has been received, I can then get you on the agenda.

You are more than welcome to attend the meeting and speak at public comment, everyone is fully aware of your situation, and I am following the proper procedures.

My Admin Assistant just informed me you paid the \$50.00, I have made the update on your license. Thank you for taking care of that.

Have a wonderful evening,

*Alayna Carrell*

*Town Clerk*



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**From:** GL Carriage Tours Colorado <

**Sent:** Monday, July 22, 2024 2:14 PM

**To:** Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)>

**Cc:** Doug DaFoe <[ddafoe@toglco.com](mailto:ddafoe@toglco.com)>

**Subject:** Re: Grand Lake Carriage Tours- PAYMENT NEEDED, License Application Under Review

This sender is trusted.

Good afternoon,

I have the receipt for the payment I made for this license.

I did however notice that along with you claiming I didn't submit the payment, that we are not on the agenda for the meeting this evening as you said you would do as long as we submitted everything to you by the 16th.

I will be at the town hall meeting this evening to make public commentary on this matter. With all of the previous emails and my payment receipt.

Have a great afternoon.

Morgan Hale

On Fri, Jul 19, 2024 at 7:01 PM Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)> wrote:

Good evening,

Thank you for dropping off your Animal Drawn Vehicle License Application and business plan as requested.

I am still needing payment in the amount of \$50.00, we will be open Monday through Friday 8:00am to 4:30pm for you to drop off, or you can pay over the phone but there is a 2.5% fee.

This is currently under review in our planning department, once her review is complete, I will be in touch.

Have a wonderful weekend,

*Alayna Carrell*

*Town Clerk*



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**From:** Alayna Carrell  
**Sent:** Wednesday, July 3, 2024 1:54 PM  
**To:** GL Carriage Tours Colorado <[glct@grandlakeco.gov](mailto:glct@grandlakeco.gov)>  
**Subject:** RE: Pick-ups with the carriage

Yes, it's an annual renewal.

*Alayna Carrell*

*Town Clerk*



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**From:** GL Carriage Tours Colorado •  
**Sent:** Wednesday, July 3, 2024 1:44 PM  
**To:** Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)>  
**Subject:** Re: Pick-ups with the carriage

This sender is trusted.

Alayna,

Thanks for clarifying your responsibilities for me. One last question, will we need to double pay for the license as well?

Thanks again for all of your help,

Morgan

On Wed, Jul 3, 2024 at 1:10 PM Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)> wrote:

Morgan,

It is not my responsibility to reach out to business owners when they make changes, that is on them to follow up with the Town to make sure all proper procedures are being met.

I understand you have been speaking with the Mayor, however there are still protocols that need to be followed. The reason this is so important is my planner needs to review and confirm that the property being used is ok to transact such business.

Great! Then it shouldn't be too hard for you to round up those documents and put a proper map together outlining your business plan. You can find your license renewal application on our website.

Please let me know if that date works for you and we can move forward.

Have a wonderful day,

*Alayna Carrell*

*Town Clerk*



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**From:** GL Carriage Tours Coloradc  
**Sent:** Wednesday, July 3, 2024 12:55 PM  
**To:** Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)>  
**Subject:** Re: Pick-ups with the carriage

This sender is trusted.

Alayna,

Thank you so much for taking a few moments to send that email.

I don't see that our business license has changed in scope at all. We moved our main spot across the street into a much safer area, everything else is within the same scope. Same routes. Same wagon. Same owners.

You informed me that I would have to inform the board of business approval to participate with us, not that we would have to get an approval every time we change a small detail. Leona and I have been working with the Mayor as well since we cleaned up the old Boot Hill general store face so it wouldn't have to be torn down.

You have had the memorandum for Jump Start for several weeks now. I understand you have a lot of things on your plate but so does the rest of the town at the moment. If we needed to come before the board, you should have informed us when you received that memorandum.

If we have to go before the board to answer questions that can easily be answered via email or phone call, then I will have to cancel our reservations and the Town of Grand Lake will be costing our business money because their town clerk has too much on her plate.

There are no further documents I have been informed that would be required.

Nothing has changed besides our staging location.

I am happy to go before the board and answer any questions, if I have to cancel reservations until then, I will have questions of my own to present for the record as well.

I am also happy to put everything in email for you.

Thank you for your time, again.

Ms. Hale

On Wed, Jul 3, 2024 at 12:38 PM Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)> wrote:

Hi Ms. Hale,

I received your messages; however, other items have been priority right now.

Since you have changed the scope of your approved business license you will need to go back before the Board for approval. I informed you of that last year when we put you before the Board for the first time, that if your scope changes you will have to have it approved again.

Yes, they will need to go before the Board as well in case any of the Trustees have questions. If you have all documents turned into me by July 19<sup>th</sup>, I can get you on the Board meeting for the 22<sup>nd</sup>, if not it will be the first meeting in August. Due to your timing with the holiday, there is no way I can get you on the upcoming agenda for the 8<sup>th</sup>.

I am the Town Clerk and oversee the licensing process, you must correspond with me. Doug is Code Enforcement and has nothing to do with the approval of your business license.

Please continue all correspondence in email as I would like everything documented in writing.

*Alayna Carrell*

*Town Clerk*



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**From:** GL Carriage Tours Colorado <  
**Sent:** Wednesday, July 3, 2024 11:56 AM  
**To:** Alayna Carrell <[acarrell@toglco.com](mailto:acarrell@toglco.com)>; Doug DaFoe <[ddafoe@toglco.com](mailto:ddafoe@toglco.com)>  
**Subject:** Pick-ups with the carriage

This sender is trusted.

Hello,

I tried to call and stop by Monday and was told I would get an email response, but since I haven't received any response at all, I figured maybe I should just do it this way.

Gretchen from the Meandering Moose stopped by to turn in her paper giving the Grand Lake Carriage Tours permission to pick up and drop off at her business—as we were asked by Alayna to do.

There is ample space to pull off the main road there and very little cause for safety concern since there is an entire little dirt side road there that few vehicles use regularly.

For some reason, Gretchen was informed that I will have to go before the board to get that approved.

My questions are:

Why were we not informed that we would have to go before the board every single time we needed to pick up at businesses?

Why am I having these businesses submit their approval if the only thing that matters is board approval?

Do Jumpstart and Grand Lake Carriages need to come before the board before we operate under the submitted memorandum?

If this is personal, we can address it personally.

If it is not, then I want to know who in the town besides the clerk I can speak to and get some clarification on what is required of us so that Doug doesn't have to run around telling us we can't do our business in town.

I appreciate a prompt response, email is fine.

Morgan Hale

The Grand Lake Carriage Tours