

**INDEPENDENT CONTRACTOR AGREEMENT BETWEEN
THE TOWN OF GRAND LAKE AND THE GRAND LAKE CREATIVE DISTRICT/
COLORADO AEROLAB FOR SERVICES**

THIS AGREEMENT (“Agreement”) made this ___ day of _____, 2024, by, between the Town of Grand Lake, a Colorado municipal corporation (hereinafter, the “Town”), and the Grand Lake Creative District/Colorado Aerolab (hereinafter “Colorado Aerolab”), and hereinafter referred to jointly as “the Parties”; and

WHEREAS, the Town desires to hire the Colorado Aerolab to provide certain services described herein (the “Classes”) as an independent contractor; and

WHEREAS, the Colorado Aerolab desires to provide the Classes for the benefit of the Town; and

WHEREAS, the Town also wishes to contract with the Colorado Aerolab to make available certain services and equipment that would permit the Colorado Aerolab to operate more effectively and efficiently to provide the Classes; and

WHEREAS, the Town possesses certain services and equipment that would allow online booking and payment (the “Services and Equipment”) for the Classes.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and the recitals as set forth above, the Parties hereby agree as follows:

1. **PURPOSE.** The Colorado Aerolab will provide Classes for the benefit of the Town as an Independent Contractor, and not as an employee. The Parties agree to permit Colorado Aerolab to utilize the Town’s online platform to allow people to make reservations for services offered by the Colorado Aerolab. Additionally, the Town will permit the Colorado Aerolab to use the Town’s online platform to receive payment electronically for services offered the Colorado Aerolab. In consideration for providing the Classes, the Town will make available the funds actually received to the Colorado Aerolab on a monthly basis. The Colorado Aerolab may surcharge such online reservations and payments in accordance with C.R.S. § 5-2-212 and the Visa Mastercard and credit card processor guidelines.
2. **COOPERATION.** The Parties agree to work together and cooperate in providing further information or taking other actions as may be requested or required by the State or Federal Government or in order to satisfy the requirements of the Agreement.
3. **OPERATIONS.** The Parties agree that the Services and Equipment shall be used to provide the Classes and in accordance with all Federal, State, County, Grand Lake, website host and/or credit card processing laws, rules, regulations and guidelines. The Classes will be held at times and locations determined by the Colorado Aerolab. The Colorado Aerolab will determine the content of the Classes, however, the Town reserves the right to terminate this Agreement if, in the sole discretion of the Town, the Classes are detrimental, injurious to, or not in the best interest of the health, safety and welfare of the residents of the Town.

4. **HOLD HARMLESS.** To the fullest extent permitted by applicable law, the Parties shall indemnify, defend and hold harmless the Town, its employees, Board members, and agents, against any and all claims or actions based upon or arising out of damages or injury to persons or property caused by or sustained in connection with the use of the Facility.

5. **MISCELLANEOUS PROVISIONS**

- a. The Town will work cooperatively with the Colorado Aerolab to create, establish, and implement all necessary initial set up, programming, and software to fulfill the purposes of this Agreement (the "Set Up").
- b. After the initial Set Up, the Colorado Aerolab shall be responsible for the administration of their programs through the online platform. Town may, but is not required to, periodically inspect the Set Up as well as its Services and Equipment to ensure it is being used properly and in compliance with this Agreement to provide the Classes.
- c. As compensation for providing the Classes, the Town shall make available to the Colorado Aerolab all monies actually received for the Classes on at least a monthly basis.
- d. Under no circumstance shall the Town be liable for any charge or fee imposed for the processing of electronic payment for benefit of the Colorado Aerolab.
- e. The Colorado Aerolab shall be solely responsible for repayment, resolution, and negotiations involving any disputed charges, chargebacks, or similar disputes.
- f. In the event the Town overpays the Colorado Aerolab, any such overpayment will be immediately returned to the Town upon demand, including electronic or telephonic notice of overpayment.

6. **TERMINATION.**

- a. This Agreement shall automatically renew December 31, 2024 for a period of one year and such automatic renewal shall continue each subsequent year on the same date unless and until terminated by either Party pursuant to the terms of this Agreement.
- b. Either Party may terminate its obligations under this Agreement without cause upon delivery of prior written notice to the other Parties at least thirty days before the effective date of such withdrawal.
- c. Either Party may immediately terminate their obligations under this Agreement upon written notice to the other Parties if circumstances arise that make it impossible for the terminating Party to carry out its responsibilities under this Agreement.
- d. Either Party may immediately terminate their obligations under this Agreement upon written notice to the other Parties if all Emergency Declarations having jurisdiction over the Facility's location are withdrawn.
- e. This Agreement may terminate at the discretion of the Town if the Services and Equipment or any part thereof is used by the Colorado Aerolab for any purpose other than those approved by the Town. Such determination as to Non-Permitted Uses which will be at the sole discretion of the Town's Mayor or his designee.
- f. Upon termination of this Agreement, the Town shall make available all outstanding amounts received and due to the Colorado Aerolab within one month.

7. **NOTICE.** Any notice required by this Agreement shall be given, in writing. Any such notice shall be deemed given (a) on the date of delivery, if personally delivered (if a signed receipt is obtained); (b) by electronic transmission, provided electronic or other written confirmation of delivery is obtained; or (c) on the third business day following mailing by registered or certified mail, return receipt requested, provided proper postage was prepaid and the mail was addressed to the address set forth immediately below or such new address that is given to the other Party in accordance with this Section 4.

A. Town of Grand Lake:
John Crone
1026 Park Avenue
Grand Lake, Colorado 80447
(970) 627-3435

B. Colorado Aerolab:
Elaine Minardi
PO Box 220
Grand Lake, Colorado 80447
(303) 258-0552

8. **INDEPENDENT CONTRACTOR.** Colorado Aerolab is an independent contractor. Notwithstanding any provision appearing in this Agreement, all personnel assigned by Colorado Aerolab to perform services under the terms of this Agreement shall be, and remain at all times, employees or agents of Independent Contractor for all purposes. Colorado Aerolab shall make no representation that it is the employee of the Town for any purposes.

Disclosure: Colorado Aerolab is not entitled to workers' compensation benefits, unemployment insurance benefits unless unemployment compensation coverage is provided by the Colorado Aerolab or some other entity, and Colorado Aerolab is obligated to pay federal and state income tax on any moneys earned pursuant to this Agreement for Professional Services by Independent Contractor.

9. **APPLICABLE LAW.** The Parties agree to comply with applicable federal, state and local statutes, charter provisions, ordinances, rules, regulations and standards as are in effect at the time this Agreement is executed and as they may change from time to time. Any disputes arising under this Agreement shall be brought exclusively in Grand County District Court in the State of Colorado.

10. **NON-WAIVER.** The Parties shall not be excused from complying with any provisions of this Agreement by the failure or delay of any Party to insist upon or seek compliance with such provisions.

11. **SEVERABILITY.** Should any provision(s) of this Agreement be determined to be illegal or unenforceable, such provision shall be modified to make it legal and enforceable to the fullest extent of the law. In the event modification would not make the provision legal and enforceable, such provision shall be deleted from this Agreement and all remaining provisions of this Agreement shall remain fully enforceable. Provided, however, with respect to the deleted provision, the Parties shall forthwith enter into good faith negotiations and proceed with due diligence to draft a term that will achieve the original intent of the Parties hereunder.
12. **AMENDMENT.** This Agreement may be amended, modified, or changed, in whole or in part, only by written agreement executed by all of the Parties hereto.
13. **ASSIGNABILITY.** The Parties shall not assign its rights or delegate its duties under this Agreement without the prior written consent of all other Parties.
14. **HEADINGS FOR CONVENIENCE.** Headings and titles contained herein are intended for the convenience and reference of the Parties only and are not intended to combine, limit, or describe the scope or intent of any provision of this Agreement.
15. **GOVERNMENTAL IMMUNITY.** The Parties hereto understand and agree that the Parties and their commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, Sections 24-10-101 to 120, C.R.S., or otherwise available to the Parties.
16. **EXECUTION.** This Agreement may be executed in counterparts.

THEREFORE, IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

TOWN OF GRAND LAKE, COLORADO:

BY: _____ Date: _____
Name: Steve Kudron
Title: Mayor

GRAND LAKE CREATIVE DISTRICT BOARD/THE COLORADO AEROLAB:

BY: _____ Date: _____
Name: Elaine Minardi
Title: Executive Diretor, Colorado Aerolab