



GRAND LAKE BOARD OF TRUSTEES WORKSHOP AND MEETING MINUTES

Monday, May 11, 2026, at 6:00 PM

Town Hall Board Room – 1026 Park Avenue

*The Town of Grand Lake upholds the Six Pillars of Character:
Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring*

1. Call to Order

Mayor Bergquist called the Board of Trustees meeting to order at 6:03 P.M. in the Town Hall Board Room.

2. Pledge of Allegiance

Mayor Bergquist led the Pledge of Allegiance.

3. Announcements

Mayor Bergquist requested that all cell phones be turned off during the meeting.

4. Roll Call

Present: Mayor Bergquist; Trustees Causseaux, and Miller; Town Manager Kudron; and Town Clerk Carrell.

Trustee Causseaux motioned to dismiss Mayor Pro-Tem Arntson and Trustee Schoenherr from the workshop and evening meeting. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Causseaux	Aye
Mayor Bergquist	Aye

5. Conflicts of Interest

None.

6. Mayor's Report

Mayor Bergquist reported recent wildlife activity in town, including sightings of a bear and a mountain lion in residential areas, and encouraged residents to remain aware and take appropriate precautions.

She also reported on a Mayor, Manager, and Commissioner meeting held in Hot Sulphur Springs, noting that water supply and conservation remain important regional concerns. Mayor Bergquist stated that the Town will be discussing water conservation measures and encouraged residents to be mindful of their water usage.

Finally, Mayor Bergquist noted that planning for the upcoming Board retreat is underway and invited Board members and the public to submit topics or items for consideration.

7. Manager's Report

A. May 11, 2026

Department Notes

- **Finance**

- Our Caselle contract expires at the end of June. Caselle was not willing to extend the contract for anything less than a year. Because of the success the Town and OpenGov team has had, our Go Live date for the financial suite will be June 30th, 75 days ahead of schedule. OpenGov will be on site the week of June 1, 2026, managing final conversion that week.
- Budget module is scheduled for implementation in July ensuring our entire budget process will be completed on the new system.
- The new utility billing module implementation is now being planned for a potential release for Q2

- **Code Enforcement**

- The Bear, raccoons and other trash loving critters have woken from their winter slumber. The community has been responsive to incidents. It is expected that with the return of second homeowners and more visitors, an increase in activity is expected.

- **Planning**

- *There is an opening on the Grand Lake Planning Commission. A full commission ensures the best representation possible.*
- The Next scheduled Planning Commission meeting is May 20, 2026
- Our onsite planner from Ayres, Emily Weber began on the 5th and has been a welcome addition to staff. She ran her first Planning Commission meeting on the 6th. She will be in office Tuesday through Thursday on Planning Commission weeks.

- **Public Works**

- Staff has asked for additional quotes to chip the slash piles. Another option is removal to Ranch Creek for \$102/ton
- Public Works worked with our dock contractor and has placed all of the docks and ramps for ramp openings on the 8th.
- The Marina facility has been de winterized by Public Works.

- **Grand Lake Center**
 - The Grand Lake Center courts will be closed the week of May 11, 2026 for floor refinishing
 - Pickleball is moving outside. A seasonal change.

- **Marketing/Events/Visitor Center/Communications**
 - Initializing guidebook with designer
 - Meetings with S2C, Hermann Global, TrueOmni (kiosk), CTO, CDTC
 - Assisting with spring/summer event planning/marketing
 - Coordinating Westgate Highschool community service trip
 - Town and Visitor monthly newsletters
 - First cut of S2C video from Pixel and Pine is posted at <https://www.townofgrandlake.com/community/page/space-create-grand-lake> - using to promote Makerspace opening
 - Putting together a Town Social Media policy to bring to BOT in the near future.

- **Intergovernmental**
 - Our CEO grant intake is going well. Our budget meeting was May 5, 2026.
 - The Three Lake Stormwater management plan implementation. has been posted on Bidnet and the Town website
 - The Creative District help a tour of the Creative District assets on May 8th, 2026. Staff participated.
 - I participated in the Northwest Council of Government's Regional Economic Summit on May 7, 2026.
 - The Mayor Managers Commissioners meeting was held May 10, 2026 in Hot Sulphur Springs

- **Water Department**
 - Summer water will turn on as normal. No changes to operations.

- **Marina**
 - The Marina helped our Spring Splash be a great e
 - New Boats have been delivered
 - Marina boats are ready to rent!

- **Pay as You Throw**
 - Normal Operations
 - We are looking forward to our recycling bins be delivered.

- **Space to Create**

- The Makerspace received the final Certificate of Occupancy on May 6, 2026
- Most all concrete work has been completed as of last week.

Upcoming Event Highlights:

- May 12, 2026, Historical Happenings – Community House
- May 15, 2026, Upstage Youth Theatre Fundraiser – Community House
- May 16, 2026, Spring Clean Up/Arbor Day – Town Park, Town
- May 23, 2026, Grand Art Council’s Comedy Night – Community House
- May 25, 2026, Memorial Day Celebration/Parade – Town Park, Grand Ave
- June 4, 2026, Community Picnic – Grand Lake Center Park

For all the great events happening in Grand Lake as well as Rocky Mountain Folk School classes, check out the upcoming May newsletter on the Town’s website.

Next Board Meeting: May 11, 2026

8. Public Comments (Limited to 3 Minutes)

Gabriela Solis, owner of several local businesses, expressed concerns regarding the recent increase in business license fees and the notification letter sent to businesses on April 21, 2026. She stated that the fee increase was significant and questioned the timing and clarity of the notice, noting a discrepancy between the fee amount stated in the letter and the amount requested when she attempted to renew her business licenses. Ms. Solis stated she will be submitting a petition on behalf of local business owners opposing the fee increase and expressed concerns about the financial impact on businesses operating in a seasonal economy.

Christy Smith, a local business owner, stated that while she supports the Town's efforts, including winter activities and initiatives to encourage year-round business operations, she believes the business license fee notice contained a typographical error. She noted that the notice stated a fee of \$180 if paid before June 30 and expressed concern that businesses relied on the information provided in the written notice.

9. Consent Agenda

A. Accounts Payable- May 11, 2026

B. Meeting Minutes- April 27, 2026

Trustee Causseaux motioned to approve the consent agenda for May 11, 2026. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller

Aye

Trustee Causseaux **Aye**
Mayor Bergquist **Aye**

10. Items of Discussion

A. Consideration of Appointment of Dennis Mills to the Board of Trustees Vacancy

At Mr. Mills' request, consideration of his appointment to the Board of Trustees will occur on June 22, 2026, at which time he will be considered alongside the other trustee candidates.

B. QUASI-JUDICIAL (PUBLIC HEARING) – Resolution 42-2026 – Consideration of Approval of a Preliminary Plat for a Major Subdivision Located at 120 County Road 663
Presented by Emily Weber, Ayres and Associates.

Mayor Bergquist opened the public hearing; no public comment was made. Public hearing was closed.

Trustee Miller motioned to approve a preliminary plat for a major subdivision located at 120 County Road 663. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux **Aye**
Trustee Miller **Aye**
Mayor Bergquist **Aye**

C. QUASI-JUDICIAL (PUBLIC HEARING): Consideration of Approval of a Hotel and Restaurant Liquor License Transfer from Brothers Grand Lake LLC d/b/a Brothers Grand Lake LLC to Durbar Group Inc. d/b/a Durbar Nepalese and Indian Bistro
Presented by Town Clerk Carrell.

Mayor Bergquist opened the public hearing; no public comment was made. Public hearing was closed.

Trustee Causseaux motioned to approve a Hotel & Restaurant liquor license transfer from Brothers Grand Lake LLC d/b/a Brothers Grand Lake LLC to Durbar Group Inc. d/b/a Durbar Nepalese and Indian Bistro. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux **Aye**
Trustee Miller **Aye**
Mayor Bergquist **Aye**

D. Consideration of Approval of a Special Event Permit Application and Resolution 36-2026 for Colorado AeroLab’s “Upstage Youth Theatre Fundraising Cabaret” Event

Trustee Causseaux motioned to approve the special event permit application and Resolution 36-2026 for Colorado AeroLab’s “Upstage

Youth Theatre Fundraising Cabaret” event. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Causseaux	Aye
Mayor Bergquist	Aye

E. Consideration of Approval of a Special Event Permit Application and Resolution 37-2026 for Grand County Wildfire Council’s “PBS Documentary Showing: Fire Lives Here” Event

Trustee Causseaux motioned to approve the special event permit application and Resolution 37-2026 for Grand County Wildfire Council’s “PBS Documentary Showing: Fire Lives Here” event. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Causseaux	Aye
Mayor Bergquist	Aye

F. Consideration of Approval of a Special Event Permit Application and Resolution 38-2026 for the Town of Grand Lake’s “Spring Clean Up & Arbor Day Celebration” Event

Trustee Miller motioned to approve the special event permit application and Resolution 38-2026 for the Town of Grand Lake’s “Spring Clean Up & Arbor Day Celebration” event. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Causseaux	Aye
Mayor Bergquist	Aye

G. Consideration of Approval of a Special Event Permit Application and Resolution 39-2026 for the Town of Grand Lake’s “Community Picnic” Event

Trustee Miller motioned to approve the special event permit application and Resolution 39-2026 for the Town of Grand Lake’s “Community Picnic” event. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux	Aye
Trustee Miller	Aye
Mayor Bergquist	Aye

H. Consideration of Approval of a Special Event Permit Application and Resolution 40-2026 for the Grand Lake Yacht Club Sailing Foundation’s “Melges 15 Rocky Mountain Regatta” Event

Trustee Causseaux motioned to approve the special event permit application and Resolution 40-2026 for the Grand Lake Yacht Club

Sailing Foundation’s “Melges 15 Rocky Mountain Regatta” event. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Causseaux	Aye
Mayor Bergquist	Aye

I. Consideration of Approval of Resolution 41-2026 for Striping and Pavement Marking of Grand Avenue and Associated Crosswalks and Stop Bars

Trustee Miller motioned to approve Resolution 41-2026 for striping and pavement marking of Grand Avenue and associated crosswalks and stop bars. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux	Aye
Trustee Miller	Aye
Mayor Bergquist	Aye

J. Consideration of Approval of a Memorandum of Understanding with Grand Resource & Recycle Coalition, Inc. for Operation of a Recycling Drop-Off Station

Trustee Causseaux motioned to approve the memorandum of understanding with Grand Resources and Recycle Coalition, Inc. for operation of a recycling drop-off station. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Causseaux	Aye
Mayor Bergquist	Aye

K. Consideration of Approval of a Lease Agreement with Rocky Mountain Folk School for the Space to Create – Grand Spirit Makerspace

Trustee Causseaux motioned to approve a lease with Rocky Mountain Folk School for the Space to Create, Grand Spirit Makerspace. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Causseaux	Aye
Mayor Bergquist	Aye

L. Consideration of Adoption of the Town of Grand Lake Artificial Intelligence (AI) Use Policy

Trustee Causseaux moved to adopt the Town of Grand Lake Artificial Intelligence (AI) Use Policy as presented, including approval of OtterAI for meeting note-taking, directing staff to prepare a code of conduct addressing policy violations for future Board consideration, and authorizing the Town Manager to maintain the list of approved AI tools,

subject to Board approval of any additional AI tools. Trustee Miller seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Miller	Aye
Trustee Causseaux	Aye
Mayor Bergquist	Aye

M. Consideration of Cancellation or Rescheduling of the May 25, 2026 Board of Trustees Meeting

Trustee Miller motioned to cancel the May 25, 2025, Board of Trustees meeting. Trustee Causseaux seconded the motion, and Town Clerk Carrell called for a vote.

Trustee Causseaux	Aye
Trustee Miller	Aye
Mayor Bergquist	Aye

11. Future Items for Consideration

Discussion of a proposed code amendment prohibiting artificial turf (astroturf) within the community.

12. Adjourn Meeting

Trustee Miller moved to adjourn the meeting, seconded by Trustee Causseaux. Town Clerk Carrell called for a vote; the motion passed unanimously.

This meeting of the Board of Trustees was adjourned at 7:37 PM.

(Attest)

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor