



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

September 11, 2023

To: Mayor Kudron and Board of Trustees
From: Caitrin Irish, Permit Tech-Admin Assistant
Re: Setting of Certain Fees for the GCWIN 6th Grade Watershed Week Fieldtrip

*Attachments: Facility Rental Application
GCWIN Certificate of Exemption for Colorado State Sales/Use Tax*

Purpose

The Town has received a request from Grand County Water Information Network (GCWIN) to waive the rental fees for the use of the Heckert Pavilion from 8:00AM to 3:00PM on September 18th, 2023.

Background

The GCWIN's 6th Grade Watershed Week Fieldtrip provides East Grand Middle School students the opportunity to learn about their local watershed. This fieldtrip helps to establish an interest in environmental stewardship in our youngest community members.

The standard fee for use of the Heckert Pavilion as adopted by the Board of Trustees is \$30.00 per hour and \$20.00 per hour for non-profit organizations. GCWIN is a non-profit. The total fee for this use would be \$140.00.

Colorado state statute allows the Town to "aid and foster, by all lawful measures, associated charity organizations by appropriations and to grant the use of suitable rooms in the municipal buildings. No portion of any money so appropriated shall be given or loaned to any society, corporation, association, or institution that may be wholly or in part under sectarian or denominational control." C.R.S. § 31-15-901(1)(c).

Staff Recommendation

Staff recommends if the Board grants GCWIN's request to waive this fee for this trip.

Board Action

The Board has several options to consider including:

1. Granting the request by adopting the resolution; or
2. Deny the request.

Suggested motions:

- 1. I move to adopt Resolution 30-2023, A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND COUNTY WATER INFORMATION NETWORK'S USE OF THE HECKERT PAVILION ON SEPTEMBER 18, 2023.**

Or

- 2. I move to deny the request to waive the facility use fee.**

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 30-2023**

**A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND COUNTY WATER
INFORMATION'S USE OF THE HECKERT PAVILION ON SEPTEMBER 18, 2023**

WHEREAS, Grand County Water Information has scheduled the use of the Heckert Pavilion on September 18, 2023 from 8:00AM to 3:00PM for their 6th Grade Watershed Week Fieldtrip; and,

WHEREAS, the rental fee for the use of the Heckert Pavilion for the scheduled time is set at \$140.00 for non-profit organizations; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1)(c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving Town fees; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving rental fees is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives rental fees for the use of the Heckert Pavilion for the Grand County Water Information's 6th Grade Watershed Week Fieldtrip on September 18, 2023 from 8:00AM to 3:00PM.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF
THE TOWN OF GRAND LAKE THIS 11th DAY OF SEPTEMBER 2023.**

Votes Approving:

Votes Opposing:

Votes Abstaining:

Absent:

(SEAL)

ATTEST:

Alayna Carrell, Town Clerk

Stephan Kudron, Town Mayor



Town Of Grand Lake Outdoor Structure and Facility Application and Use Agreement

According to the use policies for the Town of Grand public facilities and structures (outlined by section 11-6-2 in the Municipal Code), any group or governmental entity (User) desiring to use any public facility or structure shall comply with the terms of the of the Municipal Code and any Resolution enacted.

Please Note: There are blackout dates for facilities and structures throughout the year. Please contact the Town Hall for more information regarding those dates.

Please complete the below Application and Use Agreement and return to the Grand Lake Town Hall with payment.
For questions, please contact the Town Hall. Phone: 970-627-3435 Email: town@toglco.com

Contact Information

Group or User: Grand County Water Information Network Contact Person: Katlin Miller & Mary Price

Contact Mailing Address: Po Box 1503

Town: Grand Lake State: CO ZIP Code: 80447

Contact Phone: 970-531-0127, 863-990-5409 Contact Email: education@gcwin.org, mary.price@gcwin.org

Special Event (If Applicable): 6th Grade Watershed Week field trip

Facility Information

Please select the requested structure and/or facility, including any applicable amenity:

	<i>Deposit</i>	<i>Fees</i>	<i>Non-Profit Fees</i>	
<input checked="" type="checkbox"/> Heckert Pavilion	None	\$30/hr	\$20/hr	<input type="checkbox"/> Electrical Use (+\$25)
<input type="checkbox"/> Town Square Gazebo	None	\$20/hr	\$10/hr	<input type="checkbox"/> Electrical Use (+\$25)
<input type="checkbox"/> Upper Lakefront Park Picnic Shelter	None	\$30/hr	\$20/hr	<input type="checkbox"/> Electrical Use (+\$25)
<input type="checkbox"/> Lower Lakefront Park Picnic Shelter	None	\$30/hr	\$20/hr	<input type="checkbox"/> Electrical Use (+\$25)

Event Information

Is this user group a Government, Non-Profit, or special District? YES NO

Is this a private or public event? Private Public

If the event is public, please fill out the special event application as well

Is this a reoccurring event? YES NO

Is this a pecuniary use? (Will you be selling something?) YES NO

Event Name: 6th Grade Watershed Week Annual Field Trip for EGMS 6th graders

Event Use: Town Park and Pavillion for rain

Explain clean-up & waste removal: We will have our own trash bags

Event Information Continued

Please list the date(s), start & end time(s):

Date	Start Time	End Time
9-18-23	8:00	3:00

Date	Start Time	End Time

Please Identify businesses that may be providing services during the use of the facility or structure. Include all caterers, music services, rental companies, delivery services, etc. Provide all the information requested.

<i>Business Type</i>	<i>Business Name</i>	<i>Phone</i>	<i>Address</i>

NOTE:

- *No alcohol is allowed in Town Parks. The Community House is the only facility that allows alcohol to be provided in the Community House during a private event. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.*
- *Clean up must be completed during the time rented. If the facility or structure is not left cleaned, the town will charge \$50.00 per hour per staff member.*
- *The approval of this application only grants the use of the requested structure(s), not use of the public parks or areas around the structure(s).*
- *Any event open to the public will need a special event permit.*

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

Ratlin Miller

Signature

9-6-23 (originally sent 8-20-23)

Date

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

Ratlin Miller

Signature

9-6-23 (originally sent 8-20-23)

Date

CERTIFICATE OF EXEMPTION FOR COLORADO STATE SALES/USE TAX ONLY

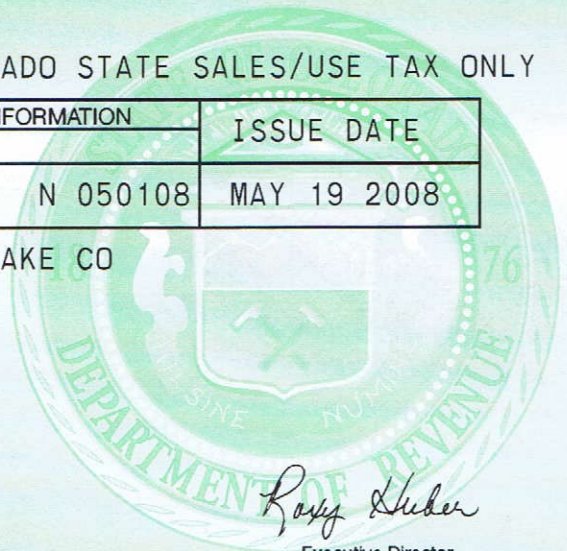
**THIS LICENSE IS
NOT TRANSFERABLE**

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION		ISSUE DATE
	98-19424-0000	53 010	N 050108

600 CENTER AVE

GRAND LAKE CO

GRAND CNTY WATER INFORMATION NETWORK
PO BOX 1503
GRAND LAKE CO 80447



Rosy Huber

Executive Director
Department of Revenue

NEW AUTOMATED SERVICES FOR AND ABOUT BUSINESSES

The Colorado Department of Revenue Sales Tax Information System provides the following automated services:

- * Colorado Sales Tax Rates - find specific city, county and special district rates.
- * Verification of Sales Tax License Exemption Numbers - determine whether a Colorado sales tax license or exemption certificate is valid.
- * Tax Rates by Account Number - find sales tax rates and locations for specific sales tax accounts.

These services make it possible for taxpayers to help themselves to information 24 hours a day - without requiring the assistance of a customer service representative. In this way, more complicated or confidential tax information inquiries can be reserved for speaking to a live agent.

Listen and look for these services on the department's business tax information phone line at 303-238-FAST (3278) for specific account information, 303-238-SERV (7378) for general information or the DOR Web site at www.taxcolorado.com

Web users can try the new system online at www.taxview.state.co.us We are interested in your comments about the system. You can send us an e-mail with your comments through our Department of Revenue Web site.