



Meeting Date: 10/27/2025

To: Mayor Bergquist & Town Trustees

From: Sarah Weekes, Event Manager

**ITEM:**

**CONSIDERATION OF RESOLUTION 47-2025, A RESOLUTION SETTING CERTAIN FEES FOR A NEW SPECIAL EVENT FOR COLORADO AEROLABS “SEUSICAL” EVENT ON NOVEMBER 13, 2025, THROUGH NOVEMBER 15, 2025, WITH REHEARSAL DATES (EXHIBIT A)**

**BACKGROUND:**

Colorado AeroLab along with Upstage Youth Theatre Collective (UYT) plan to hold their first full production, "Seussical the Musical" bringing Dr. Seuss's beloved stories to life through a modern lens. The show is set in a bright, utopian city that celebrates imagination, unity, and belonging, featuring a city backdrop and fun alterations to the regular character archetypes.

Colorado AeroLab is a nonprofit educational organization based in Denver that designs and delivers experiential, out-of-school-time learning opportunities for K-12 students, families, and educators across Colorado. As a statewide network of blended education centers in partnership with local school districts, each AeroLab site acts as a hands-on learning lab focused on multidisciplinary engineering design and collaborative problem-solving. Programs prepare students for success in college, career, and community life—particularly within Colorado's growing aeronautics industry.

Upstage Youth Theatre Collective (UYT) is a newly formed youth theater program built by the students and educators behind years of successful productions at EGSD. After seeing the impact of theater on local kids, they founded UYT in 2025 to create a sustainable, inclusive home for youth performance and technical training.

They request the Board waive the special event permit fee of \$250, the rental fees for the Community House for the requested dates in the amount of \$4,500, and the rental fees for the AV equipment for the requested dates in the amount of \$3,300 as they are a non-profit organization.

When reviewing the application, the Board of Trustees is to consider the following:

***Municipal Code 11-6-3(C): Special Event Permit Application Review and Approval.***

***1. Review Considerations. The following factors shall be considered prior to approval of a SEP:***



- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

#### **FISCAL NOTE**

In 2025, the Board of Trustees waived a special event permit fee in the amount of \$250 for Colorado AeroLab's Flotilla event.

#### **SUGGESTED MOTIONS**

*I make a motion to approve/(deny)* **RESOLUTION 47-2025, A RESOLUTION SETTING CERTAIN FEES FOR COLORADO AEROLABS EVENT "SEUSICAL" EVENT ON NOVEMBER 13, 2025, THROUGH NOVEMBER 15, 2025, WITH REHEARSAL DATES (EXHIBIT A)**