



1026 Park Ave · PO Box 99
Grand Lake, CO 80447
970-627-3435
www.townofgrandlake.com

September 25, 2023

To: Mayor Kudron and Board of Trustees
From: Caitrin Irish, Permit Tech-Admin Assistant
Re: Setting of Certain Fees for the Grand Lake Historical Society's Historical Happenings

Attachments: Community House Facility Application

Purpose

The Town has received a request from Grand Lake Historical Society for the use of the Community House to hold their monthly Historical Happening from 5:45PM to 8:30PM.

Background

This summer the Grand Lake Historical Society has begun holding their Historical Happenings once a month. The event invites a local resident to share Grand Lake's history through their eyes. The Happenings have been a huge success and the Society is hoping to make this a monthly tradition.

The standard fee for use of the Community House as adopted by the Board of Trustees is \$600.00 a day and \$300.00 a day for non-profit organizations. The Grand Lake Historical Society is a non-profit. They will be utilizing the AV equipment, which according to the fee schedule adopted by the Board of Trustees, will add an additional \$200.00 fee. The total fee for one evening's use would be \$500.00. The total for the 14 requested dates would be \$7000.00.

Colorado state statute allows the Town to "aid and foster, by all lawful measures, associated charity organizations by appropriations and to grant the use of suitable rooms in the municipal buildings. No portion of any money so appropriated shall be given or loaned to any society, corporation, association, or institution that may be wholly or in part under sectarian or denominational control." C.R.S. § 31-15-901(1)(c).

Staff Recommendation

Staff recommends if the Board grants Grand Lake Historical Society's request to waive the fee for these events.

Board Action

The Board has several options to consider including:

1. Granting the request by adopting the resolution; or
2. Granting the request with modifications; or
3. Deny the request.

Suggested motions:

1. ***I move to adopt Resolution 34-2023, A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND LAKE HISTORICAL SOCIETY'S MONTHLY USE OF THE COMMUNITY HOUSE.***

Or

2. ***I move to adopt Resolution 34-2023, A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND LAKE HISTORICAL SOCIETY'S MONTHLY USE OF THE COMMUNITY HOUSE, as presented, with the following conditions _____.***

Or

3. ***I move to deny the request to waive the facility use fee.***



Town Of Grand Lake Community House Facility Application and Use Agreement

According to the use policies for the Town of Grand public facilities and structures (outlined by section 11-6-2 in the Municipal Code), any group or governmental entity (User) desiring to use any public facility or structure shall comply with the terms of the of the Municipal Code and any Resolution enacted.

Please Note: There are blackout dates for facilities and structures throughout the year. Please contact the Town Hall for more information regarding those dates.

Please complete the below Application and Use Agreement and return to the Grand Lake Town Hall with payment. For questions, please contact the Town Hall. Phone: 970-627-3435 Email: town@toglco.com

Contact Information

Group or User: Grand Lake Area Historical Society (GLAHS) Contact Person: Elin Capps

Contact Mailing Address: PO Box 721

Town: Grand Lake State: CO ZIP Code: 80447

Contact Phone: _____ Contact Email: _____

Special Event (if Applicable): Happening - a Story Telling Event

Facility Information waived

Rental Cost: Private or Pecuniary: \$600 Gov./Non-Profits/Special Dist.: \$300

Deposits: Damage and Cleaning Deposit: \$500 *A valid credit card must remain on file for any incidentals*

Key Use: \$50 Keys must be checked out at the Town Hall and Returned after the event

Optional Amenities Fees

Use of AV Equipment \$200

Use of Kitchen \$100

Event Information

Is this user group a Government, Non-Profit, or special District? YES NO

Is this a private or public event? Private Public

If the event is public, please fill out the special event application as well

Is this a reoccurring event? YES NO

Is this a pecuniary use? (Will you be selling something?) YES NO

Event Name: Happening

Event Use: Community House - Community Frer Story Telling

Explain clean-up & waste removal: Clean tables, floor, carry out waste

Event Information Continued

Please list the date(s), start & end time(s):

Date	Start Time	End Time
9/12/2023	6:30 pm	8:00 pm
	(set up 5:45 pm)	

Date	Start Time	End Time

Please identify businesses that may be providing services during the use of the facility or structure. Include all caterers, music services, rental companies, delivery services, etc. Provide all the information requested.

Business Type	Business Name	Phone	Address
N/A			

NOTE:

- *No alcohol is allowed in Town Parks. The Community House is the only facility that allows alcohol to be provided in the Community House during a private event. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.*
- *Clean up must be completed during the time rented. If the facility or structure is not left cleaned, the town will charge \$50.00 per hour per staff member.*
- *AV Equipment may only be used with approval from the Town and*
- *Any event open to the public will need a special event permit.*

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

Signature Elin Capps

Date 8/29/2023

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

Signature _____

Date _____

**"Happenings" Story Telling Events
Grand Lake Area Historical Society**

**Scheduled for the Second Tuesday of Each Month
at the Grand Lake Community House**

September 12, 2023

October 10th, 2023

November 14th, 2023

December 12th, 2023

January 9th, 2024

February 13th, 2024

March 12th, 2024

April 9th, 2024

May 14th, 2024

June 11th, 2024 Possibly scheduled for Grand Lake Yacht Club, not the Community House

July 9th, 2024 Possibly scheduled for Grand Lake Yacht Club, not the Community House

August 13th, 2024 Possibly scheduled for Grand Lake Yacht Club, not the Community House

September 10th, 2024

October 8th, 2024

November 12th, 2024

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 34-2023**

**A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND LAKE
HISTORICAL SOCIETY'S MONTHLY USE OF THE COMMUNITY HOUSE**

WHEREAS, Grand Lake Historical Society has scheduled the use of the Community House once a month from 5:45PM to 8:30PM for the next 14 months to hold their Historical Happenings; and,

WHEREAS, the rental fee for the use of the Community House and AV equipment for the scheduled times is set at \$7000.00 for non-profit organizations; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1)(c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving Town fees; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving rental fees is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives rental fees for the use of the Community House for the Grand Lake Historical Society's Historical Happenings to be held from 5:45PM to 8:30PM on the second Tuesday from October 2023 to November 2024.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF
THE TOWN OF GRAND LAKE THIS 25th DAY OF SEPTEMBER 2023.**

Votes Approving:

Votes Opposing:

Votes Abstaining:

Absent:

(SEAL)

ATTEST:

Alayna Carrell, Town Clerk

Stephan Kudron, Town Mayor