



Town Of Grand Lake Special Event Permit (SEP) Application

For a one-day Special Event, this application must be submitted at least 30 days prior. If the special event is for more than one day or involves liquor, this application must be submitted at least 90 days prior. This application must be submitted in full, with all required supporting documentation, to be considered for approval.

A permit will not be issued if the applicant is delinquent on any accounts of the Town or any of its enterprise funds.

Contact Information

Contact Person Name: Delphine Eytel Phone Number: _____
Address: _____ City: _____
State: _____ Zip: _____ Email: _____

Organization or Entity Information

Organization: Grand Lake Skijoring Phone Number: _____
Address: _____ City: Fairplay
State: CO Zip: 80440 Email: _____

Event Information

Event Name: Grand Lake Skijoring Dates of Event: March 8-9, 2025
Is this the first occurrence of the event? ☒ Yes ☐ No
During Event Contact: Delphine Eytel Phone Number: _____
Post Event Clean-up Contact: Delphine Eytel Phone Number: _____

Event Details

Document Check List

The following items must be submitted with the application. If no applicable, please note NA.

Documents	Included in Application	Received By Town
Site Plan – Including the following:		
Dimensions and Locations of Specific Activities	✓	✓
Delineation for Liquor Service & Consumption	✓	✓
Ingress and Egress Points	✓	✓
Off-Street Parking and Track Circulation	✓	✓
Location of Any Signage	na	na
Trash Can/Dumpster Location	✓	✓
Restrooms/Porta-Potties Location	✓	✓
Copies of Colorado and Grand Lake Sales Tax Licenses	✓	2/19
Copy of Government or Non-Profit Status	✓	2/19
Copy of Grand Lake Business License and/or Peddler's Applications	✓	2/19
Copy of Liquor License Application or License	na	na
Endorsed Liability Insurance - Town of Grand Lake Listed as Additional Insured	✓	✓
Fees Paid (New event fee \$250.00 and/or \$250.00 refundable damage deposit)	✓	✓
Any Additional Information or Documents Which Pertain to the Event or this Application		✓

\$250 fee waiver board meeting 1/27
\$250 deposit PD

Event Details Continued

Please answer the following questions in detail. If more space is needed to adequately respond to the questions, please attach them to this application; note in the space given where to find the response in the additional documentation.

What is the precise nature of the event: _____

Sports Competition with horse/rider and skier

Detail the itinerary (dates & times) for event and clean-up: _____

Access to Grand Ave between Hancock & Garfield starting Thursday 3/6 at 1am

List all Town facilities or parks to be used for the event: _____

Grand Ave - Hancock to Ellsworth. ~~Town Pavilion~~

Please fill out the Facility Rental Application for each facility to be utilized

State the compatibility with the surrounding properties and how the event will impact the neighboring businesses. Comments from surrounding businesses may be requested. _____

Parking will be restricted on Grand ave

List exact dates, times, and locations of requested street closures or blocking of parking spaces: _____

March 7 1am until March 10 8am, Grand Ave Hancock to Ellsworth. Alleys and side streets remain

What is the anticipated impact to on-street parking: _____

No street parking on Grand Ave, parking at Trinity Church lot.

Detail planned signage for the event including dimensions of signs, locations, dates placed & removed: _____

No signage

Detail trash and waste plan, including placement & removal or containers and post event clean up: _____

Added trash cans on block corners, will be removed by 1/10. 2 Dumpsters and 20 trash cans with liners dumpster at start line dumpster on _____

List any special requests or services to be provided by the town such as electricity sprinkler shut-off, sound system use, marquee announcement, use of Town Park kiosk: _____

Use of Town Park pavilion and Library for volunteer

By signing below the applicant acknowledges they have received, reviewed, and understands the requirements set forth in Municipal Code Chapter 11: Municipal Property Regulations, including the notes below*. The applicant further acknowledges the information contained on the application is true and correct and that submission of false information shall be cause for the SEP to be immediately revoked without notice or hearing. During the event, the SEP shall be available and presented upon demand at the location of the Special Event.

- * Clean-up must be completed within 24 hours of the end of the event. If this is not accomplished the Town Staff will finish the clean-up resulting in a \$50.00 per hour per staff member charge to the event organization and no refunding of the damage deposit.
- * No stakes may be used in any town park
- * No alcohol is allowed unless a Special Event Liquor Permit has been issued

Delphine Eytel Digitally signed by Delphine Eytel
Date: 2025.01.13 07:29:32 -07'00'

Signature

Date

For questions contact the town: Phone: 970-627-3435 Email: town@toglco.com

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Colorado Skijoring

is a

Nonprofit Corporation

formed or registered on 01/07/2025 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20251028143 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/15/2025 that have been posted, and by documents delivered to this office electronically through 01/16/2025 @ 12:23:47 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/16/2025 @ 12:23:47 in accordance with applicable law. This certificate is assigned Confirmation Number 16904079 .

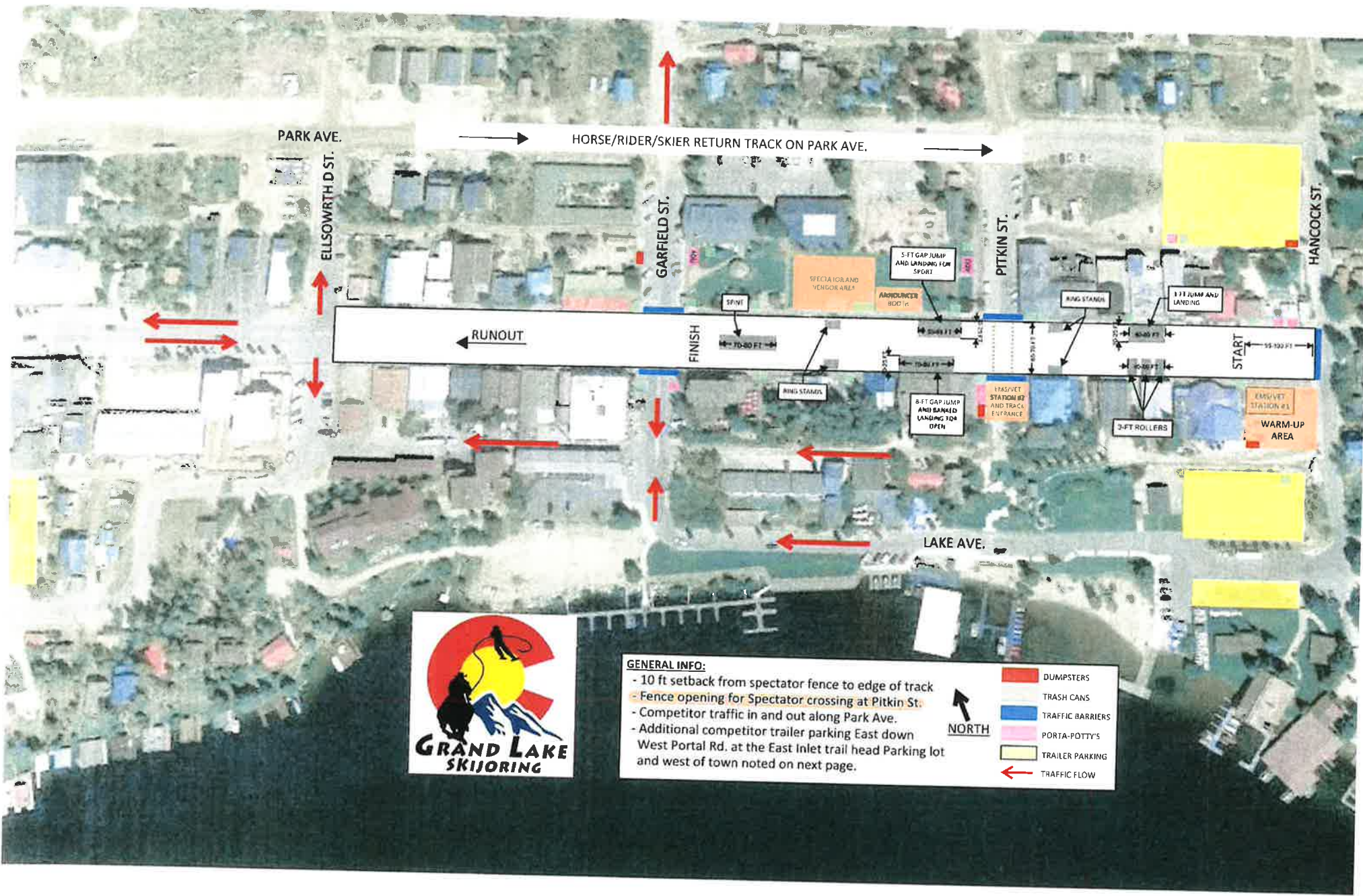


Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



GENERAL INFO:


- 10 ft setback from spectator fence to edge of track
- Fence opening for Spectator crossing at Pitkin St.
- Competitor traffic in and out along Park Ave.
- Additional competitor trailer parking East down West Portal Rd. at the East Inlet trail head Parking lot and west of town noted on next page.


NORTH


- DUMPSTERS
- TRASH CANS
- TRAFFIC BARRIERS
- PORTA-POTTY'S
- TRAILER PARKING
- TRAFFIC FLOW


ADDITIONAL COMPETITOR PARKING INFO:

- No parking available in designated overnight holding areas
- Panels will be provided by GLS in overnight holding area

 COMPETITOR TRAILER PARKING

 DUMPSTERS

 OVERNIGHT HORSE HOLDING AREA

 PORTA-POTTY'S

- No parking available in designated overnight holding areas
- Panels will be provided by GLS in overnight holding area

**COMPETITOR TRAILER
PARKING**

 DUMPSTERS OVERNIGHT HORSE
HOLDING AREA

PORTA-POTTY'S



PUBLIC WORKS REQUEST FORM

Please complete and return to Sarah Weekes sweekes@toglco.com for Special Event requests. This will be forwarded to Public Works. You will need to list any specific items needed from our Public Works Department such as road closures and parking closures.

Event Name: Grand Lake Skijoring

Event Date: March 8th, 2025 – March 9th, 2025

Contact: Delphine Eytel

Contact Info: 970-389-9112 / grandlakeskijor@gmail.com

1. Event to be listed on Town Marquee by February 28th, 2025
2. Road Closures (list dates and times road closures occur)
 - Road closure signs and cones
 - Grand Ave closure - Hancock to Ellsworth March 6th 7 am to March 10th at 2 am
 - Cross streets will be open
3. Block parking (list lots and any parking spaces that will need to be blocked off for event and overnight holding areas)
 - Block off Lariat parking lot
 - Block off Beach parking lot
 - Block off PAYT Parking lot
 - Block off shoulder space on center drive and lake ave
 - Block off East inlet parking area/boat parking
 - Block off fire dept parking lot - in partnership with Fire Dept
4. Fencing provided by Town of Grand Lake Public Works. (list where fencing needs to be placed/used)
 - All trash cans with liners put out on Grand ave (25)
 - Dumpster on garfield
 - Dumpster outside of Charlies
 - Dumpster in lariat parking lot
 - Dumpster at east inlet parking lot
 - Dumpster at PAYT Parking
 - 3000 ft of Track fencing put up and taken down
 - Cross street crowd control barriers
 - 2 8 yard dumpster on Pitkin
 - Open pitkin house bathroom
 - Open east inlet trailhead bathroom