



Meeting Date: 1/27/2025

To: Mayor Kudron & Town Trustees

From: Sarah Weekes, Event Manager

ITEM:

A NEW SPECIAL EVENT PERMIT APPLICATION & RESOLUTION 05-2025, A RESOLUTION SETTING CERTAIN FEES FOR THE TOWN OF GRAND LAKE'S WINTER CARNIVAL ON FEBRUARY 8TH, 2025

BACKGROUND:

The Winter Carnival was established in 2002 by Suzi Maki. Throughout the years, the Winter Carnival has provided different activities throughout the day, bringing lots of fun and enjoyment for all. This year, the Winter Carnival is a Town of Grand Lake ran and organized event.

They request the Board waive the new event fee of \$250.

When reviewing the application, the Board of Trustees is to consider the following:

Municipal Code 11-6-3(C): Special Event Permit Application Review and Approval.

1. Review Considerations. The following factors shall be considered prior to approval of a SEP:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

FISCAL NOTE

In 2025, the Board of Trustees has not yet waived fees for any Town of Grand Lake special event.



SUGGESTED MOTIONS

I make a motion to approve/(deny) A SPECIAL EVENT PERMIT APPLICATION & RESOLUTION 05-2025: A RESOLUTION SETTING CERTAIN FEES FOR THE TOWN OF GRAND LAKE'S, WINTER CARNIVAL ON FEBRUARY 8TH, 2025