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To: Mayor Kudron and the Grand Lake Board of Trustees  
From: Heike Wilson, Treasurer  
Re: Entering into an MOU with Colorado Aerolab and Rocky Mountain Folk School for Use of CivicRec  
Date: February 12, 2024

### **Background**

Last year we entered into a MOU with both the Colorado Aerolab and Rocky Mountain Folk School for Use of CivicRec that had an expiration date of 12/31/23.

When the Town subscribed to CivicRec, it was anticipated that the platform would also be used by some of our local nonprofits that have a close, trusted relationship with the Town. Over the last year both non-profits demonstrated how this platform is beneficial to the citizens and guests of Grand Lake when making reservations for their programs.

The proposed MOU has been modified from the one approved last year. The Town Attorney drafted language so the agreement will not need to be signed each year and is renewable as long as both parties agree. *"This Agreement shall automatically renew December 31, 2024 for a period of one year and such automatic renewal shall continue each subsequent year on the same date unless and until terminated by either Party pursuant to the terms of this Agreement."*

### **Motion**

If the Board of Trustees desires enter into an MOU with Colorado Aerolab and Rocky Mountain Folk School for use of the CivicRec platform, it may do so by approving the following motion(s).

*I move to instruct the Mayor to sign the MOU with Colorado Aerolab the use of the Town's CivicRec platform.*

*I move to instruct the Mayor to sign the MOU with Mountain Folk School for the use of the Town's CivicRec platform.*