



To: Mayor Bergquist & Town Trustees

From: Alayna Carrell, Town Clerk

RE: **SPECIAL EVENT LIQUOR PERMIT APPLICATION & RESOLUTION 33-2025, A RESOLUTION SETTING CERTAIN FEES FOR A SPECIAL EVENT LIQUOR PERMIT FOR GRAND LAKE CHAMBER OF COMMERCE SPECIAL EVENT, "BUFFALO DAYS", ON AUGUST 16, 2025, FROM 9:00 AM TO 5:00 PM AT TOWN PARK, LOCATED AT 1026 PARK AVENUE**

BACKGROUND:

Grand Lake Chamber of Commerce continues their annual "Buffalo Days" celebration on Saturday, August 16, 2025, from 9:00 AM to 5:00 PM at Town Park, 1026 Park Avenue.

The request is to waive the \$100.00 special event liquor permit fee as they are non-profit organization.

When reviewing the application, the Board of Trustees is to consider the following for approval:

44-5-102. Qualifications for permit. (1) A special event permit issued under this article 5 may be issued to:

(a) An organization, whether or not presently licensed under articles 3 and 4 of this title 44, that:

(I) Has been incorporated under the laws of this state for purposes of a social, fraternal, patriotic, political, educational, or athletic nature, and not for pecuniary gain;

(II) Is a regularly chartered branch, lodge, or chapter of a national organization or society organized for the purposes specified in subsection (1)(a)(I) of this section and is nonprofit in nature;

(III) Is a regularly established religious or philanthropic institution; or

(IV) Is a state institution of higher education;

(b) A political candidate who has filed the necessary reports and statements with the secretary of state pursuant to article 45 of title 1; or

(c) Any municipality, county, or special district.

(2) Repealed.

(3) Notwithstanding any law to the contrary, and subject to this article 5, the state or local licensing authority may issue a special event permit to a state



agency, the Colorado wine industry development board, created in section 35-29.5-103, or an instrumentality of a municipality or county that promotes:

- (a) Alcohol beverages manufactured in the state; or*
- (b) Tourism in an area of the state where alcohol beverages are manufactured.*

When reviewing the application, the Board of Trustees can deny the application for the following:

44-5-106. Grounds for denial of special permit.

- (1) The state or local licensing authority may deny the issuance of a special event permit upon the grounds that the issuance would be injurious to the public welfare because of the nature of the special event, its location within the community, or the failure of the applicant in a past special event to conduct the event in compliance with applicable laws.**
- (2) Public notice of the proposed permit and of the procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least ten days before approval of the permit by the local licensing authority.**

FISCAL NOTE

To date we have waived no fees for a special event liquor permit for the Grand Lake Chamber of Commerce.

SUGGESTED MOTIONS

I make a motion to approve/(deny) a SPECIAL EVENT LIQUOR PERMIT APPLICATION & RESOLUTION 33-2025, A RESOLUTION SETTING CERTAIN FEES FOR A SPECIAL EVENT LIQUOR PERMIT FOR GRAND LAKE CHAMBER OF COMMERCE SPECIAL EVENT, "BUFFALO DAYS", ON AUGUST 16, 2025, FROM 9:00 AM TO 5:00 PM AT TOWN PARK, LOCATED AT 1026 PARK AVENUE

**TOWN OF GRAND LAKE
BOARD OF TRUSTEES
RESOLUTION NO. 33-2025**

**A RESOLUTION SETTING CERTAIN FEES FOR THE GRAND LAKE CHAMBER OF
COMMERCE SPECIAL EVENT, "BUFFALO DAYS", ON AUGUST 16, 2025,
FROM 9:00 AM TO 5:00 PM AT TOWN PARK, LOCATED AT 1026 PARK AVENUE**

WHEREAS, Grand Lake Chamber of Commerce has scheduled a special event, "Buffalo Days", August 16, 2025; and,

WHEREAS, the fee for a special event liquor permit is set at \$100.00; and,

WHEREAS, the Board of Trustees has the authority pursuant to Colorado State Statute § 31-15-901 (1) (c) and Section 2-3-2 of the Municipal Code to adopt a resolution waiving the Town fee; and,

WHEREAS, upon consideration of staff comments and discussion amongst the Board members themselves, the Board concluded that waiving the special event liquor permit fee is in the best interests of the Town and its citizens;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO:

THAT, the Board hereby waives the \$100.00 special event liquor permit fee for the Grand Lake Chamber of Commerce special event, "Buffalo Days", to be held August 16, 2025, from 9:00 AM to 5:00 PM at Town Park, 1026 Park Avenue.

**DULY MOVED, SECONDED, AND ADOPTED BY THE BOARD OF TRUSTEES OF
THE TOWN OF GRAND LAKE THIS 28th DAY OF JULY 2025.**

Votes Approving:
Votes Opposing:
Votes Abstaining:
Absent:

(SEAL)

ATTEST:

Alayna Carrell, Town Clerk

Christina Bergquist, Mayor

RECEIVED

JUL 10 2025

DR 8439 (02/27/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Departmental Use Only

Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- ☒ Social ☐ Athletic ☐ Philanthropic Institution
☐ Fraternal ☐ Chartered Branch, Lodge or Chapter ☐ Political Candidate
☐ Patriotic ☐ National Organization or Society ☐ Municipality Owned Arts Facilities
☐ Political ☐ Religious Institution

LIAB Type of Special Event Applicant is Applying for:2110 ☒ Malt, Vinous And Spirituous Liquor \$25.00 Per Day2170 ☒ Fermented Malt Beverage \$10.00 Per Day

Name of Applicant Organization or Political Candidate

Grand Lake Chamber of Commerce

State Sales Tax Number (Required)

Mailing Address of Organization or Political Candidate

City

Grand Lake

State

CO

ZIP Code

80447

Address of Place to Have Special Event

1026 Park Ave.

City

Grand Lake

State

CO

ZIP Code

80447

Authorized Representative of Qualifying Organization or Political Candidate

Stephanie Rhone

Date of Birth (MM/DD/YY)

Phone Number

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

City

State

ZIP Code

Event Manager

Stephanie Rhone

Date of Birth (MM/DD/YY)

Phone Number

Event Manager Home Address

City

State

ZIP Code

Email Address of Event Manager

1. Is the place to have the Special Event located on State-owned property?

☐ Yes ☒ No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

☒ No ☐ Yes, How many days?

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

☒ No ☐ Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

☒ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date

8/16/2024

From:

9:00am

To:

5:00pm

Date

From:

To:

Date

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Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

Bookkeeper

Signature

[Signature]

Date (MM/DD/YY)

6/16/25

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)

[City/County Name]

☐

City

☐

County

Telephone Number of City/County Clerk

[Telephone Number]

Title

[Title]

Signature

[Signature]

Date (MM/DD/YY)

[Date]

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

License Account Number

[License Account Number]

Liability Date

[Liability Date]

State

[State]

Total

[Total]

-750 (999)

\$

.00

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☐ Appropriate fee.
 - ☐ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
 - ☐ Copy of deed, lease, or written permission of owner for use of the premises.
 - ☐ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or
 - ☐ If not incorporated, a NONPROFIT charter; or
 - ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.
-
- ☐ Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
 - ☐ Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
 - ☐ State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
 - ☐ Check payable to the Colorado Department Of Revenue
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Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

**SATURDAY, AUGUST 16TH TOWN
PARK**

**GAMES 10-3
CORN HOLE 10-3**

Sniper Library

Grand

Town Square Park

Liquor Boundary

Free Game

Free Game

Free Carnival
Games

Photos

Entry
Tent

Corn Hole
8 courts

Bar

CHAMBER PARKING

Key

\$ POS Location

Needs Power

Needs Tent

Jail