



To: Mayor Bergquist & Board of Trustees

From: Alayna Carrell, Town Clerk

Date: April 27, 2026

Re: Consideration of Appointment of Mayor Pro-Tem

BACKGROUND

Pursuant to Colorado Revised Statutes §31-4-303 and Grand Lake Town Code Chapter 2, Article 1, Section 4, the Board of Trustees is required to designate a member of the Board to serve as Mayor Pro-Tem.

The Mayor Pro-Tem shall perform the duties of the Mayor in the event of the Mayor's absence from any Board meeting, absence from the Town, or inability to act.

DISCUSSION

The selection of a Mayor Pro-Tem is a standard organizational action of the Board and ensures continuity of leadership and governance when the Mayor is unavailable.

The appointment remains in effect for the current Board term unless otherwise modified by the Board.

RECOMMENDATION

Staff recommends that the Board of Trustees appoint a current trustee to serve Mayor Pro-Tem by approving the following motion.

SUGGESTED MOTION

I move to appoint _____ to serve as Mayor Pro-Tem for the current Board term.