



Meeting Date: 3/24/2025

To: Mayor Kudron & Town Trustees

From: Sarah Weekes, Event Manager

ITEM:

CONSIDERATION TO APPROVE A NEW SPECIAL EVENT APPLICATION FOR YARMONY MUSIC, LLC. FOR THEIR EVENT, “COLORADO HEADWATER FESTIVAL” ON JULY 10TH, 2026, AND JULY 11TH, 2026

BACKGROUND:

Yarmony is a music festival that has taken place in several different locations throughout Colorado owing its roots and name to Yarmony Ranch where the first festival took place in 2006. Attendees (Yarmoners) gather to experience some of the best music around in rock, funk, soul, folk, jam and grass which gave the festival its original name, Yarmony Grass, since shortened to better reflect the musical diversity of the Colorado festival. Yarmony is the music, the space, the feeling but most importantly the people.

When reviewing the application, the Board of Trustees is to consider the following:

Municipal Code 11-6-3(C): Special Event Permit Application Review and Approval.

1. Review Considerations. The following factors shall be considered prior to approval of a SEP

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

2. Special Event Permit Approval

(a) Approval by the Mayor. The Mayor or the Mayor's Designee may review and may approve the SEP based on Section [11-6-3\(C\)](#) I Review Considerations and the following additional criteria:

1. This is a reoccurring event with no issues in the past; and



2. The event does not involve a Special Events Liquor Permit.

The Mayor or the Mayor's Designee, for any reason, may defer review and approval of the SEP to the Board of Trustees.

(b) Approval by Board of Trustees. If approval is not obtained by Section [11-6-3](#)(C)2(a) Approval by the Mayor, the Board of Trustees shall review the SEP application.

The Board shall review and may approve the application based on Section [11-6-3](#)(C)1 Review Considerations. The Board, at its discretion, may require one (1) or more of the following:

- 1. Require review of the SEP at a Public Hearing; and/or*
- 2. Permit all or only a portion of the SEP application; and/or*
- 3. Impose permit conditions on the event.*

SUGGESTED MOTIONS

I make a motion to approve/(deny) A NEW SPECIAL EVENT APPLICATION FOR YARMONY MUSIC, LLC. "COLORADO HEADWATERS FESTIVAL" EVENT ON JULY 10TH, 2026, AND JULY 11TH, 2026