



1026 Park Ave · PO Box 99  
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May 13, 2024

To: Mayor Kudron and Board of Trustees  
From: Alayna Carrell, Town Clerk  
Re: Setting of Certain Fees for the Grand Arts Council's, "Comedy Night" event on May 25, 2024

**Purpose**

The Town has received a request from the Grand Arts Council for the use of the Community House to hold their "Comedy Night" event on May 25, 2024.

**Background**

Grand Arts Council continues to bring laughter to the stage for everyone to enjoy. They are requesting facility rental fees be waived for their "Comedy Night" event to be held on the following date:

May 25, 2024, from 5:00PM to 10:00PM

The standard fee for use of the Community House as adopted by the Board of Trustees is \$300.00 per day for a non-profit organization. The total fee would be \$300.00.

Colorado state statute allows the Town to "aid and foster, by all lawful measures, associated charity organizations by appropriations and to grant the use of suitable rooms in the municipal buildings. No portion of any money so appropriated shall be given or loaned to any society, corporation, association, or institution that may be wholly or in part under sectarian or denominational control." C.R.S. § 31-15-901(1)(c).

**Staff Recommendation**

Staff recommends the Board grants the Grand Arts Council's request to waive the facility rental fee for their event.

**Board Action**

The Board has several options to consider including:

1. Granting the request by adopting the resolution; or
2. Granting the request with modifications; or
3. Deny the request.

Suggested motions:

1. ***I move to adopt Resolution 29-2024, A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND ARTS COUNCIL'S, USE OF THE COMMUNITY HOUSE ON MAY 25, 2024.***

***Or***

2. ***I move to adopt Resolution 29-2024, A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND ARTS COUNCIL'S, USE OF THE COMMUNITY HOUSE ON MAY 25, 2024, as presented, with the following conditions \_\_\_\_\_.***

***Or***

3. ***I move to deny the request to waive the facility use fee.***

**TOWN OF GRAND LAKE  
BOARD OF TRUSTEES  
RESOLUTION NO. 29-2024**

**A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND ARTS COUNCIL'S  
USE OF THE COMMUNITY HOUSE ON MAY 25, 2024**

WHEREAS, the Grand Arts Council has scheduled the use of the Community House on May 25, 2024, to hold their "Comedy Night" event; and,

WHEREAS, the rental fee for the use of the Community House for the scheduled time is set at \$300.00 for non-profit organizations; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1)(c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving Town fees; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving rental fees is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives rental fees for the use of the Community House for the Grand Arts Council's, "Comedy Night" event to be held on May 25, 2024.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF  
THE TOWN OF GRAND LAKE THIS 13th DAY OF MAY 2024.**

Votes Approving:

Votes Opposing:

Votes Abstaining:

Absent:

(SEAL)

**ATTEST:**

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Alayna Carrell, Town Clerk

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Stephan Kudron, Town Mayor



RECEIVED

APR 08 2024

Date Received: \_\_\_\_\_  
 Fee Total Paid \_\_\_\_\_  
 Deposit Total Paid: \_\_\_\_\_  
 Facility Requested: \_\_\_\_\_

**TOWN OF GRAND LAKE STRUCTURE AND FACILITY APPLICATION AND USE AGREEMENT**

According to the use policies for Town of Grand Lake public facilities and structures (outlined by Resolution), any group or governmental entity (User) desiring to use public facilities and structure shall comply with the terms of the Resolution. The following information is required for this Application and Use Agreement.

User / Group Name: GRAND ARTS COUNCIL  
 User / Group Contact Person: ALAN WALKER  
 Contact Mailing Address: \_\_\_\_\_  
 Contact Daytime Telephone Number: \_\_\_\_\_  
 Contact Email Address: \_\_\_\_\_

Is this user group a Government, Non-Profit, or Special District?  Yes  No

Is this a reoccurring event?  Yes  No

Is this a pecuniary use? (Will you be selling something?)  Yes  No

Please indicate event name, or use:

COMEDY NIGHT

Please identify your waste removal plan:

WE WILL CLEAN UP & REMOVE

Please check which structure(s) and/or facility (and applicable subsequent amenity) you would like to use as well as note the date(s) and time period(s):

- Community House (\$550 Deposit) + Fee \*  
Non profit (\$150/\$300) all others (\$300/\$600)
- Heckert Pavilion (\$20 non profit per hr) private \$30 per hr.  
 Electricity Use Requested (+\$25)
- Town Square Gazebo (\$10 per hr non-profit) private \$20 per hr.  
 Electricity Use Requested(+\$25)
- Lakefront Park (Upper) Picnic Shelter (\$20 non-profit per hr) private \$30 per hr  
 Electricity Use Requested(+\$25)
- Lakefront Park (Lower) Picnic Shelter (\$20 non-profit per hr) private \$30 per hr  
 Electricity Use Requested(+\$25)
- Pitkin Annex ( \$550 Deposit) +Fee (\$30 non-profit ½ day, \$50 full day) private \$50 ½ day, \$100 full day

**DATE REQUESTED-START & END TIME**  
MAY 25, 2024 5-10 PM  
 \_\_\_\_\_  
\*REQUESTING FEE WAIVED  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please identify all businesses (including addresses and phone numbers) that may be providing services for this use. This list should include caterers, music services, rental companies, etc. Businesses providing delivery services should also be included:

COMEDY WORKS


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**NOTE: No alcohol is allowed in Town Parks.** If a private event, alcohol may be provided in the Community House only. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.

**ACKNOWLEDGEMENT:** By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

  
User Group Point of Contact Signature

**WAIVER OF LIABILITY, INDEMNIFICATION AND HOLD HARMLESS CLAUSE:** By my signature, I agree and understand that the Town of Grand Lake is not responsible for the actions, activities or property of Users using the Town of Grand Lake's structures and/or facilities and hereby, for myself and the User Group I represent, I release and absolve the Town of Grand Lake from any liability associated with those actions, activities and/or property described herein this Agreement. I further indemnify and hold harmless the Town of Grand Lake from any and all claims arising out of our use of the premises; including costs associated with cleaning and waste removal as well as all costs and attorney's fees incurred in collecting for damages to said structure and/or facility or defending against claims of Users or User's invitees.

  
User Group Point of Contact Signature

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