



To: Mayor Bergquist & Town Trustees

From: Sarah Weekes, Event Manager

Date: January 26, 2026

Re: **Consideration of Approval of a New Special Event Permit Application and Resolution 07-2026 for Colorado AeroLab’s “Radium Girls” Event, January 29, 2026, through January 31, 2026, with Rehearsal Dates (Exhibit A)**

BACKGROUND:

Colorado AeroLab along with Upstage Youth Theatre Collective (UYT) plan to hold their second full production, "Radium Girls" a historical drama about young female factory workers in the 1920s who became ill from painting watch dials with luminous radium paint, leading to a fight for justice against the U.S. Radium Corporation.

Colorado AeroLab is a nonprofit educational organization based in Denver that designs and delivers experiential, out-of-school-time learning opportunities for K-12 students, families, and educators across Colorado. As a statewide network of blended education centers in partnership with local school districts, each AeroLab site acts as a hands-on learning lab focused on multidisciplinary engineering design and collaborative problem-solving. Programs prepare students for success in college, career, and community life—particularly within Colorado’s growing aeronautics industry.

Upstage Youth Theatre Collective (UYT) is a newly formed youth theater program built by the students and educators behind years of successful productions at EGSD. After seeing the impact of theater on local kids, they founded UYT in 2025 to create a sustainable, inclusive home for youth performance and technical training.

Colorado AeroLab has submitted a new Special Event Permit application for the *Radium Girls* production and is requesting the Board of Trustees waive the following fees due to its nonprofit status:

- Special event permit fee in the amount of **\$250.00**
- Community House rental fees for the requested dates in the amount of **\$4,800.00**
- Audio/visual equipment rental fees for the requested dates in the amount of **\$3,200.00**
- Kitchen use rental fees for the requested dates in the amount of **\$1,400.00**



REVIEW CONSIDERATIONS

Pursuant to Municipal Code Section 11-6-3(C): Special Event Permit Application Review and Approval, the Board of Trustees shall consider the following factors prior to approval of a Special Event Permit:

Municipal Code 11-6-3(C): Special Event Permit Application Review and Approval.

1. Review Considerations. The following factors shall be considered prior to approval of a SEP:

- (a) The predominant use of the primary facility being used; and*
- (b) The proposed event and the event hours; and*
- (c) Neighborhood compatibility; and*
- (d) Effect of the proposed event on the community; and*
- (e) The Town's anticipated cost in staff time and equipment use; and*
- (f) The benefit to non-profit from the event; and*
- (g) The benefit to local businesses from the event; and*
- (h) Duplication of services or sale items; and*
- (i) Nature of the past event issues or similar past event issues.*

FISCAL NOTE

In 2025, the Board of Trustees approved fee waivers totaling **\$500.00** in special event permit fees and **\$7,800.00** in Community House and audio/visual equipment rental fees for Colorado AeroLab's *Flotilla* event and *Seussical* musical production. In 2026, the Board of Trustees has not approved any fee waivers for Colorado AeroLab.

SUGGESTED MOTIONS

*I make a motion to approve/(deny) **THE NEW SPECIAL EVENT PERMIT APPLICATION AND approve/(deny) RESOLUTION 07-2026, A RESOLUTION SETTING CERTAIN FEES FOR COLORADO AEROLAB'S "RADIUM GIRLS" EVENT TO BE HELD JANUARY 29, 2026, THROUGH JANUARY 31, 2026, INCLUDING APPROVED REHEARSAL DATES AS OUTLINED IN EXHIBIT A***