



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

September 25, 2023

To: Mayor Kudron and Board of Trustees
From: Caitrin Irish, Permit Tech-Admin Assistant
Re: Setting of Certain Fees for the Grand Arts Council's Movie Nights

Attachments: Community House Facility Application

Purpose

The Town has received a request from Grand Arts Council for the use of the Community House to hold their twice monthly Movie Night.

Background

Grand Arts Council's Movie Nights have provided the community the ability to come together and enjoy the Community House in one of its historical uses, a movie theater. The movies are family focused and snacks are provided. They are requesting fees be waived for the past Movie Nights held on September 14th and 23rd and the future Movie Nights scheduled for October 12th and 26th.

The standard fee for use of the Community House as adopted by the Board of Trustees is \$600.00 a day and \$300.00 a day for non-profit organizations. The Grand Arts Council is a non-profit. They will be utilizing the AV equipment, which according to the fee schedule adopted by the Board of Trustees, will add an additional \$200.00 fee. The total fee for one evening's use would be \$500.00. The total for the 4 requested dates would be \$2000.00.

Colorado state statute allows the Town to "aid and foster, by all lawful measures, associated charity organizations by appropriations and to grant the use of suitable rooms in the municipal buildings. No portion of any money so appropriated shall be given or loaned to any society, corporation, association, or institution that may be wholly or in part under sectarian or denominational control." C.R.S. § 31-15-901(1)(c).

Staff Recommendation

Staff recommends if the Board grants Grand Lake Historical Society's request to waive the fee for these events.

Board Action

The Board has several options to consider including:

1. Granting the request by adopting the resolution; or
2. Granting the request with modifications; or
3. Deny the request.

Suggested motions:

1. ***I move to adopt Resolution 35-2023, A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND ARTS COUNCIL'S TWICE MONTHLY USE OF THE COMMUNITY HOUSE.***

Or

2. ***I move to adopt Resolution 35-2023, A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND ARTS COUNCIL'S TWICE MONTHLY USE OF THE COMMUNITY HOUSE, as presented, with the following conditions _____.***

Or

3. ***I move to deny the request to waive the facility use fee.***



Town Of Grand Lake Community House Facility Application and Use Agreement

According to the use policies for the Town of Grand public facilities and structures (outlined by section 11-6-2 in the Municipal Code), any group or governmental entity (User) desiring to use any public facility or structure shall comply with the terms of the of the Municipal Code and any Resolution enacted.

Please Note: There are blackout dates for facilities and structures throughout the year. Please contact the Town Hall for more information regarding those dates.

Please complete the below Application and Use Agreement and return to the Grand Lake Town Hall with payment. For questions, please contact the Town Hall. Phone: 970-627-3435 Email: town@toglco.com

Contact Information

Group or User: Grand Arts Council Contact Person: Ashtley North + Scott Merritt

Contact Mailing Address: _____

Town: Grand Lake State: CO ZIP Code: 80447

Contact Phone: _____

Special Event (If Applicable): Movie Night

Facility Information

Rental Cost: Private or Pecuniary: \$600 Gov./Non-Profits/Special Dist.: \$300
Deposit: Damage and Cleaning Deposit: \$500 *A valid credit card must remain on file for any incidentals*

Optional Amenities Deposits/Fees

- Key Use \$50 Deposit
- Use of AV Equipment \$200 Fee
- Use of Kitchen \$100 Fee

Event Information

- Is this user group a Government, Non-Profit, or special District? YES NO
- Is this a private or public event? Private Public
If the event is public, please fill out the special event application as well
- Is this a reoccurring event? YES NO
- Is this a pecuniary use? (Will you be selling something?) YES NO

Event Name: Grand Lake Movie Night

Event Use: Movies for all

Explain clean-up & waste removal: GAC will provide volunteers to clean-up!

Event Information Continued

Please list the date(s), start & end time(s):

Date	Start Time	End Time
9/14/23	7pm	9pm
9/23/23	1pm	3pm
10/12/23	6:30pm	8:30pm

Date	Start Time	End Time
10/26/23	6:30pm	8:30pm

Please Identify businesses that may be providing services during the use of the facility or structure. Include all caterers, music services, rental companies, delivery services, etc. Provide all the information requested.

Business Type	Business Name	Phone	Address

NOTE:

- No alcohol is allowed in Town Parks. The Community House is the only facility that allows alcohol to be provided in the Community House during a private event. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.
- Clean up must be completed during the time rented. If the facility or structure is not left cleaned, the town will charge \$50.00 per hour per staff member.
- AV Equipment may only be used with approval from the Town and
- Any event open to the public will need a special event permit.

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

Ashley North
Signature

9/11/23
Date

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

Ashley North
Signature

9/11/23
Date

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 35-2023**

**A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND ARTS COUNCIL'S
TWICE MONTHLY USE OF THE COMMUNITY HOUSE**

WHEREAS, Grand Arts Council has scheduled the use of the Community House twice a month in September and October 2023 to hold their Movie Night; and,

WHEREAS, the rental fee for the use of the Community House and AV equipment for the scheduled times is set at \$2000.00 for non-profit organizations; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1)(c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving Town fees; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving rental fees is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives rental fees for the use of the Community House for the Grand Arts Council's Movie Night to be held from twice a month in September and October 2023.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF
THE TOWN OF GRAND LAKE THIS 25th DAY OF SEPTEMBER 2023.**

Votes Approving:
Votes Opposing:
Votes Abstaining:
Absent:

(SEAL)

ATTEST:

Alayna Carrell, Town Clerk

Stephan Kudron, Town Mayor